

THE

# CIRTPA

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE

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## CIRTPA TITLE VI PUBLIC NOTICE

The Central Iowa Regional Transportation Planning Alliance (CIRTPA), by virtue of accepting federal funding, pledges to not discriminate against anyone on the basis of race, color, national origin, sex, minority status, or income level.

### Background

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin. In addition, other statutes, laws, regulations, executive orders and the U.S. Constitution provide guidance for the effective execution of the objectives of Title VI. These include:

- Section 324 of the Federal Aid Highway Act, the enabling legislation of the Federal Highway Administration (FHWA), which prohibits discrimination based on sex;
- The 1994 Presidential Executive Order which directed every federal agency to make Environmental Justice (EJ) a part of its mission by identifying and addressing the effects of all programs, policies, and activities on minority populations and low-income populations.

CIRTPA commits to upholding the principles of Title VI of the Civil Rights Act of 1964 and related guidance. CIRTPA's policies and programs should not discriminate against people based on race, color, national origin or sex. CIRTPA's policies and programs should avoid disproportionately negative effects on minority and low-income populations. CIRTPA seeks to involve as broad a cross-section of region's population, in addition to the population segments and certain organizations with special interests in transportation.

### Public Participation Plan

CIRTPA aims to provide citizens, stakeholder groups, and other interested parties with reasonable opportunities to be involved in planning processes. These efforts are outlined in the Public Participation Plan. For more information, please call or email staff at 515-334-0075 or [info@dmampo.org](mailto:info@dmampo.org). The Public Participation Plan is also available online at [www.cirtpa.org/public-participation](http://www.cirtpa.org/public-participation).

### Complaint Process

Members of the public can file complaints with CIRTPA if it does not meet the expectations of Title VI of the Civil Rights Act of 1964, Section 324 of the Federal Aid Highway Act, or the 1994 Presidential Executive Order regarding Environmental Justice. The process of filing a complaint is as follows:

- Persons wishing to file a formal discrimination complaint may do so by completing the Title VI Complaint Form and submitting it within 180 days of the alleged discrimination. The complaint should first be filed with the CIRTPA. The complainant can also file the complaint directly with the Iowa DOT or the FTA.
  - To get a Title VI Complaint Form, please call or email CIRTPA staff at 515-334-0075 or [info@dmampo.org](mailto:info@dmampo.org).
  - The Title VI Complaint is also available in printable PDF and online form formats at [www.cirtpa.org/title-vi-complaint-form](http://www.cirtpa.org/title-vi-complaint-form).
- Within 10 calendar days, CIRTPA will forward this form and any additional information to the Iowa Department of Transportation (Iowa DOT) Title VI Coordinator.
- The Iowa DOT will conduct an investigation into the complaint and make a recommendation to the Federal Highway Administration (FHWA), which will make the final determination.
- The Iowa DOT and CIRTPA will inform the person filing the complaint of the final determination. More information from the Iowa DOT is available online at <http://www.iowadot.gov/civilrights/subrecipient.html>.

### Staff Contact

For more information about Title VI or the Title VI complaint process, please contact CIRTPA Title VI Coordinator at 515-334-0075 or [tdeckard@dmampo.org](mailto:tdeckard@dmampo.org).