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Transportation Policy Committee Chair

Tyler Christian, Marion County
Transportation Technical Committee Chair

420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

Amended

9:30 a.m., July 21, 2022

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 3
 - Approve the May 19, 2022 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input** Page 4
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **CONSENT and VOTE: Approve Financial Statements** Page 5
 - Report on the financial statements; consider approval.
6. **REPORT and VOTE: FY 2021 Audit Invoice**..... Page 6
 - Report on the invoice received from Denman & Company for the FY 2021 Audit; consider approval.
7. **REPORT and VOTE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2022**..... Page 7
 - Report on the MPO’s Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2022; consider approval.
8. **REPORT and VOTE: New STBG Funding Requests**..... Page 8
 - Report on the new STBG funding requests; consider approval.
9. **REPORT and VOTE: Final FFY 2023-2026 Transportation Improvement Program** Page 9
 - Report on the final FFY 2023-2026 TIP; consider approval.
10. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2022-2025 Transportation Improvement Program Revision Requests** Page 10
 - Report on the requests to amend projects in the FFY 2022-2025 TIP; consider approval.
11. **REPORT and OPTIONAL VOTE: Dallas County Conservation Trail Funding Project Request** Page 11
 - Report on Dallas County Conservation’s request to expand the use of awarded CIRTPA TAP funding; consider approval.
12. **REPORT and OPTIONAL VOTE: Safe Streets for All Grant** Page 12
 - Update regarding the US DOT Safe Streets for All Grant opportunity; consider approval.

Boone County • Dallas County • Jasper County • Madison County • Marion County
Polk County • Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.

13. **REPORT: Community STBG Account Update** Page 14
 - Report on communities' current STBG account balances.
14. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday September 15, 2022, hybrid meeting.
15. **Adjournment**

Virtual login information is available on the following page.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/137556989>

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United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 137-556-989

July 2022
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the May 19, 2022 Joint Committee Meeting Committee meeting.

BACKGROUND:

[Click here for a copy of the May 19, 2022 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the May 19, 2022 CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org; and
Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

July 2022
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2022
Item No. 5

ISSUE: CIRTPA Financial Statements

CONSENT AND VOTE: Report and approval of the Financial Statements

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA's savings and checking accounts and prepares monthly and/or quarterly statements detailing all transactions.

A copy of the most recent financial statements will be made available prior to the meeting.

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2022
Item No. 6

ISSUE: FY 2021 Audit Invoice

REPORT AND VOTE: Brief report and approval of the FY 2021 Audit Invoice from Denman & Company .

BACKGROUND:

CIRTPA is required by the Iowa DOT to complete an Audit every year. Staff has received and Invoice from Denman & Company for completing the FY 2021 Audit.

[Click here for a copy of the Denman & Company Invoice for the FY 2021 Audit.](#)

RECOMMENDATION:

Approve the invoice for payment from CIRTPA for \$1,400.00.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org; And
Zach Young, zyoung@dmampo.org;
(515) 334-0075.

July 2022
Item No. 7

ISSUE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2022

REPORT AND VOTE: Brief report and approval of the Des Moines Area Metropolitan Planning Organization (MPO) Invoice to CIRTPA for the 4th Quarter of Fiscal Year 2022

BACKGROUND:

The MPO bills the CIRTPA for work conducted on the CIRTPA's behalf on a quarterly basis. The MPO's 4th Quarter Fiscal Year 2022 Invoice covers work conducted for the period beginning April 1, 2022 through June 30, 2022. If approved, the CIRTPA staff will proceed with reimbursing the MPO.

[A copy of the MPO 4th Quarter Fiscal Year 2022 Invoice will be provided prior to the meeting.](#)

RECOMMENDATION:

Approve payment to the Des Moines Area Metropolitan Planning Organization for the 4th Quarter of Fiscal Year 2022 billing period, April 1, 2022 through June 30, 2022.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org; And
Zach Young, zyoung@dmampo.org;
(515) 334-0075.

July 2022
Item No. 8

ISSUE: New STBG Funding Requests

REPORT AND VOTE: Consider approval of the new STBG funding requests.

BACKGROUND:

The Iowa DOT requires that RPAs approve the allocation of new STBG funding separately from the TIP adoption process. 8 communities have requested additional STBG funding for the FFY 2023-2026 TIP and have filled out the corresponding requests.

Boone County – Bridge #92 Replacement (45720) Project is in FFY 2022, R-27 PCC Paving (45724)
Approve use of funds for a future year when the four-year borrowing limit can be met

City of Boone – West Park/Marion Street Improvement Project (48675) Project increase

City of Indianola – Hillcrest Avenue Reconstruction Project (45451) Project increase

City of Knoxville – Main Street Improvements (52749)

Jasper County – F-48 W HMA Resurfacing (23673)

Marion County – G71 Pavement Rehabilitation (52281)

City of Newton – Union Drive Reconstruction (29505)

City of Perry – Willis Avenue Overlay (39163)

Story County – S27 Overlay (45776)

[Click here for a copy of the STBG funding requests.](#)

RECOMMENDATION:

Approve the proposed use of STBG funding.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2022
Item No. 9

ISSUE: Final FFY 2023-2026 Transportation Improvement Program

REPORT AND VOTE: Consider approval of the Federal Fiscal Year 2023-2026 Transportation Improvement Program.

