



Bret VandeLune, Polk County
Transportation Policy Committee Chair

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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

9:30 a.m., November 19, 2020
Virtual Meeting

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the September 17, 2020 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input** Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **CONSENT and VOTE: Approve Financial Statements** Page 4
 - Report on the financial statements; consider approval.
6. **REPORT and VOTE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 1st Quarter of Fiscal Year 2021**..... Page 5
 - Report on the MPO’s Invoice to CIRTPA for the 1st Quarter of Fiscal Year 2021; consider approval.
7. **REPORT and VOTE: Calendar Year 2021 Meeting Dates** Page 6
 - Report on the proposed meeting dates for Calendar Year (CY) 2021; consider approval.
8. **REPORT: Rain Campaign Update** Page 7
 - Report on the Rain Campaign and its progress.
9. **REPORT: CIRTPA Small Communities Fund Application Process Update** Page 8
 - Report on the CIRTPA STBG application process for non-allocation communities and the Iowa DOT.
10. **REPORT: TAP Process Update** Page 9
 - Report on the TAP application process.
11. **Other Non-Action Items of Interest to the Committee**
12. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday January 21, 2021, Burnham Meeting Room.
13. **Adjournment**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/137556989>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

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The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.

November 2020
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the September 17, 2020 CIRTPA Joint Committee meeting.

BACKGROUND:

[Click here for a copy of the September 17, 2020 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the September 17, 2020, CIRTPA Joint Committee meeting minutes.

STAFF CONTACTS:

Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

November 2020
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

November 2020
Item No. 5

ISSUE: CIRTPA Financial Statements

CONSENT AND VOTE: Report and approval of the Financial Statements

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA's savings and checking accounts and prepares monthly and/or quarterly statements detailing all transactions.

[Click here for a copy of the Financial Statements.](#)

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

November 2020
Item No. 6

ISSUE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 1st Quarter of Fiscal Year 2021

REPORT AND VOTE: Brief report and approval of the Des Moines Area Metropolitan Planning Organization (MPO) Invoice to CIRTPA for the 1st Quarter of Fiscal Year 2021

BACKGROUND:

The MPO bills the CIRTPA for work conducted on the CIRTPA's behalf on a quarterly basis. The MPO's 1st Quarter Fiscal Year 2021 Invoice covers work conducted for the period beginning July 1, 2020 through September 30, 2020. If approved, the CIRTPA staff will proceed with reimbursing the MPO.

[Click here for a copy of the MPO 1st Quarter Fiscal Year 2021 Invoice.](#)

RECOMMENDATION:

Approve payment to the Des Moines Area Metropolitan Planning Organization for the 1st Quarter of Fiscal Year 2021 billing period, July 1, 2020 through September 30, 2020.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

November 2020
 Item No. 7

ISSUE: Calendar Year 2021 Meeting Dates

CONSENT and VOTE: Consider approval of meeting dates for Calendar Year (CY) 2021.

BACKGROUND:

The CIRTPA staff annually issues a proposed CIRTPA meeting schedule for the upcoming calendar year. The CIRTPA is required to issue its upcoming meeting dates to comply with the State of Iowa’s Open Meetings Law. CIRTPA staff asks for feedback on any known conflicts with the proposed schedule.

Included, below, is the proposed Calendar Year 2021 CIRTPA meeting schedule.

| CIRTPA JOINT COMMITTEE | |
|------------------------|--------------------|
| THURSDAY | JANUARY 21, 2021 |
| THURSDAY | MARCH 18, 2021 |
| THURSDAY | MAY 20, 2021 |
| THURSDAY | JULY 15, 2021 |
| THURSDAY | SEPTEMBER 16, 2021 |
| THURSDAY | NOVEMBER 18, 2021 |

| CIRTPA TTC COMMITTEE* | |
|-----------------------|-------------------|
| THURSDAY | FEBRUARY 18, 2021 |
| THURSDAY | APRIL 22, 2021 |
| THURSDAY | JUNE 17, 2021 |
| THURSDAY | AUGUST 19, 2021 |
| THURSDAY | OCTOBER 21, 2021 |
| THURSDAY | DECEMBER 16, 2021 |

*TTC meeting dates are not standing and only held when necessary.

RECOMMENDATION:

Approve the Calendar Year 2021 meeting dates.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
 (515) 334-0075.

November 2020
Item No. 8

ISSUE: Rain Campaign Update

REPORT: Report on the Campaign and its progress.

BACKGROUND:

In the June of 2018 Des Moines metro cities were hit with unprecedented rains that impacted public and private property, some of which is miles away from the nearest Special Flood Hazard Area.

In response to this event and future rainfall projections, and in accordance with area watershed management authorities, Polk Soil and Water Conservation District applied for and was awarded a grant from the US Environmental Protection Agency, administered by the Iowa DNR, to empower private property owners to manage stormwater on their own land. Through collaboration with Iowa Stormwater Education Partnership, the Des Moines Area Metropolitan Planning Organization, and local jurisdictions, it was decided to increase the awareness and utilization of local cost-share programs across the metro, and to focus on promoting one simple stormwater best management practice, soil quality restoration.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

Allison van Pelt, avanpelt@dmampo.org
(515) 334-0075

November 2020
Item No. 9

ISSUE: CIRTPA Small Communities Fund Application Process Update

REPORT: Report on the CIRTPA STBG application process for non-allocation communities/organizations.

BACKGROUND:

FFY 2019 was the first year federal STBG funding was made available to small communities. The updated application materials can be found below.

[Click here for a copy of the FFY 2022 Application Packet.](#)

[Click here for a link to the online application form.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

November 2020
Item No. 10

ISSUE: TAP Process Review

REPORT: Report on the current availability of TAP funds and a review of the TAP application process.

BACKGROUND:

Approximately \$250k will be made available for FFY 2025. Click below for copies of the application materials.

[Click here for a copy of the FFY 2025 TAP Guidelines and Schedule](#)

[Click here for a copy of the FFY 2025 TAP Application Form 1](#)

[Click here for a copy of the TAP Scoring Criteria and Application Form 2](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075.