

MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT MEETING
JANUARY 17, 2019

CIRTPA TTC Members Present:

Steve Kruse | Boone County
Alan Miller | Dallas County
Russell Stutt | Jasper County
Todd Hagan | Madison County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Darren Moon | Story County
David Carroll | Warren County
Kip Overton | City of Adel
John Haldeman | City of Huxley
Jason Etnyre | City of Indianola
Brian Laube | City of Newton
Denny Buyert | City of Pella
Josh Wuebker | City of Perry

CIRTPA TTC Members Absent:

Daniel Scott | City of Boone
Aaron Adams | City of Knoxville
Larry Stevens | City of Nevada
Mark Jackson | Story City
Mark Nitchals | City of Winterset
Luis Montoya | DART*
Julia Castillo | HIRTA
T Andy Loonan | IDOT*
ony Filippini | Ames*

CIRTPA TPC Members Present:

Bill Zinnel | Boone County
Brad Golightly | Dallas County
Todd Hagan | Madison County
Steve McCombs | Marion County
Bret VandeLune | Polk County

*Advisory

Lauris Olson | Story County
David Carroll | Warren County
Anthony Brown | City of Adel
John Haldeman | City of Huxley
Chad Dissell | City of Indianola
Brian Laube | City of Newton
Denny Buyert | City of Pella
Josh Wuebker | City of Perry

CIRTPA TPC Members Absent:

Dennis Carpenter | Jasper County
John Rouse | City of Boone
Aaron Adams | City of Knoxville
Larry Stevens | City of Nevada
Mark Jackson | Story City
Mark Nitchals | City of Winterset
Julia Castillo | HIRTA
Tony Filippini | Ames*
Andy Loonan | IDOT*
Luis Montoya | DART*

Others Present:

Tim Hill | Warren County
Misti Kosman | City of Milo
Mindy Muine | Snyder & Associates
Rose Brown | Bolton & Menk
Justin Ernst | Bolton & Menk
Kyle Michel | City of Van Meter

Staff Present:

Andrew Collings | Senior Planner
Zach Young | Principal Planner

1. Call to Order

CIRTPA TPC Chair Brad Golightly called the CIRTPA TPC and the CIRTPA TTC January 17, 2019 Joint Committee Meeting to order at 9:33 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

2. Approval of the Agenda

MOTION: A motion was made and seconded to approve the joint CIRTPA TPC January 17, 2019, meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the November 15, 2018 meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
None.
5. **CIRTPA's Officers for Calendar Year 2019**
Staff presented. Recommend approval of the Nominating Committee's list of 2019 officers.
MOTION: A motion was made and seconded to approve the committee's list of 2019 officers.
MOTION CARRIED UNANIMOUSLY
6. **CIRTPA 2nd Quarter Fiscal Year 2019 Financial Statements**
Staff presented. Recommend approval of the 2nd Quarter Fiscal Year 2019 Financial Statement.
MOTION: A motion was made and seconded to approve the 2nd Quarter Fiscal Year 2019 Financial Statement.
MOTION CARRIED UNANIMOUSLY
7. **DMAMPO Invoice to CIRTPA for the 2nd Quarter of Fiscal Year 2019**
Staff presented. Recommend approval of the Des Moines Area MPO Invoice to CIRTPA for the 2nd Quarter of Fiscal Year 2019.
MOTION: A motion was made and seconded to approve the 2nd Quarter invoice.
MOTION CARRIED UNANIMOUSLY
8. **FFY 2019 Unified Planning Work Program and Budget- Amendment 1**
Staff presented. Recommend approval of the Fiscal Year 2019 budget amendment.
MOTION: A motion was made and seconded to approve the Fiscal Year 2019 budget amendment.
MOTION CARRIED UNANIMOUSLY
9. **FFY 2019-2022 Transportation Improvement Program Amendment Requests**
Staff presented. Recommend approval of the proposed amendments requested by Jasper County CCB and Story County CCB.
MOTION: A motion was made and seconded to approve the amendment requests.
MOTION CARRIED UNANIMOUSLY
10. **Title VI Documentation**
Staff presented. Recommend approval of CIRTPA's updated Title VI documents.
MOTION: A motion was made and seconded to approve CIRTPA's updated Title VI documents.
MOTION CARRIED UNANIMOUSLY
11. **Fiscal Year 2020 Unified Planning Work Program and Budget Development**
Staff presented. Report and discussion only.
12. **FFY 2020-2023 Transportation Improvement Program Development**
Staff presented. Report and discussion only.
13. **Long Range Transportation Plan Update**
Staff presented. Report and discussion only.
14. **Other Non-Action Items of Interest to the Committee**
None.
15. **Next Meeting Date**
Next Joint CIRTPA Meeting is scheduled for Thursday, March 21, 2019 at 9:30 a.m.
16. **Adjournment**
Meeting adjourned at 10:08 a.m.

