

**MEETING MINUTES**  
**CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)**  
**TRANSPORTATION POLICY COMMITTEE (TPC)**  
**AND**  
**TRANSPORTATION TECHNICAL COMMITTEE (TTC)**  
**JOINT VIRTUAL MEETING**  
**MARCH 18, 2021**

**CIRTPA TTC Members Present:**

Scott Kruse | Boone County  
Alan Miller | Dallas County  
Todd Hagan | Madison County  
David Carroll | Warren County  
Kip Overton | City of Adel  
Daniel Scott | City of Boone  
Rita Conner | City of Huxley  
Larry Stevens | City of Nevada  
Brian Laube | City of Newton  
Denny Buyert | City of Pella  
Josh Wuebker | City of Perry  
Julia Castillo | HIRTA

**CIRTPA TTC Members Absent:**

Russell Stutt | Jasper County  
Tyler Christian | Marion County  
Bret VandeLune | Polk County  
Darren Moon | Story County  
Akhilesh Pal | City of Indianola  
Heather Ussery | City of Knoxville  
Mark Jackson | Story City  
Robert Hendricks | City of Winterset  
Luis Montoya | DART\*  
Andy Loonan | IDOT\*

**CIRTPA TPC Members Present:**

Bill Zinnel | Boone County  
Brad Golightly | Dallas County  
Todd Hagan | Madison County  
Linda Murken | Story County  
David Carroll | Warren County  
Anthony Brown | City of Adel

\*Advisory

Rita Conner | City of Huxley  
Larry Stevens | City of Nevada  
Brian Laube | City of Newton  
Denny Buyert | City of Pella  
Josh Wuebker | City of Perry  
Julia Castillo | HIRTA |

**CIRTPA TPC Members Absent:**

Steve McCombs | Marion County  
Dennis Carpenter | Jasper County  
Bret VandeLune | Polk County  
John Rouse | City of Boone  
Pam Pepper | City of Indianola  
Heather Ussery | City of Knoxville  
Mark Jackson | Story City  
Kelley Brown | City of Winterset  
Andy Loonan | IDOT\*  
Luis Montoya | DART

**Others Present:**

Casey Patton | City of Nevada  
Brian Dunkelberger | City of Newton  
Andy Case | Dallas County  
Casey Faber | WHKS & Co.  
Lucas Fatka | WHKS & Co.  
Connor Sackett | City of Dawson

**Staff Present:**

Todd Ashby | Program Director  
Andrew Collings | Principal Planner  
Tracey Deckard | Office Manager

**1. Call to Order**

Chair called the CIRTPA TPC and the CIRTPA TTC March 18, 2021 Joint Committee Meeting to order at 9:33a.m. A quorum was present.

**2. Approval of the Agenda**

**MOTION:** A motion was made and seconded to approve the joint CIRTPA meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**

**3. Approval of Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the January 21, 2021 meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**

4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**  
None.
5. **CIRTPA Financial Statements**  
Staff presented. Recommend approval of the Financial statements.  
**MOTION:** A motion was made and seconded to approve the March Financial statement.  
**MOTION CARRIED UNANIMOUSLY**
6. **Approve the Fiscal Year 2020 Audit Report**  
Staff presented. Vote to approve tabled until next meeting.
7. **CIRTPA Fiscal Year 2022 Unified Planning Work Program**  
Staff presented. Recommend approval of the draft FY2022 Unified Planning Work Program.  
**MOTION:** A motion was made and seconded to approve the draft FY 2022 Unified Planning Work Program.  
**MOTION CARRIED UNANIMOUSLY**
8. **Federal Fiscal Year 2021-2024 Transportation Improvement Program Amendment Requests**  
Staff presented. Recommend approval of the proposed amendments from the Boone CCB and Jasper CCB.  
**MOTION:** A motion was made and seconded to approve the Transportation Improvement Program Amendment Requests.  
**MOTION CARRIED UNANIMOUSLY**
9. **Local Match Support for HIRTA's Iowa Developmental Disability Transportation Grant**  
Staff presented. Recommend providing the local match for the grant in the amount of \$2,500 from the CIRPA Bank account.  
**MOTION:** A motion was made and seconded to provide the local match in the amount of \$2,500.  
**MOTION CARRIED UNANIMOUSLY**
10. **Surface Transportation Block Grant Program Small Community Fund Application Update**  
Staff presented. Consider awarding FFY 2022 Surface Transportation Block Grant to the City of Dawson.  
**MOTION:** A motion was made and seconded to award the City of Dawson \$240,000 in STBG funding for FFY 2022.  
**MOTION CARRIED UNANIMOUSLY**
11. **CIRTPA TAP and Small Communities Fund Application Process Update**  
Staff presented. Report on the CIRTPA TAP and Small Communities Fund application process. Report and discussion only.
12. **Federal Fiscal Year 2022-2025 Transportation Improvement Program Development**  
Report on the process to develop the Federal Fiscal Years 2022-2025 Transportation Improvement Program.
13. **Community Pavement Conditions Report**  
Report on the Community Pavement Condition Report.  
Report and discussion only.
14. **Other Non-Action Items of Interest to the Committee**  
None.

**15. Next Meeting Date**

Next Joint CIRTPA Meeting is scheduled for Thursday, May 20, 2021 at 9:30 a.m.

**16. Adjournment**

Meeting adjourned at 10:14 a.m.