



Anthony Brown, City of Adel
Transportation Policy Committee Chair

Tyler Christian, Marion County
Transportation Technical Committee Chair

420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

9:30 a.m., March 30, 2022

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes..... Page 2
 - Approve the January 20, 2022 meeting minutes.
4. DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. CONSENT and VOTE: Approve the Fiscal Year 2021 Audit Report Draft Page 4
 - Report on the draft Fiscal Year 2021 Audit report; consider approval.
6. REPORT and VOTE: CIRTPA Federal Fiscal Years 2023 Unified Planning Work Program Draft Page 5
 - Report on the draft of the Fiscal Year 2023 Unified Planning Work Program; consider approval.
7. REPORT and OPTIONAL VOTE: dTIMS Annual Maintenance Invoice Page 6
 - Report on the annual dTIMS licenses invoice; consider approval.
8. REPORT: Infrastructure Bill Overview Page 7
 - Report on the Infrastructure Investment and Jobs Act (IIJA) and its impacts to CIRTPA.
9. REPORT: CIRTPA TAP and Small Communities Fund Application Process Update..... Page 8
 - Report on the CIRTPA TAP and Small Communities fund application process.
10. REPORT: Community STBG Account Update..... Page 10
 - Report on the communities' current STBG account balances.
11. Other Non-Action Items of Interest to the Committee
12. Next Meeting Date
 - Approval of the next meeting date for 9:30 a.m., Thursday March 17, 2022, hybrid meeting.
13. Adjournment

Virtual login information is available on the following page.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/137556989>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 137-556-989

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The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.

March 2022
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the January 20, 2022 Joint Committee Meeting Committee meeting.

BACKGROUND:

[Click here for a copy of the January 20, 2022 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the January 20, 2022 CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org; and
Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

March 2022
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

March 2022
Item No. 5

ISSUE: Approve the *Fiscal Year 2021 Audit Report*

CONSENT and VOTE: Consider approval of the completed *Fiscal Year 2021 Audit* report.

BACKGROUND:

In March 2022, Denman & Company, LLP. completed the *Fiscal Year (FY) 2021 Audit* of the CIRTPA's Finances. The CIRTPA staff reviewed the report and found no instances of noncompliance with federal requirements.

[Click here for a copy of the draft FY 2021 Audit report.](#)

Following acceptance by CIRTPA, CIRTPA staff will submit the *FY 2021 Audit* report to the Iowa Department of Transportation.

RECOMMENDATION:

Approve the draft *Fiscal Year 2021 Audit* report.

STAFF CONTACTS:

Todd Ashby, tashby@dmampo.org;
Dylan Mullenix, dmullenix@dmampo.org; and
Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

March 2022
Item No. 6

ISSUE: CIRTPA *Fiscal Year 2023 Unified Planning Work Program*

REPORT AND VOTE: Consider approval of the draft *Fiscal Year 2023 Unified Planning Work Program*.

BACKGROUND:

The CIRTPA staff has developed the draft *Fiscal Year 2023 Unified Planning Work Program* (FY 2023 UPWP), which documents all transportation planning activities the CIRTPA will perform using federal funds from July 1, 2022 through June 30, 2023. The Iowa Department of Transportation (DOT) requires that the UPWP describe the CIRTPA's proposed planning activities – including task objectives, previous work, project descriptions, and work products – as well as the budget and funding sources to carry out the planning activities. The Iowa DOT requires the CIRTPA to submit a draft UPWP by April 1, 2022 and final UPWP by June 1, 2022.

[Click here for a copy of the draft *Fiscal Year 2023 Unified Planning Work Program*.](#)

RECOMMENDATION:

Approve the draft *FFY 2023 UPWP*.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

March 2022
Item No. 7

ISSUE: dTIMS Annual Maintenance Invoice

REPORT AND OPTIONAL VOTE: Report on the annual dTIMS licenses invoice

BACKGROUND:

CIRTPA annually pays for member communities to either be part of the regional dTIMS license or have their own. This allows CIRTPA staff to create dTIMS reports for communities when new street information is released.

The cost is \$14,000 a year and is a budgeted expense.

Members currently with their own license are:

- Boone County
- Dallas County
- Marion County
- Polk County
- City of Indianola
- City of Nevada

All others are under the regional license.

