

## MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)  
TRANSPORTATION POLICY COMMITTEE (TPC)  
AND  
TRANSPORTATION TECHNICAL COMMITTEE (TTC)  
JOINT MEETING  
MAY 16, 2019

### CIRTPA TTC Members Present:

Russell Stutt | Jasper County  
Tyler Christian | Marion County  
Bret VandeLune | Polk County  
Tyler Sparks | Story County  
David Carroll | Warren County  
Kip Overton | City of Adel  
John Haldeman | City of Huxley  
Jason Etnyre | City of Indianola  
Brian Laube | City of Newton  
Larry Stevens | City of Nevada  
Denny Buyert | City of Pella  
Josh Wuebker | City of Perry  
Julia Castillo | HIRTA (via phone)

### CIRTPA TTC Members Absent:

Steve Kruse | Boone County  
Alan Miller | Dallas County  
Daniel Scott | City of Boone  
Aaron Adams | City of Knoxville  
Todd Hagan | Madison County  
Mark Jackson | Story City  
Robert Hendricks | City of Winterset  
Luis Montoya | DART\*  
John Navigator | IDOT\*  
Tony Filippini | Ames\*

### CIRTPA TPC Members Present:

Bill Zinnel | Boone County  
Steve McCombs | Marion County  
Bret VandeLune | Polk County  
David Carroll | Warren County

\*Advisory

Anthony Brown | City of Adel  
John Haldeman | City of Huxley  
Ryan Waller | City of Indianola  
Brian Laube | City of Newton  
Larry Stevens | City of Nevada  
Denny Buyert | City of Pella  
Josh Wuebker | City of Perry  
Kelley Brown | City of Winterset  
Julia Castillo | HIRTA (via phone)

### CIRTPA TPC Members Absent:

Brad Golightly | Dallas County  
Todd Hagan | Madison County  
Dennis Carpenter | Jasper County  
Lauris Olson | Story County  
John Rouse | City of Boone  
Aaron Adams | City of Knoxville  
Mark Jackson | Story City  
Tony Filippini | Ames\*  
Andy Loonan | IDOT\*  
Luis Montoya | DART\*

### Others Present:

Rob Hawland | Bolton & Menk  
Justin Ernst | Bolton & Menk  
Kyle Michel | City of Van Meter  
Sydney Dunphy | Polk County Public Works

### Staff Present:

Andrew Collings | Senior Planner  
Zach Young | Principal Planner

### **1. Call to Order**

CIRTPA TPC Chair John Haldeman called the CIRTPA TPC and the CIRTPA TTC May 16, 2019 Joint Committee Meeting to order at 9:33 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

### **2. Approval of the Agenda**

**MOTION:** A motion was made and seconded to approve the joint CIRTPA TPC May 16, 2019, meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

### **3. Approval of Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the March 21, 2019 meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**  
None.
5. **CIRTPA 2<sup>nd</sup> Quarter Fiscal Year 2019 Financial Statements**  
Staff presented. Recommend approval of the Financial Statement.  
**MOTION:** A motion was made and seconded to approve the Financial Statement.  
**MOTION CARRIED UNANIMOUSLY**
6. **Approve the Fiscal Year 2018 Audit Report**  
Staff presented. Recommend approval of the Audit Report.  
**MOTION:** A motion was made and seconded to approve the FY 2018 Audit Report.  
**MOTION CARRIED UNANIMOUSLY**
7. **DMAMPO Invoice to CIRTPA for the 3rd Quarter of Fiscal Year 2019**  
Staff presented. Recommend approval of the Des Moines Area MPO Invoice to CIRTPA for the 3rd Quarter of Fiscal Year 2019.  
**MOTION:** A motion was made and seconded to approve the 3rd Quarter invoice.  
**MOTION CARRIED UNANIMOUSLY**
8. **Surface Transportation Block Grant Program Small Community Fund Application Update**  
Staff presented. Recommend awarding the City of Huxley 240,000 in STBG Funding for 2020.  
**MOTION:** A motion was made and seconded to approve the award of \$240,000 in STBG Funding to the City of Huxley.  
**MOTION CARRIED UNANIMOUSLY**
9. **Transportation Alternative Program Application Update.**  
Staff presented. Recommend approval of the funding recommendations made by the review team.  
**MOTION:** A motion was made and seconded to approve the recommendations.  
**MOTION CARRIED UNANIMOUSLY**
10. **CIRTPA Fiscal Year 2020 Unified Planning Work Program**  
Staff presented. Recommend approval of FY 2020 Unified Planning Work Program. (UPWP)  
**MOTION:** A motion was made and seconded to approve CIRTPA's FY 2020 UPWP.  
**MOTION CARRIED UNANIMOUSLY**
11. **FFY 2019-2022 Transportation Improvement Program Amendment Requests.**  
Staff presented. Recommend approval of the proposed amendments to the FFY 2019-2022 TIP by Dallas County CCB, Madison County and the City of Roland.  
**MOTION:** A motion was made and seconded to approve the proposed amendments.  
**MOTION CARRIED UNANIMOUSLY**
12. **Draft FFY 2020-2023 Transportation Improvement Program Project List and Funding Requests**  
Staff presented. Report and discussion only.
13. **Community STBG Account Update**  
Staff presented. Report and discussion only.
14. **Long Range Transportation Plan Update**  
Staff presented. Report and discussion only.
15. **Other Non-Action Items of Interest to the Committee**  
None.

**16. Next Meeting Date**

Next Joint CIRTPA Meeting is scheduled for Thursday, July 18, 2019 at 9:30 a.m.

**17. Adjournment**

Meeting adjourned at 10:18 a.m.