



Bret VandeLune, Polk County
Transportation Policy Committee Chair

David Carroll, Warren County
Transportation Technical Committee Chair

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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

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9:30 a.m., September 16, 2021

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the July 15, 2021 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input** Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **CONSENT and VOTE: Approve Financial Statements** Page 4
 - Report on the financial statements; consider approval.
6. **REPORT and OPTIONAL VOTE: Fiscal Year 2022 Unified Planning Work Program and Budget Amendment**..... Page 5
 - Report on proposed amendments to the FY 2022 UPWP and Budget Amendment; consider approval
7. **REPORT and OPTIONAL VOTE: City of Boone Earmark IA241 Repurposing** Page 6
 - Report on the repurposing of IA241 earmark funding; consider approval
8. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2022-2025 Transportation Improvement Program Revision Requests** Page 7
 - Report on the requests to amend projects in the FFY 2022-2025 TIP; consider approval.
9. **REPORT: 2020 Census Population and Suballocation Review** Page 8
 - Report the latest Census population numbers and review the current suballocation process.
10. **Other Non-Action Items of Interest to the Committee**
11. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday November 18, 2021, hybrid meeting.
12. **Adjournment**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/137556989>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 137-556-989

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The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.

September 2021
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the July 15, 2021 CIRTPA Joint Committee meeting.

BACKGROUND:

[Click here for a copy of the July 15, 2021 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the July 15, 2021, CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org; and
Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

September 2021
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2021
Item No. 5

ISSUE: CIRTPA Financial Statements

CONSENT AND VOTE: Report and approval of the Financial Statements

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA's savings and checking accounts and prepares monthly and/or quarterly statements detailing all transactions.

[Click here for a copy of the most recent financial statements.](#)

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2021
Item No. 6

ISSUE: Fiscal Year 2022 Unified Planning Work Program and Budget Amendment

REPORT AND OPTIONAL VOTE: Report on proposed amendments to the FY 2022 UPWP and Budget Amendment

BACKGROUND:

In May, CIRTPA voted to approve the *Fiscal Years 2022 Unified Planning Work Program (FY 2022 UPWP)* and budget. Following the approval, staff determined that rather than charging a flat hourly rate for work performed on behalf of CIRTPA, the MPO would like to charge CIRTPA based on the same hourly rates it uses for each individual staff member. This will provide more administrative consistency between MPO and CIRTPA operations.

This will not change the total amount of the of funding in the UPWP which will remain at the \$108,909 from the UPWP approved in May.

[Click here for a copy of the amended FY 2022 UPWP and budget.](#)

RECOMMENDATION:

Approve the proposed amendments to the FY 2022 UPWP and budget.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

September 2021
Item No. 7

ISSUE: City of Boone Earmark IA241 Repurposing

REPORT AND OPTIONAL VOTE: Report on the repurposing of IA241 earmark funding.

BACKGROUND:

The DOT contacted MPO staff regarding unspent earmark funding for Roger Snedden Drive in Boone. There is \$999,829 in available funding and at the direction of the City of Boone the DOT will deposit the money into the CIRTPA STBG account. The funding, to be credited to the City of Boone's account, will then be programmed in the City's West Park/Marion Street improvements.

[Click here for a copy of correspondence from Iowa DOT staff.](#)

RECOMMENDATION:

Approve the allocation of repurposed earmark funding into the City of Boone's STBG account.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2021
Item No. 8

ISSUE: *Federal Fiscal Year 2022-2025 Transportation Improvement Program Amendment Requests*

REPORT AND OPTIONAL VOTE: Consider approval of the requests to the *Federal Fiscal Years 2022-2025 Transportation Improvement Program*.

BACKGROUND:

The City of Boone has requested the following revisions to the *Federal Fiscal Year 2022-2025 Transportation Improvement Program* (FFY 2022-2025 TIP):

Sponsor: City of Boone

Project: West Park Ave/Marion St Improvements

Federal Aid Amount: \$725,000

Federal Aid Type: SWAP-STBG

Total Cost: \$1,500,000

TIP Projects Modifications: None necessary

Change: Increase project funding to \$1,500,000 of SWAP-STBG funding.

[Click here for a copy of a map of the proposed project.](#)

RECOMMENDATION:

Approve proposed amendments to the FFY 2022-2025 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

September 2021
 Item No. 9

ISSUE: 2020 Census Population and Suballocation Review

REPORT: Report the latest Census population numbers and review the current suballocation process.

BACKGROUND:

The table below shows the population changes since the 2010 Census. The new population figures shows that the City of Adel has increased its population beyond the 5,000-threshold needed to be allocated funding.

Community	2010 Population	2020 Population	Percent Change
Boone County	26,308	26,715	1.5%
City of Boone	12,661	12,460	-1.6%
Dallas County	66,133	99,678	50.7%
City of Adel	3,682	6,153	67.1%
City of Perry	7,702	7,836	1.7%
Jasper County	36,842	37,813	2.6%
City of Newton	15,254	15,760	3.3%
Madison County	15,679	16,548	5.5%
City of Winterset	5,190	5,353	3.1%
Marion County	33,309	33,414	0.3%
City of Knoxville	7,313	7,595	3.9%
City of Pella	10,352	10,464	1.1%
Polk County	430,640	492,401	14.3%
Story County	89,542	98,537	10.0%
City of Huxley	3,317	4,244	27.9%
City of Nevada	6,798	6,925	1.9%
City of Story City	3,431	3,352	-2.3%
Warren County	46,225	52,403	13.4%
City of Indianola	14,782	15,833	7.1%

The current suballocation methodology awards funding to communities based on what they received in 2013, with any additional remainder being apportioned out by formula. Since Adel did not receive an allocation in 2013 the CIRTPA would need to agree on a formula to use that would allow Adel an allocation.

Review and discussion of this process will continue based on the following projected timetable:

Boone County • Dallas County • Jasper County • Madison County • Marion County
 Polk County • Story County • Warren County • Adel • Boone • Huxley • Indianola
 Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

September 2021 – Review current suballocation

November 2021 – Appoint a review committee

December 2021 – March 2022 – Review committee discusses options and make a recommendation

May – July 2022 – Board reviews and approves a suballocation methodology

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075