

## MEETING MINUTES

### CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA) TRANSPORTATION POLICY COMMITTEE (TPC)

AND

### TRANSPORTATION TECHNICAL COMMITTEE (TTC)

JOINT MEETING

SEPTEMBER 19, 2019

#### **CIRTPA TTC Members Present:**

Steve Kruse | Boone County  
Alan Miller | Dallas County  
Russell Stutt | Jasper County  
Tyler Christian | Marion County  
Bret VandeLune | Polk County  
Darren Moon | Story County  
David Carroll | Warren County  
Kip Overton | City of Adel  
John Haldeman | City of Huxley  
Charlie Dissell | City of Indianola  
Larry Stevens | City of Nevada  
Josh Wuebker | City of Perry  
Andy Loonan | IDOT\*

#### **CIRTPA TTC Members Absent:**

Todd Hagan | Madison County  
Daniel Scott | City of Boone  
Brian Laube | City of Newton  
Aaron Adams | City of Knoxville  
Denny Buyert | City of Pella  
Mark Jackson | Story City  
Julia Castillo | HIRTA  
Robert Hendricks | City of Winterset  
Luis Montoya | DART\*

#### **CIRTPA TPC Members Present:**

Brad Golightly | Dallas County  
Steve McCombs | Marion County  
Bret VandeLune | Polk County  
David Carroll | Warren County

\*Advisory

Anthony Brown | City of Adel  
John Haldeman | City of Huxley  
Jason Etnyre | City of Indianola  
Larry Stevens | City of Nevada  
Josh Wuebker | City of Perry  
Kelley Brown | City of Winterset  
Andy Loonan | IDOT\*

#### **CIRTPA TPC Members Absent:**

Bill Zinnel | Boone County  
Dennis Carpenter | Jasper County  
Lauris Olson | Story County  
Todd Hagan | Madison County  
John Rouse | City of Boone  
Brian Laube | City of Newton  
Denny Buyert | City of Pella  
Aaron Adams | City of Knoxville  
Mark Jackson | Story City  
Julia Castillo | HIRTA  
Luis Montoya | DART\*

#### **Others Present:**

Madi Burke | Bolton & Menk  
Matt Ferrier | City of Perry  
Anthony Filippini | DART

#### **Staff Present:**

Andrew Collings | Senior Planner  
Tracey Deckard | Office Manager  
Tanvi Halde | Intern

#### **1. Call to Order**

CIRTPA TPC Chair John Haldeman called the CIRTPA TPC and the CIRTPA TTC September 19, 2019 Joint Committee Meeting to order at 9:37 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

#### **2. Approval of the Agenda**

**MOTION:** A motion was made and seconded to approve the joint CIRTPA meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**

#### **3. Approval of Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the May 16, 2016 meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**

#### **4. Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**

None.

- 5. Approve Financial Statements**  
Staff presented. Recommend approval of the Financial Statement.  
**MOTION:** A motion was made and seconded to approve the Financial Statement.  
**MOTION CARRIED UNANIMOUSLY**
- 6. Federal Fiscal Year 2020 Budget Amendment**  
Staff presented. Recommend approval of an amendment to the FFY 2020 budget to include the remaining \$31,392 in federal funds for the Knoxville Area Transportation Location Study.  
**MOTION:** A motion was made and seconded to approve payment of the FFY 2020 Budget item.  
**MOTION CARRIED UNANIMOUSLY**
- 7. FFY 2019-2022 Transportation Improvement Program (TIP) Amendment Request**  
Staff presented. Recommend approval of the proposed amendment by Warren County.  
**MOTION:** A motion was made and seconded to approve the proposed TIP amendment.  
**MOTION CARRIED UNANIMOUSLY**
- 8. FFY 2020-2023 Transportation Improvement Program (TIP) Amendment Request**  
Staff presented. Recommend approval proposed amendment by the City of Boone.  
**MOTION:** A motion was made and seconded to approve the FFY 2020-2023 TIP amendment.  
**MOTION CARRIED UNANIMOUSLY**
- 9. RISE Grant Application Letters of Support**  
Staff presented. Recommend approval of submitting a letter of support to the City of Perry for their RISE Grant application.  
**MOTION:** A motion was made and seconded to approve submittal of a letter of support for the City of Perry's RISE Grant Application that indicates the project's compliance with CIRTPA's LRTP and overall support of the project.  
**MOTION CARRIED UNANIMOUSLY**
- 10. ICAAP Letters of Support and Project Conformance to CIRTPA's Regional Transportation Planning Process and Long-Range Transportation Plan**  
Staff presented. Recommend approving a resolution stating that Boone County's project conforms to CIRTPA's Regional Transportation Planning Process and LRTP and write a letter of recommendation.  
**MOTION:** A motion was made and seconded to approve a resolution stating that Boone County's project conforms to CIRTPA's Regional Transportation Planning Process and LRTP and write a letter of recommendation.  
**MOTION CARRIED UNANIMOUSLY**
- 11. Iowa DOT Planning Review.**  
Staff presented. Report and discussion only.
- 12. Long Range Transportation Plan Update**  
Staff presented. Report and discussion only.
- 13. Other Non-Action Items of Interest to the Committee**  
None.
- 14. Next Meeting Date**  
Next Joint CIRTPA Meeting is scheduled for Thursday, November 21, 2019.
- 15. Adjournment**  
Meeting adjourned at 9:56 a.m.