MEETING NOTES/ ATTENDANCE

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA) TRANSPORTATION POLICY COMMITTEE (TPC)

AND

TRANSPORTATION TECHNICAL COMMITTEE (TTC)

JOINT MEETING

MARCH 21, 2019

CIRTPA TTC Members Present:

Steve Kruse | Boone County
Darren Moon | Story County
David Carroll | Warren County
Kip Overton | City of Adel
John Haldeman | City of Huxley
Larry Stevens | City of Nevada
Denny Buyert | City of Pella
Matt Ferrier | City of Perry
Tony Filippini | Ames*

CIRTPA TTC Members Absent:

Alan Miller | Dallas County
Russell Stutt | Jasper County
Todd Hagan | Madison County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Daniel Scott | City of Boone
Jason Etnyre | City of Indianola
Aaron Adams | City of Knoxville
Brian Laube | City of Newton
Mark Jackson | Story City
Mark Nitchals | City of Winterset
Luis Montoya | DART*
Julia Castillo | HIRTA
Andy Loonan | IDOT*

CIRTPA TPC Members Present:

Bill Zinnel | Boone County
Brad Golightly | Dallas County
Lauris Olson | Story County
David Carroll | Warren County

*Advisory

Kip Overton | City of Adel
John Haldeman | City of Huxley
Larry Stevens | City of Nevada
Denny Buyert | City of Pella
Matt Ferrier | City of Perry
Kelley Brown | City of Winterset
Tony Filippini | Ames*

CIRTPA TPC Members Absent:

Dennis Carpenter | Jasper County
Todd Hagan | Madison County
Steve McCombs | Marion County
Bret VandeLune | Polk County
John Rouse | City of Boone
Ryan Waller | City of Indianola
Brian Laube | City of Newton
Aaron Adams | City of Knoxville
Mark Jackson | Story City
Julia Castillo | HIRTA
Andy Loonan | IDOT*
Luis Montoya | DART*

Others Present:

Jonathan Bullock | Boone County
Clifford Leonard | Public

Staff Present:

Todd Ashby | Executive Director
Andrew Collings | Senior Planner
Tracey Deckard | Office Manager
Sreyoshi Chakraborty | Senior Planner

1. Call to Order

CIRTPA TPC Chair John Haldeman called the CIRTPA TPC and the CIRTPA TTC March 21, 2019 Joint Committee Meeting to order at 9:33 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. **A quorum was not present.**

2. Approval of the Agenda

N.A. – NO QUORUM

3. Approval of Meeting Minutes

N.A. – NO QUORUM

4. Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input

None.

5. **Approve FY 2018 Audit Report**
Staff presented. N.A. – NO QUORUM
6. **CIRTPA Federal Fiscal Years 2020 Unified Planning Work Program Draft**
Staff presented. N.A. – NO QUORUM
7. **Surface Transportation Block Grant Program Small Community Fund Application Update.**
Staff presented. N.A. – NO QUORUM
8. **Transportation Alternatives Program Application Update**
Staff presented. N.A. – NO QUORUM
9. **Transportation Improvement Program Application Update**
Staff presented. N.A. – NO QUORUM
10. **FFY 2019-2022 Transportation Improvement Program Amendment Requests**
Staff presented. N.A. – NO QUORUM
11. **FFY 2020-2023 Transportation Improvement Program Development**
Staff presented. Report and discussion only.
12. **Other Non-Action Items of Interest to the Committee**
None.
13. **Next Meeting Date**
Next Joint CIRTPA Meeting is scheduled for Thursday, March 16, 2019 at 9:30 a.m.
14. **Adjournment**
Meeting adjourned at 10:12 a.m.