1. **Call to Order**  
   CIRTPA TPC Chair Brad Golightly called the CIRTPA TPC and the CIRTPA TTC January 17, 2019 Joint Committee Meeting to order at 9:33 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

2. **Approval of the Agenda**  
   **MOTION:** A motion was made and seconded to approve the joint CIRTPA TPC January 17, 2019, meeting agenda.  
   **MOTION CARRIED UNANIMOUSLY**

3. **Approval of Meeting Minutes**  
   **MOTION:** A motion was made and seconded to approve the November 15, 2018 meeting minutes.  
   **MOTION CARRIED UNANIMOUSLY**
4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
   None.

5. **CIRTPA’s Officers for Calendar Year 2019**
   Staff presented. Recommend approval of the Nominating Committee’s list of 2019 officers.
   **MOTION:** A motion was made and seconded to approve the committee’s list of 2019 officers.
   **MOTION CARRIED UNANIMOUSLY**

6. **CIRTPA 2nd Quarter Fiscal Year 2019 Financial Statements**
   Staff presented. Recommend approval of the 2nd Quarter Fiscal Year 2019 Financial Statement.
   **MOTION:** A motion was made and seconded to approve the 2nd Quarter Fiscal Year 2019 Financial Statement.
   **MOTION CARRIED UNANIMOUSLY**

7. **DMAMPO Invoice to CIRTPA for the 2nd Quarter of Fiscal Year 2019**
   Staff presented. Recommend approval of the Des Moines Area MPO Invoice to CIRTPA for the 2nd Quarter of Fiscal Year 2019.
   **MOTION:** A motion was made and seconded to approve the 2nd Quarter invoice.
   **MOTION CARRIED UNANIMOUSLY**

8. **FFY 2019 Unified Planning Work Program and Budget- Amendment 1**
   Staff presented. Recommend approval of the Fiscal Year 2019 budget amendment.
   **MOTION:** A motion was made and seconded to approve the Fiscal Year 2019 budget amendment.
   **MOTION CARRIED UNANIMOUSLY**

9. **FFY 2019-2022 Transportation Improvement Program Amendment Requests**
   Staff presented. Recommend approval of the proposed amendments requested by Jasper County CCB and Story County CCB.
   **MOTION:** A motion was made and seconded to approve the amendment requests.
   **MOTION CARRIED UNANIMOUSLY**

10. **Title VI Documentation**
    Staff presented. Recommend approval of CIRTPA’s updated Title VI documents.
    **MOTION:** A motion was made and seconded to approve CIRTPA’s updated Title VI documents.
    **MOTION CARRIED UNANIMOUSLY**

11. **Fiscal Year 2020 Unified Planning Work Program and Budget Development**
    Staff presented. Report and discussion only.

12. **FFY 2020-2023 Transportation Improvement Program Development**
    Staff presented. Report and discussion only.

13. **Long Range Transportation Plan Update**
    Staff presented. Report and discussion only.

14. **Other Non-Action Items of Interest to the Committee**
    None.

15. **Next Meeting Date**
    Next Joint CIRTPA Meeting is scheduled for Thursday, March 21, 2019 at 9:30 a.m.

16. **Adjournment**
    Meeting adjourned at 10:08 a.m.
CIRTPA TTC Members Present:  
Steve Kruse | Boone County  
Darren Moon | Story County  
David Carroll | Warren County  
Kip Overton | City of Adel  
John Haldeman | City of Huxley  
Larry Stevens | City of Nevada  
Denny Buyert | City of Pella  
Matt Ferrier | City of Perry  
Tony Filippini | Ames*  

CIRTPA TTC Members Absent:  
Alan Miller | Dallas County  
Russell Stutt | Jasper County  
Todd Hagan | Madison County  
Tyler Christian | Marion County  
Bret VandeLune | Polk County  
Daniel Scott | City of Boone  
Jason Etnyre | City of Indianola  
Aaron Adams | City of Knoxville  
Brian Laube | City of Newton  
Mark Jackson | Story City  
Mark Nitchals | City of Winterset  
Luis Montoya | DART*  
Julia Castillo | HIRTA  
Andy Loonan | IDOT*  

CIRTPA TPC Members Present:  
Bill Zinnel | Boone County  
Brad Golightly | Dallas County  
Lauris Olson | Story County  
David Carroll | Warren County  

CIRTPA TPC Members Absent:  
Dennis Carpenter | Jasper County  
Todd Hagan | Madison County  
Steve McCombs | Marion County  
Bret VandeLune | Polk County  
John Rouse | City of Boone  
Ryan Waller | City of Indianola  
Brian Laube | City of Newton  
Aaron Adams | City of Knoxville  
Mark Jackson | Story City  
Julia Castillo | HIRTA  
Andy Loonan | IDOT*  
Luis Montoya | DART*  

Others Present:  
Jonathan Bullock | Boone County  
Clifford Leonard | Public  

Staff Present:  
Todd Ashby | Executive Director  
Andrew Collings | Senior Planner  
Tracey Deckard | Office Manager  
Sreyoshi Chakraborty | Senior Planner  

1. **Call to Order**  
CIRTPA TPC Chair John Haldeman called the CIRTPA TPC and the CIRTPA TTC March 21, 2019 Joint Committee Meeting to order at 9:33 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. **A quorum was not present.**

2. **Approval of the Agenda**  
N.A. – NO QUORUM

3. **Approval of Meeting Minutes**  
N.A. – NO QUORUM

4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**  
None.
5. **Approve FY 2018 Audit Report**  
   Staff presented.  N.A. – NO QUORUM

6. **CIRTPA Federal Fiscal Years 2020 Unified Planning Work Program Draft**  
   Staff presented.  N.A. – NO QUORUM

7. **Surface Transportation Block Grant Program Small Community Fund Application Update.**  
   Staff presented.  N.A. – NO QUORUM

8. **Transportation Alternatives Program Application Update**  
   Staff presented.  N.A. – NO QUORUM

9. **Transportation Improvement Program Application Update**  
   Staff presented.  N.A. – NO QUORUM

10. **FFY 2019-2022 Transportation Improvement Program Amendment Requests**  
    Staff presented.  N.A. – NO QUORUM

11. **FFY 2020-2023 Transportation Improvement Program Development**  
    Staff presented.  Report and discussion only.

12. **Other Non-Action Items of Interest to the Committee**  
    None.

13. **Next Meeting Date**  
    Next Joint CIRTPA Meeting is scheduled for Thursday, March 16, 2019 at 9:30 a.m.

14. **Adjournment**  
    Meeting adjourned at 10:12 a.m.