



Bret VandeLune, Polk County
Transportation Policy Committee Chair

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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

9:30 a.m., July 16, 2020
420 Watson Powell Jr. Way, Suite 200, Des Moines, IA 50309
Virtual Meeting

1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes..... Page 2
 - Approve the May 21, 2020 meeting minutes.
4. DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. CONSENT and VOTE: CIRTPA 4th Quarter Fiscal Year 2020 Financial Statements Page 4
 - Report on the 4th Quarter Fiscal Year 2020 financial statements; consider approval.
6. REPORT and VOTE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2020..... Page 5
 - Report on the MPO’s Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2020; consider approval.
7. REPORT and VOTE: New STBG Funding Requests Page 6
 - Report on the new STBG funding requests; consider approval.
8. REPORT and VOTE: Final FFY 2021-2024 Transportation Improvement Program Page 7
 - Report on the final FFY 2021-2024 TIP draft; consider approval.
9. REPORT and VOTE: FFY 2021 Pavement Condition Data Collection Page 8
 - Report and discussion regarding changes to Pavement Condition Collection Process.
10. REPORT: Community STBG Account Update..... Page 10
 - Report on communities’ current STBG account balances.
11. Other Non-Action Items of Interest to the Committee
12. Next Meeting Date
 - Approval of the next meeting date for 9:30 a.m., Thursday September 17, 2020, Burnham Meeting Room.
13. Adjournment

LOGIN INFORMATION

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July 2020
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the May 21, 2020 CIRTPA Joint Committee meeting.

BACKGROUND:

[Click here for a copy of the May 21, 2020 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the May 21, 2020, CIRTPA Joint Committee meeting minutes.

STAFF CONTACTS:

Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

July 2020
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2020
Item No. 5

ISSUE: CIRTPA 4th Quarter Financial Statements

CONSENT AND VOTE: Report and approval of the CIRTPA 4th Quarter Financial Statements

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA's savings and checking accounts and prepares monthly and/or quarterly statements detailing all transactions.

A copy of the Financial Statements will be made available prior to the meeting.

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2020
Item No. 6

ISSUE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2020

REPORT AND VOTE: Brief report and approval of the Des Moines Area Metropolitan Planning Organization (MPO) Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2020

BACKGROUND:

The MPO bills the CIRTPA for work conducted on the CIRTPA's behalf on a quarterly basis. The MPO's 4th Quarter Fiscal Year 2020 Invoice covers work conducted for the period beginning April 1, 2020 through June 30, 2020. If approved, the CIRTPA staff will proceed with reimbursing the MPO.

A copy of the MPO 4th Quarter Fiscal Year 2020 Invoice will be made available prior to the meeting.

RECOMMENDATION:

Approve payment to the Des Moines Area Metropolitan Planning Organization for the 4th Quarter of Fiscal Year 2020 billing period, April 1, 2020 through June 30, 2020.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

July 2020
Item No. 7

ISSUE: New STBG Funding Requests

REPORT AND VOTE: Consider approval of the new STBG funding requests.

BACKGROUND:

The Iowa DOT requires that RPA's approve the allocation of new STBG funding separately from the TIP adoption process. 4 communities and 1 organization have requested additional STBG funding for the FFY 2021-2024 TIP and have filled out the corresponding requests.

Boone County – HMA Resurfacing with CIP Recycling (23591), HMA Overlay (35889)

Dallas County – R22 Pavement Rehabilitation from Highway 44 to F31 (37454)

Polk County – HMA Resurfacing of NE 42nd Street from NE 150th Ave. to NE 166th Ave. (44747)

City of Indianola – Hillcrest Avenue Reconstruction Project (45451), South K Street Reconstruction (45450)

HIRTA – Vehicle Purchase (36937)

[Click here for a link to the STBG funding requests.](#)

RECOMMENDATION:

Approve the proposed use of STBG funding.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2020
Item No. 8

ISSUE: Final FFY 2021-2024 Transportation Improvement Program

REPORT AND VOTE: Consider approval of the Federal Fiscal Year 2021-2024 Transportation Improvement Program.

