

MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT VIRTUAL MEETING
MAY 20, 2021

CIRTPA TTC Members Present:

Scott Kruse | Boone County
Alan Miller | Dallas County
Todd Hagan | Madison County
Bret VandeLune | Polk County
Darren Moon | Story County
David Carroll | Warren County
Kip Overton | City of Adel
Rita Conner | City of Huxley
Akhilesh Pal | City of Indianola
Larry Stevens | City of Nevada
Brian Laube | City of Newton
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Mark Jackson | Story City
Brooke Ramsey | HIRTA
Andy Loonan | IDOT*

CIRTPA TTC Members Absent:

Russell Stutt | Jasper County
Tyler Christian | Marion County
Daniel Scott | City of Boone
Heather Ussery | City of Knoxville
Robert Hendricks | City of Winterset
Luis Montoya | DART*

CIRTPA TPC Members Present:

Bill Zinnel | Boone County
Brad Golightly | Dallas County
Todd Hagan | Madison County
Steve McCombs | Marion County

Bret VandeLune | Polk County
Linda Murken | Story County
David Carroll | Warren County
Anthony Brown | City of Adel
Rita Conner | City of Huxley
Ryan Waller | City of Indianola
Larry Stevens | City of Nevada
Brian Laube | City of Newton
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Mark Jackson | Story City
Brooke Ramsey | HIRTA
Andy Loonan | IDOT*

CIRTPA TPC Members Absent:

Dennis Carpenter | Jasper County
John Rouse | City of Boone
Heather Ussery | City of Knoxville
Kelley Brown | City of Winterset
Luis Montoya | DART

Others Present:

Pat Shehan | Story County Conservation
Brian Dunkelberger | City of Newton
Andy Case | Dallas County

Staff Present:

Todd Ashby | Program Director
Andrew Collings | Principal Planner
Tracey Deckard | Office Manager
Sreyoshi Chakraborty | Senior Planner
Tanvi Halde | Intern

*Advisory

1. Call to Order

Chair called the CIRTPA TPC and the CIRTPA TTC March 18, 2021 Joint Committee Meeting to order at 9:30 a.m. A quorum was present.

2. Approval of the Agenda

MOTION: A motion was made and seconded to approve the joint CIRTPA meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the March 18, 2021 meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input

None.

5. **PRESENTATION: HIRTA Complete Trip- ITS4US Deployment Program Project**
Brooke Ramsey from HIRTA presented. Report only.
6. **CIRTPA Financial Statements**
Staff presented. Recommend approval of the Financial statements.
MOTION: A motion was made and seconded to approve the Financial statement.
MOTION CARRIED UNANIMOUSLY
7. **Approve the Fiscal Year 2020 Audit Report**
Staff presented. Recommend approval of the FY 2020 Audit Report.
MOTION: A motion was made and seconded to approve the Financial statement.
MOTION CARRIED UNANIMOUSLY
8. **Des Moines Area MPO Invoice to CIRTPA for 3rd Quarter FY2021**
Staff presented. Recommend approval of the MPO Invoice.
MOTION: A motion was made and seconded to approve payment of the MPO.
MOTION CARRIED UNANIMOUSLY
9. **Federal Fiscal Year 2022 Unified Planning Work Program and Budget Development (UPWP)** Staff presented. Recommend approval of the final FY 2022 UPWP and Budget Development. **MOTION:** A motion was made and seconded to approve the UPWP and Budget Development. **MOTION CARRIED UNANIMOUSLY**
10. **Federal Fiscal Year 2021-2024 Transportation Improvement Program Amendment Requests** Staff presented. Recommend approval of the proposed amendments to the FFY 2021-2024 TIP. **MOTION:** A motion was made and seconded to approve the FFY 2021-2024 TIP Amendments submitted by Warren County and Jasper CCB.
MOTION CARRIED UNANIMOUSLY
11. **Transportation Alternative Program (TAP) Application Update**
Staff presented. Consider awarding Federal Fiscal Year 2025 TAP Funding to Story County. **MOTION:** A motion was made and seconded to award Story County FFY 2025 TAP funding. **MOTION CARRIED UNANIMOUSLY**
12. **Draft FFY 2022-2025 Transportation Improvement Project List and Funding Requests**
Staff presented. Report on the draft FFY 2022-2025 TIP Project List and Funding Requests.
Report and discussion only.
13. **Community STBG Account Update**
Report on communities current STBG account balances. Report and discussion only.
14. **Other Non-Action Items of Interest to the Committee**
Principal Planner reported that the dTIMS reports should be completed the first week of June.
15. **Next Meeting Date**
Next Joint CIRTPA Meeting is scheduled for Thursday, July 15, 2021 at 9:30 a.m.
16. **Adjournment**
Meeting adjourned at 10:09 a.m.