MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT VIRTUAL MEETING
MAY 21, 2020

CIRTPA TTC Members Present:
Alan Miller | Dallas County
Todd Hagan | Madison County
Bret VandeLune | Polk County
Darren Moon | Story County
David Carroll | Warren County
Daniel Scott | City of Boone
Akhilesh Pal | City of Indianola
Larry Stevens | City of Nevada
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Mark Jackson | Story City
Dennis Buyert | City of Boone
Julia Castillo | HIRTA

CIRTPA TTC Members Absent:
Steve Kruse | Boone County
Russell Stutt | Jasper County
Tyler Christian | Marion County
David Carroll | Warren County
Kip Overton | City of Adel
Jeff Peterson | City of Huxley
Brian Laube | City of Newton
Heather Usseny | City of Knoxville
Tony Filippini | DART*

CIRTPA TPC Members Present:
Bill Zinnel | Boone County
Brad Golightly | Dallas County
Todd Hagan | Madison County
Bret VandeLune | Polk County

CIRTPA TPC Members Absent:
Dennis Carpenter | Jasper County
Steve McCombs | Marion County
Dennis Buyert | City of Boone

Others Present:
Brooke Ramsey | HIRTA
Joe Jordan | Snyder
Nick Schenck
Jeff Schug
Kyle Thompson- AAMPO

Staff Present:
Andrew Collings | Senior Planner
Tracey Deckard | Office Manager

1. **Call to Order**
CIRTPA TPC Chair Bret VandeLune called the CIRTPA TPC and the CIRTPA TTC May 21, 2020 Joint Committee Meeting to order at 9:31 a.m., in the CIRTPA Office, 420 Watson Powell, Jr. Parkway, Des Moines, Iowa. A quorum was present.

2. **Approval of the Agenda**
MOTION: A motion was made and seconded to approve the joint CIRTPA meeting agenda.
MOTION CARRIED UNANIMOUSLY

3. **Approval of Meeting Minutes**
MOTION: A motion was made and seconded to approve the January 30, 2020 meeting minutes.
MOTION CARRIED UNANIMOUSLY

4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
None.

5. **CIRTPA 3rd Quarter Fiscal Year 2020 Financial Statements**
Staff presented. Recommend approval of the 3rd Quarter FY 2020 Financial statements.
MOTION: A motion was made and seconded to approve the January 30, 2020 meeting minutes.
MOTION CARRIED UNANIMOUSLY
6. **Approve the Fiscal Year 2019 Audit Report**  
Staff presented. Recommend approval of the FY 2019 Audit.  
**MOTION:** A motion was made and seconded to approve the FY 2019 Audit.  
**MOTION CARRIED UNANIMOUSLY**

7. **Des Moines Area MPO Invoice to CIRTPA for 3rd Quarter FY 2020**  
Staff presented. Recommend approval of the MPO Invoice.  
**MOTION:** A motion was made and seconded to approve the 3rd Quarter FY 2020 invoice.  
**MOTION CARRIED UNANIMOUSLY**

8. **FFY 2021 Unified Planning Work Program (UPWP) and Budget Development**  
Staff presented. Recommend approval of the FY 2021 UPWP and Budget.  
**MOTION:** A motion was made and seconded to approve the FY 2021 UPWP and Budget.  
**MOTION CARRIED UNANIMOUSLY**

9. **Transportation Alternatives Program (TAP) Application Status**  
Staff presented. Recommend approval of Transportation Alternatives Program funding to eligible projects from City of Adel and City of Pleasantville.  
**MOTION:** A motion was made and seconded to approve the TAP funding.  
**MOTION CARRIED UNANIMOUSLY**

10. **Surface Transportation Block Grant Program Small Community Fund Application Update**  
Staff presented. Recommend the Funding Subcommittee review the projects from The City of Huxley and the City of Story City and to split available funding for the eligible projects.  
**MOTION:** A motion was made and seconded to approve the recommendations.  
**MOTION CARRIED UNANIMOUSLY**

11. **HY 2040 Long Range Transportation Plan Update**  
Staff presented. Recommend approval of the final HY 2040 Long Range Transportation Plan.  
**MOTION:** A motion was made and seconded to approve the HY 2040 Long Range Transportation Plan.  
**MOTION CARRIED UNANIMOUSLY**

12. **Pavement Condition Data Collection**  
Staff presented. Discussion ensued. It was determined to move this matter to the July meeting to allow additional time to research the matter.

13. **Draft FFY 2021-2024 Transportation Improvement Program Project List and Funding Requests**  
Staff presented. Report and discussion only.

14. **Community STBG Account Update**  
Staff presented. Report and discussion only.

15. **Other Non-Action Items of Interest to the Committee**  
Staff reported that the CIRTPA bank account had been moved to Bankers Trust.

16. **Next Meeting Date**  
Next Joint CIRTPA Meeting is scheduled for Thursday, July 16, 2020 at 9:30 a.m.

17. **Adjournment**  
Meeting adjourned at 10:21 a.m.