BACKGROUND:

The CIRTPA staff is annually required to develop a four-year Transportation Improvement Program (TIP) by updating the current TIP for the CIRTPA. The purpose of the TIP is to list all projects in the CIRTPA Planning Area which are using Federal funding and scheduled to begin within a designated period of the four federal fiscal years.

The CIRTPA staff requested that CIRTPA member governments and participating agencies review and report any project changes, new projects, or “roll-over” projects programmed in Federal Fiscal Year (FFY) 2022, 2023, 2024, 2025, and/or 2026. Staff generated a project list for the FFY 2023-2026 TIP using responses from each member government.

Staff submitted the FFY 2023-2026 TIP draft to the Iowa Department of Transportation (DOT) for review and comment on June 15, 2022. Staff incorporated comments received into the final draft. The final FFY 2023-2026 TIP is due to the Iowa DOT following approval.

CIRTPA staff scheduled a public input meeting for the FFY 2023-2026 TIP draft at 5:00 p.m. on Thursday June 23, 2022 via zoom and in person, in order to provide an opportunity for the public to comment. Zero comments were received by staff at that meeting or during the public input process.

[Click here for a copy of the proposed final FFY 2023-2026 TIP.](#)

RECOMMENDATION:

Approve the final FFY 2023-2026 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2022
Item No. 10

ISSUE: *Federal Fiscal Year 2022-2025 Transportation Improvement Program Amendment Requests*

REPORT AND OPTIONAL VOTE: Consider approval of the requests to the *Federal Fiscal Years 2022-2025 Transportation Improvement Program*.

BACKGROUND:

Boone County has requested the following revisions to the *Federal Fiscal Year 2022-2025 Transportation Improvement Program* (FFY 2022-2025 TIP):

Sponsor: Boone County

Project: On X AVE, Over ONION CREEK, S25 T84 R25

Federal Aid Amount: \$400,000

Federal Aid Type: SWAP-STBG

Total Cost: \$400,000

TIP Projects Modifications: None necessary

Change: Increase project amount to \$650,000 of SWAP-STBG funding.

[Click here for copies of maps of the proposed projects.](#)

RECOMMENDATION:

Approve proposed amendments to the FFY 2022-2025 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2022
Item No. 11

ISSUE: Dallas County Conservation Trail Funding Project Request

REPORT AND OPTIONAL VOTE: Consider approval of Dallas County Conservation's request to expand the use of awarded CIRTPA TAP funding.

BACKGROUND:

Dallas County Conservation was awarded \$250,000 in FFY 2021 for their Bridge S application. Due to Dallas County Conservation receiving additional funding for their RRVT South Loop Bridge/Trail project they are requesting that the funding received for Bridge S be utilized for the entire project. This would be more administratively efficient for the DOT and allow the project to proceed in a timely manner.

[Click here for a copy of the Bridge S application.](#)

RECOMMENDATION:

Allow the use of funding per Dallas County Conservation's request.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

July 2022
Item No. 12

ISSUE: Safe Streets for All Grant

REPORT AND OPTIONAL VOTE: Consider approval of a potential CIRTPA Safe Streets for All Grant.

BACKGROUND:

The Safe Streets for All program is a new grant opportunity created through the recent infrastructure bill. In late May, the US DOT released additional grant details and application instructions.

The grant will provide \$1 billion in each of the next 6 years. For Fiscal Year 2023, two different funding pools are available:

- Funds to develop a Comprehensive Safety Action Plan
 - US DOT will make several hundred awards
 - Award amounts range from \$200,000 to \$1 million for single jurisdictions, or up to \$5 million for MPOs/multijurisdictional applications
- Implementation Funds
 - US DOT will make up to 100 awards
 - Award amounts range from \$5 million to \$30 million for single jurisdictions, or up to \$50 million for MPO/multijurisdictional applications
 - Applicants must already have a qualified Action Plan to be eligible

Upon reviewing the application guidance, staff does not believe an eligible Action Plan already exists for the planning area; therefore, the CIRTPA and its communities would be ineligible for implementation funds until one is developed.

CIRTPA has received questions from CIRTPA communities about applying for this opportunity. Completing a regional Action Plan would enable the CIRTPA, its members, and all other regional communities within the Planning Area to be eligible for future implementation dollars. The Fiscal Year 2023 Unified Planning Work Program would most likely need to be amended to include the development of regional safety plan. If a CIRTPA application were to be completed and funded, staff proposes that consulting services would be used to complete the plan.

Preliminary cost estimates have a total project cost at \$460,000 with a required local match of \$92,000. Staff believes there is sufficient existing funding in CIRTPA's bank accounts to meet this requirement, but staff will ensure that funding is available should the CIRTPA board approve a potential application.

The goal would be to ensure that all communities within the CIRTPA Planning Area would be able to apply for implementation funding in future funding rounds.

[Click here for a copy of the Safe Streets for All Grant Overview.](#)

RECOMMENDATION:

Approve the submittal of a Safe Streets for All Grant.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org; and
Zach Young, zyoung@dmampo.org;
(515) 334-0075.

July 2022
Item No. 13

ISSUE: Community STBG Account Update

REPORT: Report on communities' current STBG account balances.

BACKGROUND:

MPO staff will provide a report detailing projects programmed with RPA STBG funding and the account balances for communities receiving an STBG allocation.

[Click here for a copy of CIRTPA's Community STBG Accounts.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075