

MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA) TRANSPORTATION POLICY COMMITTEE (TPC)

AND

TRANSPORTATION TECHNICAL COMMITTEE (TTC)

JOINT VIRTUAL MEETING

MAY 21, 2020

CIRTPA TTC Members Present:

Alan Miller | Dallas County
Todd Hagan | Madison County
Bret VandeLune | Polk County
Darren Moon | Story County
David Carroll | Warren County
Daniel Scott | City of Boone
Akhilesh Pal | City of Indianola
Larry Stevens | City of Nevada
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Mark Jackson | Story City
Tony Filippini | DART*
Julia Castillo | HIRTA

CIRTPA TTC Members Absent:

Steve Kruse | Boone County
Russell Stutt | Jasper County
Tyler Christian | Marion County
David Carroll | Warren County
Anthony Brown | City of Adel
Jeff Peterson | City of Huxley
Brian Laube | City of Newton
Heather Usseny | City of Knoxville
Robert Hendricks | City of Winterset
Andy Loonan | IDOT*

CIRTPA TPC Members Present:

Bill Zinnel | Boone County
Brad Golightly | Dallas County
Todd Hagan | Madison County
Bret VandeLune | Polk County

*Advisory

David Carroll | Warren County
Lauris Olson | Story County
Kip Overton | City of Adel
Daniel Scott | City of Boone
Akhilesh Pal | City of Indianola
Larry Stevens | City of Nevada
Josh Wuebker | City of Perry
Denny Buyert | City of Pella
Mark Jackson | Story City
Kelley Brown | City of Winterset
Tony Filippini | DART
Julia Castillo | HIRTA

CIRTPA TPC Members Absent:

Dennis Carpenter | Jasper County
Steve McCombs | Marion County
Jeff Peterson | City of Huxley
Brian Laube | City of Newton
Heather Usseny | City of Knoxville
Andy Loonan | IDOT*

Others Present:

Brooke Ramsey | HIRTA
Joe Jordan | Snyder
Nick Schenck
Jeff Schug
Kyle Thompson- AAMPO

Staff Present:

Andrew Collings | Senior Planner
Tracey Deckard | Office Manager

1. Call to Order

CIRTPA TPC Chair Bret VandeLune called the CIRTPA TPC and the CIRTPA TTC May 21, 2020 Joint Committee Meeting to order at 9:31 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

2. Approval of the Agenda

MOTION: A motion was made and seconded to approve the joint CIRTPA meeting agenda.
MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the January 30, 2020 meeting minutes.
MOTION CARRIED UNANIMOUSLY

4. Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input

None.

5. CIRTPA 3rd Quarter Fiscal Year 2020 Financial Statements

Staff presented. Recommend approval of the 3rd Quarter FY 2020 Financial statements.

MOTION: A motion was made and seconded to approve the January 30, 2020 meeting minutes.
MOTION CARRIED UNANIMOUSLY

- 6. Approve the Fiscal Year 2019 Audit Report**
Staff presented. Recommend approval of the FY 2019 Audit.
MOTION: A motion was made and seconded to approve the FY 2019 Audit.
MOTION CARRIED UNANIMOUSLY
- 7. Des Moines Area MPO Invoice to CIRTPA for 3rd Quarter FY 2020**
Staff presented. Recommend approval of the MPO Invoice.
MOTION: A motion was made and seconded to approve the 3rd Quarter FY 2020 invoice.
MOTION CARRIED UNANIMOUSLY
- 8. FFY 2021 Unified Planning Work Program (UPWP) and Budget Development**
Staff presented. Recommend approval of the FY 2021 UPWP and Budget.
MOTION: A motion was made and seconded to approve the FY 2021 UPWP and Budget.
MOTION CARRIED UNANIMOUSLY
- 9. Transportation Alternatives Program (TAP) Application Status**
Staff presented. Recommend approval of Transportation Alternatives Program funding to eligible projects from City of Adel and City of Pleasantville.
MOTION: A motion was made and seconded approve the TAP funding.
MOTION CARRIED UNANIMOUSLY
- 10. Surface Transportation Block Grant Program Small Community Fund Application Update**
Staff presented. Recommend the Funding Subcommittee review the projects from The City of Huxley and the City of Story City and to split available funding for the eligible projects.
MOTION: A motion was made and seconded approve the recommendations.
MOTION CARRIED UNANIMOUSLY
- 11. HY 2040 Long Range Transportation Plan Update**
Staff presented. Recommend approval of the final HY 2040 Long Range Transportation Plan. **MOTION:** A motion was made and seconded approve the HY2040 Long Range Transportation Plan.
MOTION CARRIED UNANIMOUSLY
- 12. Pavement Condition Data Collection**
Staff presented. Discussion ensued. It was determined to move this matter to the July meeting to allow additional time to research the matter.
- 13. Draft FFY 2021-2024 Transportation Improvement Program Project List and Funding Requests**
Staff presented. Report and discussion only.
- 14. Community STBG Account Update**
Staff presented. Report and discussion only.
- 15. Other Non-Action Items of Interest to the Committee**
Staff reported that the CIRTPA bank account had been moved to Bankers Trust.
- 16. Next Meeting Date**
Next Joint CIRTPA Meeting is scheduled for Thursday, July 16, 2020 at 9:30 a.m.
- 17. Adjournment**
Meeting adjourned at 10:21 a.m.