MEETING MINUTES
CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT MEETING
MAY 16, 2019

CIRTPA TTC Members Present:
Russell Stutt | Jasper County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Tyler Sparks | Story County
David Carroll | Warren County
Kip Overton | City of Adel
John Haldeman | City of Huxley
Jason Etnyre | City of Indianola
Brian Laube | City of Newton
Larry Stevens | City of Nevada
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Julia Castillo | HIRTA (via phone)

CIRTPA TTC Members Absent:
Steve Kruse | Boone County
Alan Miller | Dallas County
Daniel Scott | City of Boone
Aaron Adams | City of Knoxville
Todd Hagan | Madison County
Mark Jackson | Story City
Robert Hendricks | City of Winterset
Luis Montoya | DART*
John Navigator | IDOT*
Tony Filippini | Ames*

CIRTPA TPC Members Present:
Bill Zinnel | Boone County
Steve McCombs | Marion County
Bret VandeLune | Polk County
David Carroll | Warren County
Anthony Brown | City of Adel
John Haldeman | City of Huxley
Ryan Waller | City of Indianola
Brian Laube | City of Newton
Larry Stevens | City of Nevada
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Kelley Brown | City of Winterset
Julia Castillo | HIRTA (via phone)

CIRTPA TPC Members Absent:
Brad Golightly | Dallas County
Todd Hagan | Madison County
Dennis Carpenter | Jasper County
Lauris Olson | Story County
John Rouse | City of Boone
Aaron Adams | City of Knoxville
Mark Jackson | Story City
Tony Filippini | Ames*
Andy Loonan | IDOT*
Luis Montoya | DART*

Others Present:
Rob Hawland | Bolton & Menk
Justin Ernst | Bolton & Menk
Kyle Michel | City of Van Meter
Sydney Dunphy | Polk County Public Works

Staff Present:
Andrew Collings | Senior Planner
Zach Young | Principal Planner

1. **Call to Order**
   CIRTPA TPC Chair John Haldeman called the CIRTPA TPC and the CIRTPA TTC May 16, 2019 Joint Committee Meeting to order at 9:33 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

2. **Approval of the Agenda**
   **MOTION:** A motion was made and seconded to approve the joint CIRTPA TPC May 16, 2019 meeting agenda.
   **MOTION CARRIED UNANIMOUSLY**

3. **Approval of Meeting Minutes**
   **MOTION:** A motion was made and seconded to approve the March 21, 2019 meeting minutes.
   **MOTION CARRIED UNANIMOUSLY**
4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
   None.

5. **CIRTPA 2nd Quarter Fiscal Year 2019 Financial Statements**
   Staff presented. Recommend approval of the Financial Statement.
   
   **MOTION:** A motion was made and seconded to approve the Financial Statement.
   **MOTION CARRIED UNANIMOUSLY**

6. **Approve the Fiscal Year 2018 Audit Report**
   Staff presented. Recommend approval of the Audit Report.
   
   **MOTION:** A motion was made and seconded to approve the FY 2018 Audit Report.
   **MOTION CARRIED UNANIMOUSLY**

7. **DMAMPO Invoice to CIRTPA for the 3rd Quarter of Fiscal Year 2019**
   Staff presented. Recommend approval of the Des Moines Area MPO Invoice to CIRTPA for the 3rd Quarter of Fiscal Year 2019.
   
   **MOTION:** A motion was made and seconded to approve the 3rd Quarter invoice.
   **MOTION CARRIED UNANIMOUSLY**

8. **Surface Transportation Block Grant Program Small Community Fund Application Update**
   Staff presented. Recommend awarding the City of Huxley 240,000 in STBG Funding for 2020.
   
   **MOTION:** A motion was made and seconded to approve the award of $240,000 in STBG Funding to the City of Huxley.
   **MOTION CARRIED UNANIMOUSLY**

9. **Transportation Alternative Program Application Update.**
   Staff presented. Recommend approval of the funding recommendations made by the review team.
   
   **MOTION:** A motion was made and seconded to approve the recommendations.
   **MOTION CARRIED UNANIMOUSLY**

10. **CIRTPA Fiscal Year 2020 Unified Planning Work Program**
    Staff presented. Recommend approval of FY 2020 Unified Planning Work Program. (UPWP)
    
    **MOTION:** A motion was made and seconded to approve CIRTPA’s FY 2020 UPWP.
    **MOTION CARRIED UNANIMOUSLY**

11. **FFY 2019-2022 Transportation Improvement Program Amendment Requests.**
    Staff presented. Recommend approval of the proposed amendments to the FFY 2019-2022 TIP by Dallas County CCB, Madison County and the City of Roland.
    
    **MOTION:** A motion was made and seconded to approve the proposed amendments.
    **MOTION CARRIED UNANIMOUSLY**

12. **Draft FFY 2020-2023 Transportation Improvement Program Project List and Funding Requests**
    Staff presented. Report and discussion only.

13. **Community STBG Account Update**
    Staff presented. Report and discussion only.

14. **Long Range Transportation Plan Update**
    Staff presented. Report and discussion only.

15. **Other Non-Action Items of Interest to the Committee**
    None.
16. Next Meeting Date
   Next Joint CIRTPA Meeting is scheduled for Thursday, July 18, 2019 at 9:30 a.m.

17. Adjournment
   Meeting adjourned at 10:18 a.m.