MEETING MINUTES
CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT MEETING
SEPTEMBER 19, 2019

CIRTPA TTC Members Present:
Steve Kruse | Boone County
Alan Miller | Dallas County
Russell Stutt | Jasper County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Darren Moon | Story County
David Carroll | Warren County
Kip Overton | City of Adel
John Haldeman | City of Huxley
Charlie Dissell | City of Indianola
Larry Stevens | City of Nevada
Josh Wuebker | City of Perry
Andy Loonan | IDOT*

CIRTPA TTC Members Absent:
Todd Hagan | Madison County
Daniel Scott | City of Boone
Brian Laube | City of Newton
Aaron Adams | City of Knoxville
Denny Buyert | City of Pella
Julia Castillo | HIRTA
Mark Jackson | Story City
Luis Montoya | DART*

CIRTPA TPC Members Present:
Brad Golightly | Dallas County
Steve McCombs | Marion County
Bret VandeLune | Polk County
David Carroll | Warren County
"Advisory

CIRTPA TPC Members Absent:
Bill Zinnel | Boone County
Dennis Carpenter | Jasper County
Lauris Olson | Story County
Todd Hagan | Madison County
John Rouse | City of Boone
Brian Laube | City of Newton
Denny Buyert | City of Pella
Aaron Adams | City of Knoxville
Mark Jackson | Story City
Julia Castillo | HIRTA
Luis Montoya | DART*

Others Present:
Madi Burke | Bolton & Menk
Matt Ferrier | City of Perry
Anthony Filippini | DART

Staff Present:
Andrew Collings | Senior Planner
Tracey Deckard | Office Manager
Tanvi Halde | Intern

1. **Call to Order**
CIRTPA TPC Chair John Haldeman called the CIRTPA TPC and the CIRTPA TTC September 19, 2019 Joint Committee Meeting to order at 9:37 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

2. **Approval of the Agenda**
**MOTION:** A motion was made and seconded to approve the joint CIRTPA meeting agenda.
**MOTION CARRIED UNANIMOUSLY**

3. **Approval of Meeting Minutes**
**MOTION:** A motion was made and seconded to approve the May 16, 2016 meeting minutes.
**MOTION CARRIED UNANIMOUSLY**

4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
None.
5. **Approve Financial Statements**  
   Staff presented. Recommend approval of the Financial Statement.  
   **MOTION:** A motion was made and seconded to approve the Financial Statement.  
   **MOTION CARRIED UNANIMOUSLY**

6. **Federal Fiscal Year 2020 Budget Amendment**  
   Staff presented. Recommend approval of an amendment to the FFY 2020 budget to include the remaining $31,392 in federal funds for the Knoxville Area Transportation Location Study.  
   **MOTION:** A motion was made and seconded to approve payment of the FFY 2020 Budget item.  
   **MOTION CARRIED UNANIMOUSLY**

7. **FFY 2019-2022 Transportation Improvement Program (TIP) Amendment Request**  
   Staff presented. Recommend approval of the proposed amendment by Warren County.  
   **MOTION:** A motion was made and seconded approve the proposed TIP amendment.  
   **MOTION CARRIED UNANIMOUSLY**

8. **FFY 2020-2023 Transportation Improvement Program (TIP) Amendment Request**  
   Staff presented. Recommend approval proposed amendment by the City of Boone.  
   **MOTION:** A motion was made and seconded to approve the FFY 2020-2023 TIP amendment.  
   **MOTION CARRIED UNANIMOUSLY**

9. **RISE Grant Application Letters of Support**  
   Staff presented. Recommend approval of submitting a letter of support to the City of Perry for their RISE Grant application.  
   **MOTION:** A motion was made and seconded to approve submittal of a letter of support for the City of Perry’s RISE Grant Application that indicates the project’s compliance with CIRTPA’s LRTP and overall support of the project.  
   **MOTION CARRIED UNANIMOUSLY**

10. **ICAAP Letters of Support and Project Conformance to CIRTPA’s Regional Transportation Planning Process and Long-Range Transportation Plan**  
    Staff presented. Recommend approving a resolution stating that Boone County’s project conforms to CIRTPA’s Regional Transportation Planning Process and LRTP and write a letter of recommendation.  
    **MOTION:** A motion was made and seconded to approve a resolution stating that Boone County’s project conforms to CIRTPA’s Regional Transportation Planning Process and LRTP and write a letter of recommendation.  
    **MOTION CARRIED UNANIMOUSLY**

11. **Iowa DOT Planning Review**  
    Staff presented. Report and discussion only.

12. **Long Range Transportation Plan Update**  
    Staff presented. Report and discussion only.

13. **Other Non-Action Items of Interest to the Committee**  
    None.

14. **Next Meeting Date**  
    Next Joint CIRTPA Meeting is scheduled for Thursday, November 21, 2019.

15. **Adjournment**  
    Meeting adjourned at 9:56 a.m.