

**MEETING MINUTES**  
**Story County Housing Trust**  
**BOARD MEETING**  
**Tuesday, April 19, 2022 | 2:00 p.m.**  
**Hybrid Meeting**

**Board Members Present:**

Amber Corrieri | Chair  
Brenda Dryer | Vice Chair  
Erik Bunker | Treasurer  
Sheryl Phipps | Board Member  
Lauris Olson | Board Member  
Hope Metheny | Board Member  
Greg Schlueter | Board Member  
Latifah Faisal | Board Member  
Craig Henry | Board Member

**Board Members Absent:**

Steve Ringlee | Secretary  
Marc Olson | Board Member

**Others Present:**

Andrew Collings, Des Moines Area MPO

**1. Call to Order:**

Chair Amber Corrieri called the Tuesday April 19, 2022 meeting to order at 2:01 p.m. A quorum was present.

**2. Approval of Agenda:**

**MOTION:** A motion was made by Bunker to approve the April 19, 2022 Story County Housing Trust Board meeting agenda. Seconded by Henry.

**MOTION CARRIED**

**3. Approval of March 15, 2022 Meeting Minutes:**

**MOTION:** A motion was made by Henry to approve the March 15, 2022 meeting minutes for the Story County Housing Trust Board meetings. Seconded by Schlueter.

**MOTION CARRIED**

**4. March Bank Statement:**

Bunker reported on the March Bank Statement. \$110,005.86 was in the Story County Housing Trust account at the end of March.

**5. Grantee Funding Status Report:**

Collings provided a general report on grantee funding status. Metheny requested clarification on a project deadline.

6. 2022 IFA Award Contract:

Collings reported on the 2022 IFA Award with is a sum of \$270,813 in grant funding with \$40,622 in required local match. Collings recommended approval of the contract.

MOTION: A motion was made by Schlueter to approve the IFA Award Contract. Seconded by Henry.

MOTION CARRIED

7. SCHT 2022 Owner-Occupied Repair Grant Applications:

Collings reported on the status of current grant applications. Collings recommended approving current recommendations for funding of 2022 OOR grant applications. Olsen asked a question regarding Story County's breakdown of number of units per AMI level. Faisal, on behalf of the mayor of Collins, asked if the Housing Trust Fund was reallocating existing rewards. Collings clarified how recapturing funds from a former project works.

MOTION: A motion was made by Henry to approve the award recommendations. Seconded by Olson.

MOTION CARRIED

8. Request for OOR Assistance Limit Exemption:

Collings provided a review of a request for an exemption to the OOR Assistance Limit. Collings recommended the approval of the requested exemption. Schlueter aided in providing background. Discussion ensued.

MOTION: A motion was made by Faisal to approve of the requested exemption. Seconded by Henry.

MOTION CARRIED

9. Manufactured Housing in Story County:

Olson reported on possible next steps for manufactured housing in Story County through the summer. Faisal and Henry provide feedback.

10. Questions for Staff:

Schlueter asked a question of how funding should be transferred between households was discussed. Collings stated he would create a draft household funding transfer policy.

11. Other Business:

None.

12. Next Meeting Date

May 17, 2022 at 2:00 p.m. Hybrid meeting.

13. Adjournment

MOTION: A motion was made by Henry to adjourn the SCHAT Board meeting at 2:34 p.m. Schlueter seconded.

MOTION CARRIED