

MEETING MINUTES
CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT VIRTUAL MEETING
NOVEMBER 18, 2021

CIRTPA TTC Members Present:

Alan Miller | Dallas County
Andy Case | Dallas County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Darren Moon | Story County
Rita Conner | City of Huxley
Akhilesh Pal | City of Indianola
Larry Stevens | City of Nevada
Brian Laube | City of Newton
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Andy Loonan | IDOT*

CIRTPA TTC Members Absent:

Scott Kruse | Boone County
Todd Hagan | Madison County
Russell Stutt | Jasper County
David Carroll | Warren County
Kip Overton | City of Adel
Daniel Scott | City of Boone
Heather Ussery | City of Knoxville
Mark Jackson | Story City
Robert Hendricks | City of Winterset
Luis Montoya | DART*
Julia Castillo | HIRTA

CIRTPA TPC Members Present:

Bill Zinnel | Boone County
Steve McCombs | Marion County

*Advisory

Bret VandeLune | Polk County
Rita Conner | City of Huxley
Larry Stevens | City of Nevada
Brian Laube | City of Newton
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Andy Loonan | IDOT*

CIRTPA TPC Members Absent:

Brad Golightly | Dallas County
vacant | Jasper County
Todd Hagan | Madison County
Linda Murken | Story County
Aaron DeKock | Warren County
Anthony Brown | City of Adel
John Rouse | City of Boone
Heather Hulen | City of Indianola
Heather Ussery | City of Knoxville
Mark Jackson | Story City
Kelley Brown | City of Winterset
Julia Castillo | HIRTA
Luis Montoya | DART

Others Present:

Staff Present:

Todd Ashby | Program Director
Andrew Collings | Principal Planner
Tracey Deckard | Office Manager

1. Call to Order

Chair called the CIRTPA TPC and the CIRTPA TTC November 18, 2021, Joint Committee Meeting to order at 9:361 a.m. A quorum was present only for TTC. Policy did not have quorum. Meeting continued with only TTC voting on items.

2. Approval of the Agenda

MOTION: A motion was made and seconded by TTC to approve the joint CIRTPA meeting agenda.
MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded by TTC to approve the September 16 meeting minutes.
MOTION CARRIED UNANIMOUSLY

4. **Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
None.
5. **Approval of Financial Statement**
Staff presented. Recommend approval of the September Financial statement.
MOTION: A motion was made by TTC and seconded to approve the September Financial Statement.
MOTION CARRIED UNANIMOUSLY
6. **Des Moines Area MPO Invoice to CIRTPA for the 1st Quarter of Fiscal Year 2022**
Staff presented. Recommend approval.
MOTION: A motion was made by TTC and seconded to approve the Des Moines Area MPO Invoice.
MOTION CARRIED UNANIMOUSLY
7. **HIRTA Invoice for Iowa Developmental Disability Transportation Grant Local Match**
Staff presented. Recommend approval for HIRTA's invoice for local match.
MOTION: A motion was made by TTC and seconded to approve the invoice for local match from HIRTA.
MOTION CARRIED UNANIMOUSLY
8. **Calendar Year 2022 Meeting Dates**
Staff presented. Recommend approval of the CY 2022 meeting dates.
MOTION: A motion was made by TTC and seconded to approve the Calendar Year 2022 meeting dates.
MOTION CARRIED UNANIMOUSLY
9. **FFY 2022-2025 Transportation Improvement Program (TIP) Amendment Requests**
Staff presented. Recommend approval of the FY 2022-2025 TIP Amendment Request from Dallas County Conservation.
MOTION: A motion was made by TTC and seconded to approve the FFY 2022-2025 Transportation Improvement Program Amendment Request from Dallas County Conservation.
MOTION CARRIED UNANIMOUSLY
10. **Public Participation Plan and Title VI Update**
Staff presented. Report and discussion only.
11. **CIRTPA Small Communities Fund Application Process Update**
Staff presented. Report and discussion only.
12. **TAP Application Process Review**
Staff presented. Report and discussion only.
13. **Suballocation Review Committee**
Staff presented. Report and discussion only.
14. **Other Non-Action Items of Interest to the Committee**
None
15. **Next Meeting Date**
Next Joint CIRTPA Meeting is scheduled for Thursday, January 20, 2021, at 9:30 a.m. Policy committee will meet in December to vote on items.
16. **Adjournment**
Meeting adjourned at 10:00 a.m.

MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT VIRTUAL MEETING
DECEMBER 15, 2021

CIRTPA TPC Members Present:

Brad Golightly | Dallas County
Steve McCombs | Marion County
Bret VandeLune | Polk County
Linda Murken | Story County
David Carroll | Warren County
Larry Stevens | City of Nevada
Josh Wuebker | City of Perry
Mark Jackson | Story City
Drew Bardon | City of Winterset
Julia Castillo | HIRTA
Andy Loonan | IDOT*

CIRTPA TPC Members Absent:

Bill Zinnel | Boone County
vacant | Jasper County
*Advisory

Todd Hagan | Madison County
Anthony Brown | City of Adel
John Rouse | City of Boone
Rita Conner | City of Huxley
Brian Laube | City of Newton
Denny Buyert | City of Pella
Heather Hulen | City of Indianola
Heather Ussery | City of Knoxville
Luis Montoya | DART

Others Present:

Staff Present:

Todd Ashby | Program Director
Andrew Collings | Principal Planner
Tracey Deckard | Office Manager

1. Call to Order

Chair called the CIRTPA TPC December 15, 2021, Policy Committee Meeting to order at 9:04 a.m.
A quorum was present.

2. Approval of the Agenda

MOTION: A motion was made and seconded by TPC to approve the joint CIRTPA meeting agenda.
MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded by TPC to approve the September 16 meeting minutes.
MOTION CARRIED UNANIMOUSLY

4. Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input

None.

5. Approval of Financial Statement

Staff presented. Recommend approval of the September Financial statement.

MOTION: A motion was made by TPC and seconded to approve the September Financial Statement.
MOTION CARRIED UNANIMOUSLY

6. Des Moines Area MPO Invoice to CIRTPA for the 1st Quarter of Fiscal Year 2022

Staff presented. Recommend approval.

MOTION: A motion was made by TPC and seconded to approve the Des Moines Area MPO Invoice.
MOTION CARRIED UNANIMOUSLY

7. HIRTA Invoice for Iowa Developmental Disability Transportation Grant Local Match

Staff presented. Recommend approval for HIRTA's invoice for local match.

MOTION: A motion was made by TPC and seconded to approve the invoice for local match from HIRTA.

MOTION CARRIED UNANIMOUSLY

8. Calendar Year 2022 Meeting Dates

Staff presented. Recommend approval of the CY 2022 meeting dates.

MOTION: A motion was made by TPC and seconded to approve the Calendar Year 2022 meeting dates.

MOTION CARRIED UNANIMOUSLY

9. FFY 2022-2025 Transportation Improvement Program (TIP) Amendment Requests

Staff presented. Recommend approval of the FY 2022-2025 TIP Amendment Request from Dallas County Conservation.

MOTION: A motion was made by TPC and seconded to approve the FFY 2022-2025 Transportation Improvement Program Amendment Request from Dallas County Conservation.

MOTION CARRIED UNANIMOUSLY

10. Other Non-Action Items of Interest to the Committee

None

11. Next Meeting Date

Next Joint CIRTPA Meeting is scheduled for Thursday, January 20, 2021, at 9:30 a.m.

12. Adjournment

Meeting adjourned at 9:18 a.m.