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## NOTICE OF MEETING

### Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

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9:30 a.m., November 17, 2022

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 3
  - Approve the September 15, 2022 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input** ..... Page 4
  - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **CONSENT and VOTE: Approve Financial Statements** ..... Page 5
  - Report on the financial statements; consider approval.
6. **REPORT and VOTE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 1<sup>st</sup> Quarter of Fiscal Year 2023**..... Page 6
  - Report on the MPO’s Invoice to CIRTPA for the 1<sup>st</sup> Quarter of Fiscal Year 2023; consider approval.
7. **REPORT and VOTE: Calendar Year 2023 Meeting Dates** ..... Page 7
  - Report on the proposed meeting dates for Calendar Year (CY) 2023; consider approval.
8. **REPORT and VOTE: CIRTPA Public Participation Plan 2022 Update and Title VI Documentation** ..... Page 8
  - Report on the update to CIRTPA’s Public Participation Plan and Title VI Documentation; consider approval.
9. **REPORT and OPTIONAL VOTE: Logo for Website Update**..... Page 9
  - Report on the proposed logo variations for the CIRTPA’S updated website; consider approval.
10. **REPORT: Justice 40** ..... Page 10
  - Report on the Justice40 criteria put forward by the Biden Administration.
11. **REPORT: Safe Streets and Roads for All Update** ..... Page 11
  - Report on CIRTPA’s Safe Streets and Roads for All application.
12. **REPORT: CIRTPA Small Communities Fund Application and TAP Process Update**..... Page 12
  - Report on the CIRTPA STBG and TAP application processes.

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*The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.*

**13. Next Meeting Date**

- Approval of the next meeting date for 9:30 a.m., Thursday January 19, 2023, hybrid meeting.

**14. Adjournment**

Virtual login information is available on the following page.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/137556989>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

**Access Code:** 137-556-989

November 2022  
Item No. 3

**ISSUE: Approval of Meeting Minutes**

VOTE: Approve the minutes of the September 15, 2022 Joint Committee Meeting Committee meeting.

**BACKGROUND:**

[Click here for a copy of the September 15, 2022 meeting minutes.](#)

**RECOMMENDATION:**

Approve the minutes of the September 15, 2022 CIRTPA Joint Committee meeting.

**STAFF CONTACTS:**

Andrew Collings, [acollings@dmampo.org](mailto:acollings@dmampo.org); and  
Tracey Deckard, [tdeckard@dmampo.org](mailto:tdeckard@dmampo.org);  
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November 2022  
Item No. 4

**ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input**

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

**BACKGROUND:**

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

**RECOMMENDATION:**

None. Public discussion only.

**STAFF CONTACT:**

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November 2022  
Item No. 5

**ISSUE: CIRTPA Financial Statements**

CONSENT AND VOTE: Report and approval of the Financial Statements

**BACKGROUND:**

The CIRTPA staff continually tracks the CIRTPA's savings and checking accounts and prepares monthly and/or quarterly statements detailing all transactions.

[Click here for a copy of the financial documents.](#)

**RECOMMENDATION:**

Approve the Financial Statements.

**STAFF CONTACTS:**

Andrew Collings, [acollings@dmampo.org](mailto:acollings@dmampo.org);  
(515) 334-0075.

November 2022  
Item No. 6

**ISSUE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 1<sup>st</sup> Quarter of Fiscal Year 2023**

REPORT AND VOTE: Brief report and approval of the Des Moines Area Metropolitan Planning Organization (MPO) Invoice to CIRTPA for the 1<sup>st</sup> Quarter of Fiscal Year 2023

**BACKGROUND:**

The MPO bills the CIRTPA for work conducted on the CIRTPA's behalf on a quarterly basis. The MPO's 1<sup>st</sup> Quarter Fiscal Year 2023 Invoice covers work conducted for the period beginning July 1, 2022 through September 30, 2022. If approved, the CIRTPA staff will proceed with reimbursing the MPO.

[Click here for a copy of the MPO 1<sup>st</sup> Quarter Fiscal Year 2023 Invoice.](#)

**RECOMMENDATION:**

Approve payment to the Des Moines Area Metropolitan Planning Organization for the 1<sup>st</sup> Quarter of Fiscal Year 2023 billing period, July 1, 2022 through September 30, 2022.

**STAFF CONTACTS:**

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(515) 334-0075.

November 2022  
Item No. 7

**ISSUE: Calendar Year 2023 Meeting Dates**

REPORT and VOTE: Consider approval of meeting dates for Calendar Year (CY) 2023.

**BACKGROUND:**

The CIRTPA staff annually issues a proposed CIRTPA meeting schedule for the upcoming calendar year. The CIRTPA is required to issue its upcoming meeting dates to comply with the State of Iowa’s Open Meetings Law. CIRTPA staff asks for feedback on any known conflicts with the proposed schedule.

Included, below, is the proposed Calendar Year 2023 CIRTPA meeting schedule.

