



**Brad Golightly, Dallas County
Transportation Policy Committee Chair**

**Todd Hagan, Madison County
Transportation Technical Committee Chair**

420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
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NOTICE OF MEETING

**Central Iowa Regional Transportation Planning Alliance
Transportation Policy and Technical Committees**

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**10:30 a.m., May 31, 2018
420 Watson Powell Jr. Way, Suite 200, Des Moines, IA 50309
Burnham Conference Room**

- 1. Call To Order**
- 2. VOTE: Approval of Agenda**
- 3. VOTE: Approval of Meeting Minutes..... Page 2**
 - Approve the April 16, 2018, meeting minutes.
- 4. DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed..... Page 3**
 - Opportunity for communities or individuals to present regional transportation issues for discussion.
- 5. REPORT and VOTE: CIRTPA Fiscal Year 2019 Unified Planning Work Program.....Page 4**
 - Report on the *Fiscal Year 2018 Unified Planning Work Program*; consider approval.
- 6. REPORT: FFY 2019-2022 Transportation Improvement Program Project List.....Page 5**
 - Report on draft FFY 2019-2022 TIP; consider approval.
- 7. REPORT: Community STBG Account Update.....Page 6**
 - Report on communities’ current STBG account balances.
- 8. Other Non-Action Items of Interest to the Committee**
- 9. Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday July 19, 2018, Burnham Meeting Room.
- 10. Adjournment**

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Polk County • Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

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May 2018
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Review and approve the minutes of the April 16, 2018, CIRTPA Joint Committee meeting.

BACKGROUND:

A copy of the meeting minutes will be made available at the May 31 meeting date.

RECOMMENDATION:

Approve the minutes of the April 16, 2018, CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

May 2018
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

May 2018
Item No. 5

ISSUE: CIRTPA *Fiscal Year 2019 Unified Planning Work Program*

REPORT AND VOTE: Consider approval of the *Fiscal Year 2019 Unified Planning Work Program*.

BACKGROUND:

The CIRTPA staff developed the draft *Fiscal Year 2019 Unified Planning Work Program* (FY 2019 UPWP), which documents all transportation planning activities the CIRTPA will perform using federal funds from July 1, 2018 through June 30, 2019. The Iowa Department of Transportation (DOT) requires that the UPWP describe the CIRTPA's proposed planning activities – including task objectives, previous work, project descriptions, and work products – as well as the budget and funding sources to carry out the planning activities. The Iowa DOT requires the CIRTPA to submit a final UPWP by June 1, 2018.

CIRTPA approved the draft UPWP at their April 16, 2018 meeting, and staff forwarded the draft UPWP to the Iowa DOT and the FHWA. The DOT provided staff with comments. Staff addressed the comments and updated the UPWP document accordingly.

[Click here for a link to the FFY 2019 UPWP.](#)

RECOMMENDATION:

Approve the *Fiscal Year 2019 Unified Planning Work Program* and forward on the Iowa DOT for final approval.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

May 2018
Item No. 6

ISSUE: Draft FFY 2019-2022 Transportation Improvement Program Project List

REPORT: Consider approval of the Federal Fiscal Year 2018-2021 Transportation Improvement Program.

BACKGROUND:

The CIRTPA staff is annually required to develop a four-year Transportation Improvement Program (TIP) by updating the current TIP for the CIRTPA. The purpose of the TIP is to list all projects in the CIRTPA Planning Area for which are using Federal funding and scheduled to begin within a designated period of the four federal fiscal years.

The CIRTPA staff requested that CIRTPA member governments and participating agencies review and report any project changes, new projects, or “roll-over” projects programmed in Federal Fiscal Year (FFY) 2018, 2019, 2020, 2021, and/or 2022. Staff generated a project list for the FFY 2019-2022 TIP using responses from each member government.

Staff will submit the FFY 2019-2022 TIP draft to the Iowa Department of Transportation (DOT) and Federal Highway Administration for review and comment on June 15, 2018. Staff will incorporate comments received into the final draft. The final FFY 2019-2022 TIP is due to the Iowa DOT by July 21, 2018.

The CIRTPA staff has scheduled a public input meeting for the FFY 2019-2022 TIP draft at 5:00 p.m. on Tuesday June 19, 2018 at the CIRTPA office, in order to provide an opportunity for the public to comment.

The FFY 2019-2022 TIP Project List will be made available at the May 31 CIRTPA Meeting.

Staff requests that CIRTPA member governments review the project list and provide comments/updates by June 15, 2018.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

May 2018
Item No. 7

ISSUE: Community STBG Account Update

- REPORT: Report on communities' current STBG account balances.

BACKGROUND:

MPO staff will provide a report detailing projects programmed with RPA STBG funding and the account balances for communities receiving an STBG allocation.

The Community STBG Account Report will be made available at the May 31 CIRTPA Meeting.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075