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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

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9:30 a.m., September 20, 2018
420 Watson Powell Jr. Way, Suite 200, Des Moines, IA 50309
Burnham Conference Room

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the July 19, 2018, meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input** Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda; consider approval.
5. **REPORT and OPTIONAL VOTE: Story County C2C Plan Trail Recommendations**.....Page 4
 - Report on a request from Story County for CIRTPA to recommend the addition of new trails to the Iowa Bicycle and Pedestrian Long-Range Plan; consider approval.
6. **REPORT and OPTIONAL VOTE: RISE Grant Application Letters of Support**.....Page 5
 - Report on requests to provide letters of support for CIRTPA communities for their RISE Grant applications; consider approval.
7. **REPORT and OPTIONAL VOTE: ICAAP Letter of Support and Project Conformance to CIRTPA’s Regional Transportation Planning Process and Long-Range Transportation Plan**.....Page 6
 - Report on requests to provide letters of support for CIRTPA communities for their RISE Grant applications; consider approval.
8. **REPORT: CIRTPA Small Communities Fund Application Process Review**.....Page 7
 - Review of the CIRTPA STBG application process for non-allocation communities/organizations.
9. **REPORT: TAP Process Review**.....Page 8
 - Review of the current availability of TAP funds and the TAP application process.
10. **REPORT: Draft Pavement Performance Report**.....Page 9
 - Report and discussion regarding the Pavement Performance Report for the CIRTPA Planning Area using newly released 2017 data.
11. **REPORT: Planning Area Boundary Update**.....Page 10
 - Report on a potential update to the Des Moines MPO and CIRTPA Planning Areas.
12. **Other Non-Action Items of Interest to the Committee**
13. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday November 15, 2018, Burnham Meeting Room.
14. **Adjournment**

Boone County • Dallas County • Jasper County • Madison County • Marion County
Polk County • Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.

September 2018
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Review and approve the minutes of the July 19, 2018, CIRTPA Joint Committee meeting.

BACKGROUND:

[Click here for a link to a copy of the minutes of the July 19, 2018, CIRTPA Joint Committee meeting.](#)

RECOMMENDATION:

Approve the minutes of the July 19, 2018, CIRTPA Joint Committee meeting minutes.

STAFF CONTACTS:

Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

September 2018
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2018
Item No. 5

ISSUE: Story County C2C Plan Trail Recommendations

REPORT AND OPTIONAL VOTE: Consider approval of a request from Story County for CIRTPA to recommend the addition of new trails to the Iowa Bicycle and Pedestrian Long-Range Plan.

BACKGROUND:

Story County has been in contact with the Iowa DOT regarding the trail prioritization for the DOT's updated long-range plan. For the county to add three additional trails to the plan, CIRTPA must make the recommendation first.

Story County developed their priority trails through the County Comprehensive Plan – Cornerstone to Capstone, specifically in their trails and priorities section. [Click here for a link to the plan.](#)

They formally request to have the following three trails recognized and added to the Iowa Bicycle and Pedestrian Long-Range Plan through CIRTPA:

- Praeri Rail Trail
- Research Park and R38 connector (phase 3 of the Tedesco Environmental Learning Corridor Project)
- Skunk River Trail (south of Ames)

Copies of the [C2C Trail Priorities section](#) and [C2C Trail Priorities Map](#) can be found by clicking on the preceding links.

RECOMMENDATION:

Approve the request to recommend adding three trails to the Iowa Bicycle and Pedestrian Long-Range Plan.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2018
Item No. 6

ISSUE: RISE Grant Application Letters of Support

REPORT AND OPTIONAL VOTE: Brief report on requests to provide letters of support for CIRTPA communities for their RISE Grant applications; consider approval.

BACKGROUND:

The cities of Nevada and Story City have requested that CIRTPA provide letters of support for their RISE grant applications. Letters were drafted and provided to those entities. Copies of the letters can be found for Nevada [here](#) and Story City [here](#).

RECOMMENDATION:

Approve the decision to issue letters of support for the above referenced projects.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2018
Item No. 7

ISSUE: ICAAP Letter of Support and Project Conformance to CIRTPA's Regional Transportation Planning Process and Long-Range Transportation Plan

REPORT and OPTIONAL VOTE: Consider approval of a resolution that indicates the conformance of Boone County's ICAAP project to CIRTPA's Regional Transportation Planning Process and Long Range Transportation Plan (LRTP) and submittal of a letter of support.

BACKGROUND:

As part of the ICAAP application process, the Iowa DOT requires "an adopted formal resolution from the appropriate MPO or RPA declaring the sponsor's proposed project or program conforms to the MPO's or RPA's regional transportation planning process".

