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Transportation Policy Committee Chair

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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

9:30 a.m., July 19, 2018

420 Watson Powell Jr. Way, Suite 200, Des Moines, IA 50309
Burnham Conference Room

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the May 31, 2018, meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input** Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **REPORT and VOTE – TPC Only: CIRTPA 4th Quarter Fiscal Year 2018 Financial Statements – Savings and Financial Statements - Checking** Page 4
 - Report on the 4th Quarter Fiscal Year 2018 financial statements; consider approval.
6. **REPORT and VOTE (TPC ONLY): Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2018**.....Page 5
 - Report on the MPO’s invoice to CIRTPA for the 4th Quarter of Fiscal Year 2018; consider approval.
7. **REPORT and VOTE: Final FFY 2018-2021 Transportation Improvement Program**.....Page 6
 - Report on draft FFY 2018-2020 TIP; consider approval.
8. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2018-2021 Transportation Improvement Program Revision Requests**.....Page 7
 - Report on the requests to amend projects in the FFY 2018-2021 TIP; consider approval.
9. **REPORT: Community STBG Account Update**.....Page 8
 - Report on communities’ current STBG account balances.
10. **REPORT: Planning Area Boundary Update**.....Page 9
 - Report on a potential update to the Des Moines MPO and CIRTPA Planning Areas.
11. **Other Non-Action Items of Interest to the Committee**
12. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday September 20, 2018, Burnham Meeting Room.
13. **Adjournment**

Boone County • Dallas County • Jasper County • Madison County • Marion County
Polk County • Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.

July 2018
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Review and approve the minutes of the May 31, 2018, CIRTPA Joint Committee meeting.

BACKGROUND:

[Click here for a link to a copy of the minutes of the May 31, 2018, CIRTPA Joint Committee meeting.](#)

RECOMMENDATION:

Approve the minutes of the May 31, 2018, CIRTPA Joint Committee meeting minutes.

STAFF CONTACTS:

Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

July 2018
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2018
Item No. 5

ISSUE: CIRTPA 4th Quarter Fiscal Year 2018 Financial Statements – Savings and Financial Statements - Checking

REPORT AND VOTE: Report and approval of the CIRTPA 4th Quarter Fiscal Year 2018 Financial Statement – Savings and Financial Statement – Checking.

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA’s savings and checking accounts and prepares quarterly statements detailing all transactions. The 4th Quarter Fiscal Year 2018 Financial Statements cover the period ending June 30, 2018.

A copy of the 4th Quarter Fiscal Year 2018 Financial Statement – Savings and Financial Statement – Checking will be made available before the July CIRTPA meeting.

RECOMMENDATION:

Approve the 4th Quarter Fiscal Year 2018 Financial Statement – Savings and the Financial Statement – Checking, for the period ending June 30, 2018.

STAFF CONTACTS:

Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

July 2018
Item No. 6

ISSUE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2018

REPORT AND VOTE (TPC ONLY): Brief report and approval of the Des Moines Area Metropolitan Planning Organization (MPO) Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2018.

BACKGROUND:

The MPO bills the CIRTPA for work conducted on the CIRTPA's behalf on a quarterly basis. The MPO's 4th Quarter Fiscal Year 2018 Invoice covers work conducted for the period beginning April 1, 2018 through June 30, 2018. If approved, the CIRTPA staff will proceed with reimbursing the MPO.

[Click here for a link to a copy of the MPO 4th Quarter Fiscal Year 2018 Invoice.](#)

RECOMMENDATION:

Approve payment to the Des Moines Area Metropolitan Planning Organization for the 4th Quarter of Fiscal year 2018 billing period, April 1, 2018 through June 30, 2018.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

July 2018
Item No. 7

ISSUE: Final FFY 2019-2022 Transportation Improvement Program

REPORT AND VOTE: Consider approval of the Federal Fiscal Year 2019-2022 Transportation Improvement Program.

BACKGROUND:

The CIRTPA staff is annually required to develop a four-year Transportation Improvement Program (TIP) by updating the current TIP for the CIRTPA. The purpose of the TIP is to list all projects in the CIRTPA Planning Area which are using Federal funding and scheduled to begin within a designated period of the four federal fiscal years.

