



Bret VandeLune, Polk County
Transportation Policy Committee Chair

David Carroll, Warren County
Transportation Technical Committee Chair

420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

9:30 a.m., September 17, 2020
Virtual Meeting

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the July 16, 2021 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input** Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **CONSENT and VOTE: Approve 1st Quarter Financial Statements** Page 4
 - Report on the financial statements; consider approval.
6. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2019-2022 Transportation Improvement Program Revision Requests** Page 5
 - Report on the requests to amend projects in the FFY 2019-2022 TIP; consider approval.
7. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2020-2023 Transportation Improvement Program Revision Requests** Page 6
 - Report on the requests to amend projects in the FFY 2020-2023 TIP; consider approval.
8. **REPORT: Road and Street Projects Request** Page 7
 - Report on the projects request for the community pavement management reports.
9. **REPORT: Road Use Tax Fund (RUTF) Review** Page 8
 - Report on RUTF changes due to COVID-19.
10. **Other Non-Action Items of Interest to the Committee**
11. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday November 19, 2020, Burnham Meeting Room.
12. **Adjournment**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/137556989>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 137-556-989

Boone County • Dallas County • Jasper County • Madison County • Marion County
Polk County • Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.

September 2020
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the July 16, 2020 CIRTPA Joint Committee meeting.

BACKGROUND:

[Click here for a copy of the July 16, 2020 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the July 16, 2020, CIRTPA Joint Committee meeting minutes.

STAFF CONTACTS:

Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

September 2020
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2020
Item No. 5

ISSUE: CIRTPA 1st Quarter Financial Statements

CONSENT AND VOTE: Report and approval of the CIRTPA 1st Quarter Financial Statements

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA's savings and checking accounts and prepares monthly and/or quarterly statements detailing all transactions.

[Click here for a copy of the Financial Statements.](#)

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2020
Item No. 6

ISSUE: *Federal Fiscal Year 2020-2023 Transportation Improvement Program Amendment Requests*

REPORT AND OPTIONAL VOTE: Consider approval of the requests to the *Federal Fiscal Years 2020-2023 Transportation Improvement Program*.

BACKGROUND:

HIRTA has requested the following revisions to the *Federal Fiscal Year 2020-2023 Transportation Improvement Program* (FFY 2020-2023 TIP):

Sponsor: HIRTA

Project: Mobility for All Project

Federal Aid Amount: \$70,720

Federal Aid Type: 5310

Total Cost: \$88,400

TIP Projects Modifications: None necessary

Change: Add project to the FFY 2020-2023 TIP.

RECOMMENDATION:

Approve proposed amendments to the FFY 2020-2023 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2020
Item No. 7

ISSUE: *Federal Fiscal Year 2021-2024 Transportation Improvement Program Amendment Requests*

REPORT AND OPTIONAL VOTE: Consider approval of the requests to the *Federal Fiscal Years 2021-2024 Transportation Improvement Program*.

BACKGROUND:

Dallas County Conservation has requested the following revision to the *Federal Fiscal Year 2021-2024 Transportation Improvement Program (FFY 2021-2024 TIP)*:

Sponsor: Dallas County Conservation

Project: Racon River Valley Trail to High Trestle Trail Connector Phase IV

Federal Aid Amount: \$328,175

Federal Aid Type: RTP

Total Cost: \$664,000

TIP Projects Modifications: None necessary

Change: Change project location to “On 130th Street, approximately 1,700 ft West of M Avenue to M Avenue”.

[Click here for a link to the proposed amendment map.](#)

RECOMMENDATION:

Approve proposed amendments to the FFY 2021-2024 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2020
Item No. 8

ISSUE: Road and Street Projects Request

REPORT: Report and discussion regarding the projects request for the community pavement management reports.

BACKGROUND:

CIRTPA staff is requesting communities provide the committed road and street projects for 2020. If there are future projects, please provide those as well. Shapefiles or other similar GIS formatting is preferable, although any type of input will be accepted which includes highlighting roads on a map.

This data will be used in the community dTIMS/Pavement Management reports for this year. New last year, these reports incorporate community pavement practices combined with the DOT road condition data to provide a blueprint for pavement best practices. Community specific information will be used to fine tune each report by community. Data requested includes:

- Committed road and street projects
- Upcoming road/street budget
- Pavement maintenance practices

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2020
Item No. 9

ISSUE: Road Use Tax Fund (RUTF) Review

REPORT: Report and discussion on Road Use Tax Funding changes due to COVID-19.

BACKGROUND:

Since the beginning of the COVID-19 pandemic Iowa has seen a drop in traffic across the state. Because of this, Road Use Tax Funding (RUTF) which relies on funding based on traffic volumes, is also expected to be impacted.

To inform communities of changes and expectations the Iowa DOT has been regularly sending out updates on the status of RUTF. Below are copies of those reports as well as a tracking spreadsheet staff has put together to show changes in RUTF payments from 2019 to 2020.

- [March Memo](#)
- [June Memo](#)
- [July Memo](#)
- [August Memo](#)
- [September Memo](#)
- [April-September RUTF Tracking Sheet](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.