

## MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)  
TRANSPORTATION POLICY COMMITTEE (TPC)  
AND  
TRANSPORTATION TECHNICAL COMMITTEE (TTC)  
JOINT MEETING  
JANUARY 4, 2018

### **CIRTPA TTC Members Present:**

Scott Kruse | Boone County  
Alan Miller | Dallas County  
Tyler Christian | Marion County  
Bret VandeLune | Polk County  
Darren Moon | Story County  
Dean Yordi | Warren County  
Kip Overton | City of Adel  
John Rouse | City of Boone  
Travis Bakken | City of Huxley  
Chuck Burgin | City of Indianola  
Larry Stevens | City of Nevada  
Denny Buyert | City of Pella  
Andy Loonan | IDOT\*  
Carl Saxon | DART\*  
Tony Filippini | Ames\*

### **CIRTPA TTC Members Absent:**

Russell Stutt | Jasper County  
Todd Hagan | Madison County  
Aaron Adams | City of Knoxville  
Brian Laube | City of Newton  
Josh Wuebker | City of Perry  
Julia Castillo | HIRTA  
Mark Jackson | Story City  
Mark Nitchals | City of Winterset

### **CIRTPA TPC Members Present:**

Bill Zinnel | Boone County  
Brad Golightly | Dallas County  
Steve McCombs | Marion County  
Bret VandeLune | Polk County

\*Advisory

Darren Moon | Story County  
Dean Yordi | Warren County  
Anthony Brown | City of Adel  
John Rouse | City of Boone  
Jeff Peterson | City of Huxley  
Larry Stevens | City of Nevada  
Chuck Burgin | City of Indianola  
Denny Buyert | City of Pella  
Andy Loonan | IDOT\*  
Carl Saxon | DART\*  
Tony Filippini | Ames\*

### **CIRTPA TPC Members Absent:**

Dennis Carpenter | Jasper County  
Todd Hagan | Madison County  
Aaron Adams | City of Knoxville  
Keith Laube | City of Newton  
Josh Wuebker | City of Perry  
Mark Jackson | Story City  
Mark Nitchals | City of Winterset  
Julia Castillo | HIRTA

### **Others Present:**

Jody Rhone | City of Newton

### **Staff Present:**

Zach Young | Principal Planner  
Andrew Collings | Senior Planner  
Tracey Deckard | Office Manager

#### **1. Call to Order**

CIRTPA TPC Chair Denny Buyert called the CIRTPA TPC and the CIRTPA TTC January 4, 2018, Joint Committee Meeting to order at 9:30 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

#### **2. Approval of the Agenda**

**MOTION:** A motion was made and seconded to approve the joint CIRTPA TPC January 4, 2018, meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

#### **3. Approval of Meeting Minutes**

**MOTION:** A motion was made and seconded to approve September 21, 2017, meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**  
None.
5. **Presentation: Federal Aid Swap**  
Stewart Anderson from IDOT presented.
6. **CIRTPA Officers for Calendar Year 2018**  
Staff presented. Recommend approval of the following for CIRTPA Policy officers:  
Brad Golightly- Chair / John Haldeman – Vice Chair / Bret VandeLune- Secretary/Treasurer  
**MOTION:** A motion was made and seconded to approve the CIRTPA officers for CY 2018.  
**MOTION CARRIED UNANIMOUSLY**  
  
Recommend approval of the following for CIRTPA TTC officers:  
Todd Hagan- Chair / David Carroll – Vice Chair  
**MOTION:** A motion was made and seconded to approve the CIRTPA TTC officers for CY 2018.  
**MOTION CARRIED UNANIMOUSLY**
7. **CIRTPA 2<sup>nd</sup> Quarter Fiscal Year 2018 Financial Statements**  
Staff presented. Recommend approval.  
**MOTION:** A motion was made and seconded to approve the 2<sup>nd</sup> quarter FY 2018 Financial Statement.  
**MOTION CARRIED UNANIMOUSLY**
8. **Des Moines Area MPO Invoice to CIRTPA for 2<sup>nd</sup> Quarter of Fiscal Year 2018**  
Staff presented. Recommend approval.  
**MOTION:** A motion was made and seconded to approve the 2<sup>nd</sup> Quarter FY 2018 Invoice.  
**MOTION CARRIED UNANIMOUSLY**
9. **Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 3<sup>rd</sup> Quarter of Fiscal Year 2018**  
Staff presented. Recommend approval.  
**MOTION:** A motion was made and seconded to approve payment of the MPO 3<sup>rd</sup> Quarter FY 2018 Invoice.  
**MOTION CARRIED UNANIMOUSLY**
10. **Fiscal Year 2018 Unified Planning Work Program and Budget Amendment 1**  
Staff presented. Recommend approval.  
**MOTION:** A motion was made and seconded to approve the proposed amendments to the FY 2018 UPWP.  
**MOTION CARRIED UNANIMOUSLY**
11. **Draft FFY 2019-2023 Passenger Transportation Plan**  
Staff presented. Recommend approval.  
**MOTION:** A motion was made and seconded by Policy and TTC to approve the Draft FFY 2019-2023 Passenger Transportation Plan.  
**MOTION CARRIED UNANIMOUSLY**
12. **FFY 2018-2021 Transportation Improvement Program Revision Request**  
Staff presented. Recommend approval.  
**MOTION:** A motion was made and seconded by Policy and TTC to approve proposed TIP amendment from Boone County.  
**MOTION CARRIED UNANIMOUSLY**

**13. RISE Grant Support Letter Request**

Staff presented. Recommend approval of the support letter for Boone County's RISE Grant.

**MOTION:** A motion was made and seconded by Policy and TTC to approve RISE grant letter of support.

**MOTION CARRIED UNANIMOUSLY**

**14. Fiscal Year 2019 Unified Planning Work Program and Budget Development**

Staff presented. Report and discussion only.

**15. FFY 2019-2022 Transportation Improvement Program Development**

Staff presented. Report and discussion only.

**16. Other Non-Action Items of Interest to the Committee**

Discussion about setting up a small community fund committee to make recommendations to Policy and TTC;

Program Manager, Todd Ashby thanked the chair for his service.

**17. Next Meeting Date**

Next Joint CIRTPA Meeting is scheduled for Thursday, March 15, 2018 at 9:30 a.m.

**18. Adjournment**

Meeting adjourned at 10:05 a.m.