NOTICE OF MEETING
Central Iowa Regional Transportation Planning Alliance
Transportation Policy and Technical Committees

9:30 a.m., November 17, 2016
420 Watson Powell Jr. Way, Suite 200, Des Moines, IA 50309
Burnham Conference Room

1. Call To Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes........................................................................................................ Page 2
   • Approve the September 22, 2016, meeting minutes.
4. PUBLIC INPUT: : Federal Fiscal Year 2016-2019 Transportation Improvement Program Revision
   Request..................................................................................................................................................................Page 3
   • Opportunity for the public to comment on proposed revisions to the Federal Fiscal Year 2016-2019
     Transportation Improvement Program.
5. REPORT and VOTE – TPC Only: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for
   the 1st Quarter of Fiscal Year 2017 ............................................................................................................. Page 4
   • Report on the MPO’s Invoice to CIRTPA for the 1st Quarter of Fiscal Year 2017; consider approval.
6. REPORT and VOTE: Calendar Year 2017 Meeting Dates ........................................................................... Page 6
   • Report on the proposed meeting dates for Calendar Year (CY) 2017; consider approval.
7. REPORT and OPTIONAL VOTE: Federal Fiscal Year 2017-2020 Transportation Improvement Program
   Revision Requests...........................................................................................................................................Page 7
   • Report on the requests to amend projects in the FFY 2017-2020 TIP; consider approval.
8. REPORT: Suballocation Review Committee Discussion.............................................................................Page 10
   • Report on the discussion and recommendations made by the Suballocation Review Committee.
9. Other Non-Action Items of Interest to the Committee
10. Next Meeting Date
    • Approval of the next meeting date for 9:30 a.m., Thursday January 19, 2017, Burnham Meeting Room.
11. Adjournment
ISSUE: Approval of Meeting Minutes

VOTE: Review and approve the minutes of the September 15, 2016, CIRTPA Joint Committee meeting.

BACKGROUND:

The minutes of the September 15, 2016, CIRTPA Joint Committee meeting will be provided before the meeting.

RECOMMENDATION:

Approve the minutes of the September 15, 2016, CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.
ISSUE: Public Input on TIP Revisions

PUBLIC INPUT: Opportunity for public comment on proposed revisions to the Federal Fiscal Years 2017-2020 Transportation Improvement Program.

BACKGROUND:

The CIRTPA’s Public Participation Plan provides an opportunity for the public to comment on Transportation Improvement Program (TIP) revisions at CIRTPA Policy Committee meetings. This item is to allow for public comment on proposed TIP revisions (agenda item 7)

RECOMMENDATION:

None. Public comment only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org; (515) 334-0075.
ISSUE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 1st Quarter of Fiscal Year 2016

REPORT AND VOTE – TPC ONLY: Brief report and approval of the Des Moines Area Metropolitan Planning Organization (MPO) Invoice to CIRTPA for the 1st Quarter of Fiscal Year 2016.

BACKGROUND:

The MPO bills the CIRTPA for work conducted on the CIRTPA’s behalf on a quarterly basis. The MPO’s 1st Quarter Fiscal Year 2017 invoice covers work conducted for the period beginning July 1, 2016 through September 30, 2016. If approved, the CIRTPA staff will proceed with reimbursing the MPO.

Included, immediately following is a copy of the MPO 1st Quarter Fiscal Year 2017 Invoice.

RECOMMENDATION:

Approve payment to the Des Moines Area Metropolitan Planning Organization for the 1st Quarter of Fiscal year 2017 billing period, July 1, 2016 through September 30, 2016.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org; (515) 334-0075.
Des Moines Area MPO INVOICE TO CIRTPA 1ST QUARTER FY 2017
From: 7/1/2016 To: 9/30/2016

WORK ACTIVITIES

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<th>Description</th>
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<th>Cost</th>
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STAFF HOURS/COST SUBTOTAL

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$17,360

DIRECT COSTS

$0.00

STAFF HOURS/COST SUBTOTAL

$17,360

Des Moines Area MPO INVOICE AMOUNT $17,360
ISSUE: Calendar Year 2017 Meeting Dates

CONSENT and VOTE: Consider approval of meeting dates for Calendar Year (CY) 2017.

