MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT MEETING
JANUARY 30, 2020

CIRTPA TTC Members Present:
Steve Kruse | Boone County
Alan Miller | Dallas County
Todd Hagan | Madison County
Bret VandeLune | Polk County
Darren Moon | Story County
Anthony Brown | City of Adel
John Rouse | City of Boone
Larry Stevens | City of Nevada
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Tony Filippini | DART*

CIRTPA TTC Members Absent:
Russell Stutt | Jasper County
Tyler Christian | Marion County
David Carroll | Warren County
Jeff Peterson | City of Huxley
Ryan Waller | City of Indianola
Brian Laube | City of Newton
Heather Usseny | City of Knoxville
Mark Jackson | Story City
Kelley Brown | City of Winterset
Julia Castillo | HIRTA
Andy Loonan | IDOT*

CIRTPA TPC Members Present:
Bill Zinnel | Boone County
Brad Golightly | Dallas County
Todd Hagan | Madison County

*CIRTPA TPC Members Absent:
Dennis Carpenter | Jasper County
Steve McCombs | Marion County
John Rouse | City of Boone
Jeff Peterson | City of Huxley
Ryan Waller | City of Indianola
Brian Laube | City of Newton
Heather Usseny | City of Knoxville
Mark Jackson | Story City
Kelley Brown | City of Winterset
Julia Castillo | HIRTA
Andy Loonan | IDOT*

Others Present:

Staff Present:
Todd Ashby | Program Manager
Andrew Collings | Senior Planner
Tracey Deckard | Office Manager
Tanvi Halde | Intern

1. **Call to Order**
   CIRTPA TPC Chair John Haldeman called the CIRTPA TPC and the CIRTPA TTC January 30, 2020 Joint Committee Meeting to order at 9:35 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

2. **Approval of the Agenda**
   MOTION: A motion was made and seconded to approve the joint CIRTPA meeting agenda.
   MOTION CARRIED UNANIMOUSLY

3. **Approval of Meeting Minutes**
   MOTION: A motion was made and seconded to approve the November 21, 2019 meeting minutes.
   MOTION CARRIED UNANIMOUSLY

4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
   None.

5. **CIRTPA Transportation Projects Update**
   Staff and members presented updates on various projects. Discussion only.
6. **CIRTPA Officers for Calendar Year 2020**
Staff presented. Recommend approval of the following officers for CY 2020:
Chair/ Policy Committee: Bret VandeLune / Vice Chair Anthony Brown
Chair/ TTC Committee: David Carroll/ Vice Chair Tyler Christian
**MOTION:** A motion was made and seconded to approve the FY 2020 Officers.
**MOTION CARRIED UNANIMOUSLY**

7. **CIRTPA Financial Statements**
Staff presented. Recommend approval of the financial statements.
**MOTION:** A motion was made and seconded to approve the FY 2020 Officers.
**MOTION CARRIED UNANIMOUSLY**

8. **DMAMPO Invoice to CIRTPA for the 2nd Quarter of FY 2020**
Staff presented. Recommend approval of payment to the DMAMPO for 2nd Quarter of FY 2020.
**MOTION:** A motion was made and seconded to approve payment to the MPO.
**MOTION CARRIED UNANIMOUSLY**

9. **FFY 2021 Unified Planning Work Program (UPWP) and Budget Development**
Staff presented. Recommend approval of the FFY 2021 UPWP and budget.
**MOTION:** A motion was made and seconded approve the FFY 2021 UPWP and budget.
**MOTION CARRIED UNANIMOUSLY**

10. **FFY 2021-2024 Transportation Improvement Program Development**
Staff presented. Report and discussion only.

11. **CIRTPA TAP and Small Communities Fund Application Process Update**
Staff presented. Report and discussion only.

12. **2020 Census Participant Statistical Areas Program (PSAP)**
Staff presented. Report and discussion only.

13. **Long Range Transportation Plan Update**
Staff presented. Report and discussion only.

14. **Other Non-Action Items of Interest to the Committee**
None.

15. **Next Meeting Date**
Next Joint CIRTPA Meeting is scheduled for Thursday, March 26, 2020 at 9:30 a.m.

16. **Adjournment**
Meeting adjourned at 10:12 a.m.