



Bret VandeLune, Polk County
Transportation Policy Committee Chair

David Carroll, Warren County
Transportation Technical Committee Chair

420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

NOTICE OF MEETING

**Central Iowa Regional Transportation Planning Alliance
Transportation Policy and Technical Committees**

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9:30 a.m., July 15, 2021

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the May 20, 2021 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input** Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **CONSENT and VOTE: Approve Financial Statements** Page 4
 - Report on the financial statements; consider approval.
6. **REPORT and VOTE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2021**..... Page 5
 - Report on the MPO’s Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2021; consider approval.
7. **REPORT and VOTE: New STBG Funding Requests**..... Page 6
 - Report on the new STBG funding requests; consider approval.
8. **REPORT and VOTE: Final FFY 2022-2025 Transportation Improvement Program** Page 7
 - Report on the final FFY 2022-2025 TIP draft; consider approval.
9. **REPORT: Community STBG Account Update**..... Page 8
 - Report on communities’ current STBG account balances.
10. **Other Non-Action Items of Interest to the Committee**
11. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday September 16, 2021, virtually.
12. **Adjournment**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/137556989>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 137-556-989

Boone County • Dallas County • Jasper County • Madison County • Marion County
Polk County • Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.

July 2021
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the May 21, 2021 CIRTPA Joint Committee meeting.

BACKGROUND:

[Click here for a copy of the May 21, 2021 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the May 21, 2021, CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org; and
Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

July 2021
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2021
Item No. 5

ISSUE: CIRTPA Financial Statements

CONSENT AND VOTE: Report and approval of the Financial Statements

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA's savings and checking accounts and prepares monthly and/or quarterly statements detailing all transactions.

[Click here for a copy of the most recent financial statements.](#)

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2021
Item No. 6

ISSUE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2021

REPORT AND VOTE: Brief report and approval of the Des Moines Area Metropolitan Planning Organization (MPO) Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2021

BACKGROUND:

The MPO bills the CIRTPA for work conducted on the CIRTPA's behalf on a quarterly basis. The MPO's 4th Quarter Fiscal Year 2021 Invoice covers work conducted for the period beginning April 1, 2021 through June 30, 2021. If approved, the CIRTPA staff will proceed with reimbursing the MPO.

[Click here for a copy of the MPO 4th Quarter Fiscal Year 2021 Invoice.](#)

RECOMMENDATION:

Approve payment to the Des Moines Area Metropolitan Planning Organization for the 4th Quarter of Fiscal Year 2021 billing period, April 1, 2021 through June 30, 2021.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

July 2021
Item No. 7

ISSUE: New STBG Funding Requests

REPORT AND VOTE: Consider approval of the new STBG funding requests.

BACKGROUND:

The Iowa DOT requires that RPAs approve the allocation of new STBG funding separately from the TIP adoption process. 7 communities and 1 organization have requested additional STBG funding for the FFY 2021-2024 TIP and have filled out the corresponding requests.

Boone County – Bridge #10 Replacement (38624), Bridge #11 Replacement (40160), and Bridge #92 Replacement (45720)

City of Boone – West Park/Marion Street Improvement Project

City of Indianola – Hillcrest Avenue Reconstruction Project (45451)

City of Pella – Washington & Fifield Road Intersection Improvements

Marion County – G76 in Attic (44729), Countywide Catch-up Pavement Rehabilitation (44738), and Knoxville Area Pavement Rehabilitation (38825)

Polk County – SE 6th Avenue HMA Resurfacing Project (40174)

Story County – E29 Overlay (40174) and R38 Overlay (36012)

HIRTA – Vehicle Purchase (36937)

[Click here for a copy of the STBG funding requests.](#)

RECOMMENDATION:

Approve the proposed use of STBG funding.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2021
Item No. 8

ISSUE: Final FFY 2022-2025 Transportation Improvement Program

REPORT AND VOTE: Consider approval of the Federal Fiscal Year 2022-2025 Transportation Improvement Program.

BACKGROUND:

The CIRTPA staff is annually required to develop a four-year Transportation Improvement Program (TIP) by updating the current TIP for the CIRTPA. The purpose of the TIP is to list all projects in the CIRTPA Planning Area which are using Federal funding and scheduled to begin within a designated period of the four federal fiscal years.

The CIRTPA staff requested that CIRTPA member governments and participating agencies review and report any project changes, new projects, or “roll-over” projects programmed in Federal Fiscal Year (FFY) 2021, 2022, 2023, 2024, and/or 2025. Staff generated a project list for the FFY 2022-2025 TIP using responses from each member government.

Staff submitted the FFY 2022-2025 TIP draft to the Iowa Department of Transportation (DOT) for review and comment on June 15, 2021. Staff incorporated comments received into the final draft. The final FFY 2022-2025 TIP is due to the Iowa DOT following approval.

CIRTPA staff scheduled a public input meeting for the FFY 2022-2025 TIP draft at 5:00 p.m. on Tuesday June 23, 2021 via go-to-meeting, in order to provide an opportunity for the public to comment. Zero comments were received by staff at that meeting or during the public input process.

[Click here for a copy of the proposed final FFY 2022-2025 TIP.](#)

RECOMMENDATION:

Approve the final FFY 2022-2025 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2021
Item No. 9

ISSUE: Community STBG Account Update

REPORT: Report on communities' current STBG account balances.

BACKGROUND:

Staff will provide a report detailing projects programmed with RPA STBG funding and the account balances for communities receiving an STBG allocation.

[Click here for a copy of the Community STBG Account Report.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075