BACKGROUND:

The CIRTPA staff is annually required to develop a four-year Transportation Improvement Program (TIP) by updating the current TIP for the CIRTPA. The purpose of the TIP is to list all projects in the CIRTPA Planning Area which are using Federal funding and scheduled to begin within a designated period of the four federal fiscal years.

The CIRTPA staff requested that CIRTPA member governments and participating agencies review and report any project changes, new projects, or “roll-over” projects programmed in Federal Fiscal Year (FFY) 2020, 2021, 2022, 2023, and/or 2024. Staff generated a project list for the FFY 2021-2024 TIP using responses from each member government.

Staff submitted the FFY 2021-2024 TIP draft to the Iowa Department of Transportation (DOT) for review and comment on June 15, 2020. Staff incorporated comments received into the final draft. The final FFY 2021-2024 TIP is due to the Iowa DOT following approval.

CIRTPA staff scheduled a public input meeting for the FFY 2020-2023 TIP draft at 5:00 p.m. on Tuesday June 24, 2020 via go-to-meeting, in order to provide an opportunity for the public to comment. Zero comments were received by staff at that meeting or during the public input process.

[Click here for a link to the proposed final FFY 2021-2024 TIP.](#)

RECOMMENDATION:

Approve the final FFY 2021-2024 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2020
Item No. 9

ISSUE: Pavement Condition Data Collection

REPORT and OPTIONAL VOTE: Report and discussion regarding changes to Pavement Condition Collection Process.

BACKGROUND:

Since 2013 the Iowa DOT has collected pavement condition data for all paved roads every two years. They have paid for the collection effort solely with Iowa DOT funding. Due to budgetary constraints the Iowa DOT has been exploring ways to reduce the pavement collection cost by about \$750,000 each year.

After consulting with the Iowa DOT it was determined that if CIRTPA as a whole did not elect to purchase pavement data for the entire region with STBG funds then individual communities could not utilize STBG funds on a case-by-case basis. Rather communities would have to utilize local funds if they wish to purchase data themselves.

To further our discussion, below is a spreadsheet I have prepared to show how much it would cost each community in FFY 2021. The next time CIRTPA would be asked to fund pavement data will be in FFY 2025.

The next collection cycle paid for by the Iowa DOT will be in FFY 2023.

Pavement condition does not factor into RUTF or any other formula transportation funding.

FFY 2021 Funding Allocation With and Without Paying for Pavement Data

CIRTPA Member	STBG Target Without Pavement Data Suballocation	STBG Target With Pavement Data Suballocation	STBG Funding Difference
Boone County	\$373,598	\$362,544	(\$11,054)
City of Boone	\$287,421	\$270,453	(\$16,968)
Dallas County	\$471,677	\$457,231	(\$14,446)
City of Perry	\$178,679	\$168,562	(\$10,118)
Jasper County	\$549,164	\$532,823	(\$16,341)
City of Newton	\$374,444	\$353,680	(\$20,765)
Madison County	\$372,002	\$362,386	(\$9,616)
City of Winterset	\$131,896	\$125,207	(\$6,689)
Marion County	\$418,831	\$405,811	(\$13,021)
City of Knoxville	\$178,906	\$169,163	(\$9,744)
City of Pella	\$215,598	\$202,672	(\$12,926)
Polk County	\$360,648	\$347,879	(\$12,768)
Story County	\$542,782	\$527,996	(\$14,786)
City of Nevada	\$149,149	\$140,225	(\$8,924)
Warren County	\$405,153	\$392,110	(\$13,043)
City of Indianola	\$302,001	\$283,059	(\$18,942)
HIRTA	\$125,121	\$120,171	(\$4,950)
Small Community	\$250,242	\$240,342	(\$9,900)
CIRTPA TOTAL	\$5,687,314	\$5,462,314	(\$225,000)

RECOMMENDATION:

Approve budgeting \$225k for FFY 2021 of the FFY 2021-2024 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
 (515) 334-0075.

July 2020
Item No. 10

ISSUE: Community STBG Account Update

REPORT: Report on communities' current STBG account balances.

BACKGROUND:

MPO staff will provide a report detailing projects programmed with RPA STBG funding and the account balances for communities receiving an STBG allocation.

[Click here for a copy of CIRTPA's Community STBG Account Report.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075