CIRTPA JOINT COMMITTEE	
THURSDAY	JANUARY 19, 2023
THURSDAY	MARCH 16, 2023
THURSDAY	MAY 18, 2023
THURSDAY	JULY 20, 2023
THURSDAY	SEPTEMBER 21, 2023
THURSDAY	NOVEMBER 16, 2023

CIRTPA TTC COMMITTEE*	
THURSDAY	FEBRUARY 16, 2023
THURSDAY	APRIL 20, 2023
THURSDAY	JUNE 15, 2023
THURSDAY	AUGUST 17, 2023
THURSDAY	OCTOBER 19, 2023
THURSDAY	DECEMBER 21, 2023

\*TTC meeting dates are not standing and only held when necessary.

**RECOMMENDATION:**

Approve the Calendar Year 2023 meeting dates.

**STAFF CONTACT:**

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(515) 334-0075.

November 2022  
Item No. 8

**ISSUE: CIRTPA Public Participation Plan 2022 Update and Title VI Documentation**

REPORT AND VOTE: Report on the update to CIRTPA's Public Participation Plan and Title VI Documentation.

**BACKGROUND:**

The Iowa DOT requires that the CIRTPA periodically update the Public Participation Plan (PPP). The current PPP was last updated in 2016. Staff has created a draft Plan to ensure conformance to FHWA and Iowa DOT requirements.

A public meeting was held and no comments were received nor were any comments made during the overall public input process.

[Click here for a copy of the FTA Title VI Program](#)

[Click here for a copy of the FHWA Title VI Program](#)

[Click here for a copy of the Title VI Attachments](#)

**RECOMMENDATION:**

Approve the Public Participation Plan and Title VI Documentation.

**STAFF CONTACT:**

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(515) 334-0075.



November 2022  
Item No. 9

**ISSUE: Logo for Website Update**

REPORT and OPTIONAL VOTE: Report on potential CIRTPA logo variations for the CIRTPA'S updated website.

**BACKGROUND:**

As part of its contract with CIRTPA, the MPO maintains the CIRTPA's website. On occasion, the website undergoes a redesign to ensure its usability and ease of access. As such staff is working with a website-development company, Now Now, on doing a website update.

As part of the process of updating the CIRTPA's digital platform, variations on the CIRTPA logo are being developed. The logo variations will allow for the CIRTPA logo to be "scaled" to various sizes for various uses.

Staff will present a few options and seek direction from the committee members.

**RECOMMENDATION:**

Approve the logo and its variations.

**STAFF CONTACTS:**

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November 2022

Item No. 10

**ISSUE: Adopting Justice40 Initiative Metrics**

REPORT: Discussion regarding the Biden Administration Justice40 Initiative and the CIRTPA planning process.

**BACKGROUND:**

In January 2021, the Biden Administration announced Justice40, a whole-government initiative “to confront and address decades of underinvestment in disadvantaged communities.” The U.S. Department of Transportation issued the below on the matter:

“Justice40 is an opportunity to address gaps in transportation infrastructure and public services by working toward the goal that many of our grants, programs, and initiatives allocate at least 40% of the benefits from federal investments to disadvantaged communities. It is not a one-time investment, but a series of changes that will be implemented across the Department.”

The Biden Administration also recently released a list of “covered programs” within the USDOT’s offerings. These include:

- [Carbon Reduction Program \(CRP\)](#)
- Charging & Fueling Infrastructure Grants
- [Congestion Mitigation and Air Quality Improvement Program \(CMAQ\)](#)
- National Electric Vehicle Infrastructure Programs (NEVI) – Competitive & Formula
- [Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation \(PROTECT\) Formula Program](#)
- [Transportation Alternatives \(TA\) \(Surface Transportation Block Grant set-aside\)](#)
- [FTA Low or No Emission Vehicle Program](#)
- [Pilot Program for Transit-Oriented Development Planning](#)
- [Rebuilding America’s Infrastructure with Sustainability and Equity- RAISE Discretionary Grants](#)
- [Safe Streets and Roads for All \(SS4A\) Grant Program](#)

Staff is reporting on these new metrics and how it relates to the current CIRTPA planning process.

**RECOMMENDATION:**

None. Report and discussion only.

**STAFF CONTACTS:**

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November 2022  
Item No. 12

**ISSUE: CIRTPA Small Communities Fund Application and TAP Process Update**

REPORT: Report on the CIRTPA STBG application process for non-allocation communities/organizations and TAP application process.

**BACKGROUND:**

FFY 2019 was the first year federal STBG funding was made available to small communities. The current process will solicit applications for FFY 2024 funding. The updated application materials can be found below.

[Click here for a copy of the FFY 2024 Application Packet.](#)

[Click here for a link to the online application form.](#)

The DOT has asked MPOs and RPAs in the State to not solicit TAP funds yet. There will be changes to the statewide process due to the recent infrastructure bill and DOT staff wants additional time to process those changes.

**RECOMMENDATION:**

None. Report and discussion only.

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