

MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT MEETING
NOVEMBER 15, 2018

CIRTPA TTC Members Present:

Steve Kruse | Boone County
Alan Miller | Dallas County
Russell Stutt | Jasper County
Todd Hagan | Madison County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Darren Moon | Story County
David Carroll | Warren County
Anthony Brown | City of Adel
John Haldeman | City of Huxley
Brandon Mickelson | City of Nevada
Brooke Ramsey | HIRTA
Andy Loonan | IDOT*

CIRTPA TTC Members Absent:

Daniel Scott | City of Boone
Chuck Burgin | City of Indianola
Aaron Adams | City of Knoxville
Brian Laube | City of Newton
Josh Wuebker | City of Perry
Denny Buyert | City of Pella
Mark Jackson | Story City
Mark Nitchals | City of Winterset
Luis Montoya | DART*
Tony Filippini | Ames*

CIRTPA TPC Members Present:

Bill Zinnel | Boone County
Todd Hagan | Madison County
Steve McCombs | Marion County
Bret VandeLune | Polk County

*Advisory

Dean Yordi | Warren County
Anthony Brown | City of Adel
John Haldeman | City of Huxley
Brandon Mickelson | City of Nevada
Andy Loonan | IDOT*
Brooke Ramsey | HIRTA

CIRTPA TPC Members Absent:

Brad Golightly | Dallas County
Dennis Carpenter | Jasper County
Darren Moon | Story County
John Rouse | City of Boone
Aaron Adams | City of Knoxville
Ryan Waller | City of Indianola
Brian Laube | City of Newton
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Mark Jackson | Story City
Mark Nitchals | City of Winterset
Julia Castillo | HIRTA
Tony Filippini | Ames*
Luis Montoya | DART*

Others Present:

Staff Present:

Dylan Mullenix | Assistant Director
Andrew Collings | Senior Planner
Zach Young | Principal Planner
Tracey Deckard | Office Manager

1. Call to Order

CIRTPA TPC Vice Chair John Haldeman called the CIRTPA TPC and the CIRTPA TTC November 15, 2018 Joint Committee Meeting to order at 9:33 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

2. Approval of the Agenda

MOTION: A motion was made and seconded to approve the joint CIRTPA TPC November 15, 2018, meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the September 20, 2018 meeting minutes.

MOTION CARRIED UNANIMOUSLY

- 4. Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
None. The Vice Chair presented an award to Dean Yordi to thank him for his many years of service on the CIRTPA Board.
- 5. TPC only: CIRTPA's 1st Quarter Fiscal Year 2019 Financial Statements**
Staff presented. Recommend approval of the First Quarter FY 2019 Financial Statements.
MOTION: A motion was made and seconded to approve the 1st Q FY 2019 Financial Statements.
MOTION CARRIED UNANIMOUSLY
- 6. TPC only: Des Moines Area MPO Invoice to CIRTPA for 1st Quarter FY 2019**
Staff presented. Recommend approval of the MPO Invoice to CIRTPA for 1st Quarter FY 2019.
MOTION: A motion was made and seconded to approve the MPO Invoice.
MOTION CARRIED UNANIMOUSLY
- 7. Calendar Year 2019 Meeting Dates.**
Staff presented. Recommend approval of the proposed CY 2019 Meeting Dates.
MOTION: A motion was made and seconded to approve the meeting dates.
MOTION CARRIED UNANIMOUSLY
- 8. FFY 2019-2022 Transportation Improvement Program Revision Requests**
Staff presented. Recommend approval of the proposed amendments from HIRTA and Story County CCB to the FFY 2019-2022 TIP
MOTION: A motion was made and seconded to approve the requested revisions.
MOTION CARRIED UNANIMOUSLY
- 9. HIRTA Federal Funding Transfer**
Staff presented. Recommend approval of a submittal of a CIRTPA request letter that \$116,806 of STBG funds be transferred to the FTA and that HIRTA expend said funding in FFY 2019.
MOTION: A motion was made and seconded to approve the request.
MOTION CARRIED UNANIMOUSLY
- 10. Planning Area Boundary Update**
Staff presented. Report and discussion only.
- 11. CIRTPA Small Communities Fund Application Process Update**
Staff presented. Report and discussion only.
- 12. TAP Process Review**
Staff presented. Report and discussion only.
- 13. Long Range Transportation Plan Update**
Staff presented. Report and discussion only.
- 14. Other Non-Action Items of Interest to the Committee**
None.
- 15. Next Meeting Date**
Next Joint CIRTPA Meeting is scheduled for Thursday, January 17, 2019 at 9:30 a.m.
- 16. Adjournment**
Meeting adjourned at 9:51 a.m.