

## MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)  
TRANSPORTATION POLICY COMMITTEE (TPC)  
AND  
TRANSPORTATION TECHNICAL COMMITTEE (TTC)  
JOINT VIRTUAL MEETING  
JULY 21, 2022

### **CIRTPA TTC Members Present:**

Scott Kruse | Boone County  
Al Miller | Dallas County  
Andy Case | Dallas County  
Mike Hackett | Madison County  
Tyler Christian | Marion County  
Bret VandeLune | Polk County  
Darren Moon | Story County  
David Carroll | Warren County  
Anthony Brown | City of Adel  
John Rouse | City of Boone  
Rita Conner | City of Huxley  
Akhilesh Pal | City of Indianola  
Brian Dunkelberger | City of Newton  
Denny Buyert | City of Pella  
Josh Wuebker | City of Perry  
Julia Castillo | HIRTA  
Andy Loonan | IDOT\*

### **CIRTPA TTC Members Absent:**

Michael Frietsch | Jasper County  
Heather Ussery | City of Knoxville  
Larry Stevens | City of Nevada  
Mark Jackson | Story City  
Robert Hendricks | City of Winterset  
Kyle Thompson | Ames  
Darla Hugaboom | FHA  
Luis Montoya | DART\*

### **Others Present:**

Marcus Coenen  
Aaron Putnam

### **CIRTPA TPC Members Present:**

Bill Zinnel | Boone County  
Brad Golightly | Dallas County  
Michael Frietsch | Jasper County  
Mike Hackett | Madison County  
Tyler Christian | Marion County  
Bret VandeLune | Polk County  
Aaron DeKock | Warren County  
Linda Murken | Story County  
Rita Conner | City of Huxley  
Steve Richardson | City of Indianola  
Anthony Brown | City of Adel  
John Rouse | City of Boone  
Waylon Andrews | City of Boone  
Brian Dunkelberger | City of Newton  
Denny Buyert | City of Pella  
Josh Wuebker | City of Perry  
Drew Bardon | City of Winterset  
Julia Castillo | HIRTA  
Andy Loonan | IDOT\*

### **CIRTPA TPC Members Absent:**

Larry Stevens | City of Nevada  
Heather Ussery | City of Knoxville  
Mark Jackson | Story City  
Kyle Thompson | Ames  
Darla Hugaboom | FHA  
Luis Montoya | DART

### **Staff Present:**

Todd Ashby | Program Director  
Andrew Collings | Principal Planner  
Zach Young | Planning Manager  
Tracey Deckard | Office Manager

#### **1. Call to Order**

Chair called the CIRTPA TPC and the CIRTPA TTC July 21, 2022, Joint Committee Meeting to order at 9:32 a.m. A quorum was present.

#### **2. Approval of the Agenda**

**MOTION:** A motion was made and seconded by TTC and CIRTPA TPC to approve the joint CIRTPA meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

- 3. Approval of Meeting Minutes**  
**MOTION:** A motion was made and seconded by TTC and TPC to approve the May TTC minutes meeting minutes. Another motion was made and seconded by TPC to approve the May minutes.  
**MOTIONS CARRIED UNANIMOUSLY**
- 4. Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**  
None.
- 5. Approval of Financial Report**  
Staff presented. Recommend approval of the Financial Report.  
**MOTION:** A motion was made and seconded to approve the Financial Report.  
**MOTION CARRIED UNANIMOUSLY**
- 6. Approve the Fiscal Year 2021 Audit Report**  
Staff presented. Recommend approval of the FY 2021 Audit Report  
**MOTION:** A motion was made and seconded to approve the FY 2021 Audit Report  
**MOTION CARRIED UNANIMOUSLY**
- 7. Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 4th Quarter of FY 2022**  
Staff presented. Recommend approval of the Des Moines Area MPO 4<sup>th</sup> Quarter invoice.  
**MOTION:** A motion was made and seconded to approve payment of the 4<sup>th</sup> Quarter invoice from the MPO.  
**MOTION CARRIED UNANIMOUSLY**
- 8. New STBG Funding Requests**  
Staff presented. Discussion to approve the new STBG Funding requests.  
**MOTION:** A motion was made and seconded to approve the proposed use of STBG Funding  
**MOTION CARRIED UNANIMOUSLY**
- 9. Final FFY 2023-2026 Transportation Improvement Program**  
Staff presented. Recommend approval of the final FFY 2023-2026 Transportation Improvement Program.  
**MOTION:** A motion was made and seconded to approve payment final FFY 2023-2026 Transportation Improvement Program.  
**MOTION CARRIED UNANIMOUSLY**
- 10. FFY 2022-2025 Transportation Improvement Program Amendment Requests**  
Staff presented. Recommend approval of the requests to the FFY 2022-2025 Transportation Improvement Program amendment from Boone County.  
**MOTION:** A motion was made and seconded to approve the FFY 2022-2025 Transportation Improvement Program amendment from Boone County.  
**MOTION CARRIED UNANIMOUSLY**
- 11. Dallas County Conservation Trail Funding Project Request**  
Staff presented. Consider approval of Dallas County Conservation's request to expand the use of awarded CIRTPA TAP funding.  
**MOTION:** A motion was made and seconded to approve Dallas County Conservation's request to expand the use of awarded CIRTPA TAP funding.  
**MOTION CARRIED UNANIMOUSLY**

**12. Safe Streets for All Grant**

Staff presented. Discussion of a potential CIRTPA Safe Streets for All Grant opportunity. Discussion ensued. Additional information was requested. Report and discussion only.

**13. Community STBG Account Update**

Staff presented. Report on Communities' current STBG Account balances. Report and discussion only.

**14. Next Meeting Date**

Next Joint CIRTPA Meeting is scheduled for Thursday, August 18, 2022, at 9:30 a.m.

**15. Adjournment**

Meeting adjourned at 10:26 a.m.