BACKGROUND:

The CIRTPA staff annually issues a proposed CIRTPA meeting schedule for the upcoming calendar year. The CIRTPA is required to issue its upcoming meeting dates to comply with the State of Iowa’s Open Meetings Law. CIRTPA staff asks for feedback on any known conflicts with the proposed schedule.

Included, below, is the proposed Calendar Year 2016 CIRTPA meeting schedule.

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<td>THURSDAY</td>
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*TTC meeting dates are not standing and only held when necessary.

RECOMMENDATION:

Approve the Calendar Year 2017 meeting dates.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org; (515) 334-0075.
ISSUE: Federal Fiscal Year 2017-2020 Transportation Improvement Program Amendment Requests

REPORT AND OPTIONAL VOTE: Consider approval of the request to the Federal Fiscal Years 2017-2020 Transportation Improvement Program.

BACKGROUND:

Dallas County has requested the following revisions to the Federal Fiscal Year 2017-2020 Transportation Improvement Program (FFY 2017-2020 TIP):

- **Sponsor:** Dallas County  
  **Project:** On F31, from Kimble Pl. to Chestnut St. (Minburn)  
  **Federal Aid Amount:** $345,000  
  **Federal Aid Type:** HSIP  
  **Total Cost:** $2,250,000  
  **Change:** Add project to FFY 2017 in the TIP.

- **Sponsor:** Dallas County  
  **Project:** On F90, from West approach of the Bulgar Creek Bridge east approx. 0.27 Miles to IA 169, on NLINE S36 T78 R28  
  **Federal Aid Amount:** $75,000  
  **Federal Aid Type:** HSIP  
  **Total Cost:** $620,000  
  **Change:** Add project to FFY 2017 in the TIP.

Included, immediately following, are maps of the proposed TIP amendment.

RECOMMENDATION:

Approve proposed amendments to the FFY 2017-2020 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org; (515) 334-0075.
Sponsor: Dallas CRD

Identity
- HSIP-S-C025(104)--6C-25
- TPMS# 27114
- TIP# --

Location: On F31, from Kimble Pl. to Chestnut St. (Minburn)

Characteristics: Rural Major Collector / 3.07 MI /

Type of Work: Pavement Rehab
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<td>Type of Work</td>
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**Project Site**

![Project Site Map](image-url)
ISSUE: Suballocation Review Committee Recommendations

REPORT: Review of the proposed Suballocation Review Committee recommendation.

BACKGROUND:

Andrea White, Statewide Planning Coordinator with the Iowa DOT, was at a CIRTPA meeting and discussed proposed changes to the current suballocation process. Those included:

- Allowing non-CIRTPA members to apply for CIRTPA funding;
- Focus on funding more regional projects; and,
- Use project applications.

CIRTPA approved the creation of a committee to review the proposed changes with at least three members from the Policy and three members from the Technical Committees. This committee met on November 2nd to discuss these issues. From that meeting the committee made the following recommendations:

- 6.6% percentage of funding to be made available to non-CIRTPA entities. 2.2% for HIRTA and 4.4% for small communities under 5,000 population but above 500. If CIRTPA doesn’t award all of the funding for small communities and/or CIRTPA then the Iowa DOT would be eligible for funding. If not all of the funding would be used, it would be redistributed back to communities.
- Staff creates a 2 page report that communities with projects would fill out during the TIP development process indicating how that project meets the goals and objectives of the Long Range Transportation Plan.
- Staff communicate with smaller communities in the CIRTPA region to determine if there is any interest in serving on the CIRTPA board. More discussion will be had at the next CIRTPA Technical committee.

RECOMMENDATION:

None. Report and discuss only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.