Boone County is preparing an Iowa DOT Iowa's Clean Air Attainment Program (ICCAP) application. The project is on the Iowa DOT 2019-2023 Transportation Improvement Program. Boone County will improve 200th Street from Quartz Avenue/Industrial Park Road east to the new IA 17 alignment. The Iowa DOT project will construct an overpass over the Union Pacific Railroad line at IA 17 (S Avenue), resulting in closure of the existing at-grade crossings at Quartz Avenue and R Avenue. IA 17 will be re-routed to from 210th Avenue to an alignment along 200th Avenue between S Avenue and T Avenue. The overall project will result in reduced emissions due to existing vehicle delay at the at-grade railroad crossings, particularly the existing crossings at IA 17 (T Avenue) and at Quartz Avenue.

The proposed projects meets Goal 2 – *Provide a safe transportation system* of the CIRTPA LRTP. By coordinating with the Iowa DOT to reduce emissions by eliminating at-grade railroad crossings and making road improvements there will also be a safety improvement to the area.

[Click here for a link to a map of the proposed project.](#)

RECOMMENDATION:

Approve a resolution stating that the project conforms to CIRTPA's Regional Transportation Planning Process and LRTP and write a letter of recommendation.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2018
Item No. 8

ISSUE: CIRTPA Small Communities Fund Application Process Review

REPORT: Report on the CIRTPA STBG application process for non-allocation communities/organizations.

BACKGROUND:

FFY 2019 was the first year federal STBG funding was made available to small communities and the Iowa DOT. Staff would like to take this opportunity to review the process and solicit any changes communities would like to see made. This can include the process itself, timing, scoring, or anything else related to the funding process.

[Click here for a copy of the FFY 2019 Application Packet.](#)

[Click here for a link to the online application form.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2018
Item No. 9

ISSUE: TAP Process Review

REPORT: Report on the current availability of TAP funds and a review of the TAP application process.

BACKGROUND:

As with the Small Communities Fund, the TAP process was new for FFY 2019 with CIRTPA awarding \$1 million dollars of funding for that FFY. Staff would like to take this opportunity to review the process itself, provide updates from the Iowa DOT, review funding allocations for future years, and solicit potential changes from communities on the TAP application process itself. However, staff is limited in the potential scope of changes as many of the processes are required by the Iowa DOT.

[Click here for a copy of the FFY 2019 TAP Guidelines and Schedule](#)

[Click here for a copy of the FFY 2019 STBG-TAP Application Form 1](#)

[Click here for a copy of the TAP Scoring Criteria and Application Form 2](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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(515) 334-0075.

July 2018
Item No. 10

ISSUE: Draft Pavement Performance Report

REPORT: Report and discussion regarding the Pavement Performance Report for the CIRTPA Planning Area.

BACKGROUND:

Iowa State University's Institute for Transportation provides IPMP, the Iowa Pavement Management Program. IPMP promotes optimal, cost-effective decisions on highway maintenance, rehabilitation, and reconstruction, using accurate past and projected pavement conditions. IPMP integrates data collection and a database to track the condition of pavements on non-National Highway System (non-NHS) paved roads. Non-NHS roads may be in state, county, and city jurisdictions.

Staff will provide an update to the previous Pavement Performance Report using data collected in 2017.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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(515) 334-0075.

September 2018
Item No. 11

ISSUE: Planning Area Boundary Update

Report on a potential update to the Des Moines MPO and CIRTPA Planning Areas.

BACKGROUND:

The MPO reviews its Planning Area Boundary when updating the long-range transportation plan as well as when updating the Census Bureaus' Urban Area Boundary. The MPO last approved a new Urban Area Boundary in August 2012. The MPO's current Planning Area Boundary was approved in January 2013.

At a minimum, the Planning Area Boundary must include the Urban Area Boundary. At a maximum, the Planning Area Boundary can be no larger than the Metropolitan Statistical Area. In practice, the MPO's Planning Area Boundary incorporates all land that is anticipated to be urbanized in the next twenty years as well the boundaries of all member cities. The boundary also follows US Census geography, where possible, for data collection purposes. Any changes to the Planning Area Boundary must be approved by the Central Iowa Regional Transportation Planning Alliance (CIRTPA).

There are several circumstances that have arisen that will require an update to the Planning Area Boundary, including annexation by the City of Waukee outside the current MPO Planning Area Boundary and communities outside the boundary expressing interest in joining the MPO.

Staff will provide additional updates on the Planning Area Boundary Update to the MPO.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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