The CIRTPA staff requested that CIRTPA member governments and participating agencies review and report any project changes, new projects, or “roll-over” projects programmed in Federal Fiscal Year (FFY) 2018, 2019, 2020, 2021, and/or 2022. Staff generated a project list for the FFY 2019-2022 TIP using responses from each member government.

Staff submitted the FFY 2019-2022 TIP draft to the Iowa Department of Transportation (DOT) for review and comment on June 15, 2018. Staff incorporated comments received into the final draft. The final FFY 2019-2022 TIP is due to the Iowa DOT following approval.

CIRTPA staff scheduled a public input meeting for the FFY 2019-2022 TIP draft at 5:00 p.m. on Tuesday June 19, 2018 at the CIRTPA office, in order to provide an opportunity for the public to comment. Zero comments were received by staff at that meeting or during the public input process.

The final FFY 2019-2022 TIP will be made available prior to the July meeting.

RECOMMENDATION:

Approve the final FFY 2019-2022 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2018
Item No. 8

ISSUE: *Federal Fiscal Year 2018-2021 Transportation Improvement Program Amendment Requests*

REPORT AND OPTIONAL VOTE: Consider approval of the request to the *Federal Fiscal Years 2018-2021 Transportation Improvement Program*.

BACKGROUND:

The Iowa DOT on behalf of Dallas County CCB and Jasper County CCB have requested the following revisions to the *Federal Fiscal Year 2018-2021 Transportation Improvement Program* (FFY 2018-2021 TIP):

Sponsor: Dallas County CCB

Project: RRVT to High Trestle Trail Connector - Quinlan Avenue to City of Woodward

Federal Aid Amount: \$161,968

Federal Aid Type: RTP

Total Cost: \$203,000

TIP Projects Modifications: None necessary, IDOT providing fiscal capacity.

Change: Add project to FFY 2018 of TIP.

Sponsor: Jasper County CCB

Project: From NSNWR entrance road to S 80th Avenue W and from Red Rock Park in Monroe to Jasper Street and IA 163 interchange

Federal Aid Amount: \$89,737

Federal Aid Type: RTP

Total Cost: \$113,000

TIP Projects Modifications: None necessary, IDOT providing fiscal capacity.

Change: Add project to FFY 2018 of TIP.

[Click here for a link to the proposed amendment maps.](#)

RECOMMENDATION:

Approve proposed amendments to the FFY 2018-2021 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2018
Item No. 9

ISSUE: Community STBG Account Update

REPORT: Report on communities' current STBG account balances.

BACKGROUND:

MPO staff will provide a report detailing projects programmed with RPA STBG funding and the account balances for communities receiving an STBG allocation.

The Community STBG Account Report will be made available prior to the July CIRTPA meeting.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075

July 2018
Item No. 10

ISSUE: Planning Area Boundary Update

Report on a potential update to the Des Moines MPO and CIRTPA Planning Areas.

BACKGROUND:

The MPO reviews its Planning Area Boundary when updating the long-range transportation plan as well as when updating the Census Bureaus' Urban Area Boundary. The MPO last approved a new Urban Area Boundary in August 2012. The MPO's current Planning Area Boundary was approved in January 2013.

At a minimum, the Planning Area Boundary must include the Urban Area Boundary. At a maximum, the Planning Area Boundary can be no larger than the Metropolitan Statistical Area. In practice, the MPO's Planning Area Boundary incorporates all land that is anticipated to be urbanized in the next twenty years as well the boundaries of all member cities. The boundary also follows US Census geography, where possible, for data collection purposes. Any changes to the Planning Area Boundary must be approved by the Central Iowa Regional Transportation Planning Alliance (CIRTPA).

There are several circumstances that have arisen that will require and update to the Planning Area Boundary, including annexation by the City of Waukee outside the current MPO Planning Area Boundary and communities outside the boundary expressing interest in joining the MPO.

RECOMMENDATION:

None. Report and discussion only.

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