[Click here for a copy of the dTIMS Annual Maintenance Invoice.](#)

RECOMMENDATION:

Approve the dTIMS Annual Maintenance Invoice.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

March 2022
Item No. 8

ISSUE: Infrastructure Bill Overview

REPORT: Report on the Infrastructure Investment and Jobs Act (IIJA) and its impacts to CIRTPA

BACKGROUND:

With the passage of the Infrastructure Investment and Jobs Act there are several upcoming changes to program funding that will impact CIRTPA directly. Most notably there will be a 10% increase in STBG funding from FFY 2022 to 2023 but the ability to utilize TAP swap funding for STBG purposes, which amounted to approximately \$250k a year, will be removed. That means the net STBG increase available will be approximately 5%.

TAP funding will see a significant increase starting in FFY 2023 as well since funding will no longer be flexed into STBG funding. At a minimum, TAP funding availability will double from \$278k to \$570k and depending on how the DOT allocates additional TAP funding, CIRTPA could see additional money.

SWAP funding is also being reconfigured. The current proposal that would affect CIRTPA funding would make counties ineligible to swap funding, but cities programming RPA STBG dollars would still be able to swap federal for state funds. The reason being that counties are better able to handle federal funding than smaller jurisdictions which may not receive federal grant funding for many years.

TAP funding have additional proposed changes as well. This includes excluding project engineering (PE) funding from being TAP eligible and implementing a minimum project size to \$200k. Currently CIRTPA does not allow TAP funding to be used for PE, but CIRTPA does not have a minimum project size eligible for TAP.

Much of this is subject to change and will be at the Iowa DOT's discretion. Additional information will be provided at the meeting.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

March 2021
Item No. 9

ISSUE: CIRTPA TAP and Small Communities Fund Application Process Update

REPORT: Report on submitted Federal Fiscal Year 2026 *Transportation Alternatives Program* and FFY 2023 Small Communities Fund projects.

BACKGROUND:

TAP APPLICATNS

For Federal Fiscal Year 2026, approximately \$607,000 was available in CIRTPA TAP funds to award. The CIRTPA staff received 5 eligible applications this year. The projects are:

Sponsor: City of Adel
Project: City of Adel Recreational Trails
TAP Request: \$250,000
Total Cost: \$995,000

[Click here for a copy of the City of Adel's application.](#)

Sponsor: Jasper County Conservation
Project: Red Rock Prairie Trail – FINAL PHASE
TAP Request: \$250,000
Total Cost: \$1,969,000

[Click here for a copy of :County Conservation's application.](#)

Sponsor: Polk County Conservation
Project: Skunk River Bridge Repair on the Chichaqua Valley Trail
TAP Request: \$250,000
Total Cost: \$600,000

[Click here for a copy of Polk County Conservation's application.](#)

Sponsor: City of Runnells
Project: Brown Street Crosswalk
TAP Request: \$117,700
Total Cost: \$167,000

[Click here for a copy of the City of Runnells' application.](#)

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Sponsor: Story County Conservation

Project: Heart of Iowa Nature Trail Improvements: 610th Avenue 620 Avenue (County Road S-14)

TAP Request: \$200,000

Total Cost: \$514,000

[Click here for a copy of Story County's application.](#)

SMALL COMMUNITY FUND APPLICATIONS

For Federal Fiscal Year 2023, approximately \$260,000 was available in CIRTPA STBG funds to award. The CIRTPA staff received 2 eligible applications this year. The projects are:

Sponsor: City of Maxwell

Project: Baldwin Street Reconstruction

TAP Request: \$240,000

Total Cost: \$1,045,000

[Click here for a copy of the City of Maxwell's application.](#)

Sponsor: City of Story City

Project: Interstate 35 Bridge Approach Improvements

TAP Request: \$126,800

Total Cost: \$158,500

[Click here for a copy of the City of Story City's application.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

March 2022
Item No. 10

ISSUE: Community STBG Account Update

REPORT: Report on communities' current STBG account balances.

BACKGROUND:

MPO staff will provide a report detailing projects programmed with RPA STBG funding and the account balances for communities receiving an STBG allocation.

[Click here for a copy of CIRTPA's Community STBG Account Report.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075