

MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT VIRTUAL MEETING
NOVEMBER 17, 2022

CIRTPA TTC Members Present:

Al Miller | Dallas County
Andy Case | Dallas County
Michael Frietsch | Jasper County
Mike Hackett | Madison County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Darren Moon | Story County
Waylon Andrews | City of Boone
Jeff Peterson | City of Huxley
Akhilesh Pal | City of Indianola
Brian Laube | City of Newton
Larry Stevens | City of Nevada
Brian Dunkelberger | City of Newton
Matt Ferrier | City of Perry
Julia Castillo | HIRTA
Andy Loonan | IDOT*

CIRTPA TTC Members Absent:

Scott Kruse | Boone County
David Carroll | Warren County
Kip Overton | City of Adel
Heather Ussery | City of Knoxville
Denny Buyert | City of Pella
Mark Jackson | Story City
Robert Hendricks | City of Winterset
Kyle Thompson | Ames
Darla Hugaboom | FHA
Luis Montoya | DART*

Others Present:

CIRTPA TPC Members Present:

Bill Zinnel | Boone County
Michael Frietsch | Jasper County
Mike Hackett | Madison County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Linda Murken | Story County
Rita Conner | City of Huxley
Steve Richardson | City of Indianola
Waylon Andrews | City of Boone
Brian Dunkelberger | City of Newton
Matt Ferrier | City of Perry
Julia Castillo | HIRTA
Andy Loonan | IDOT*

CIRTPA TPC Members Absent:

Brad Golightly | Dallas County
Aaron DeKock | Warren County
Anthony Brown | City of Adel
Larry Stevens | City of Nevada
Heather Ussery | City of Knoxville
Denny Buyert | City of Pella
Mark Jackson | Story City
Drew Bardon | City of Winterset
Kyle Thompson | Ames
Darla Hugaboom | FHA
Luis Montoya | DART

Staff Present:

Todd Ashby | Program Director
Andrew Collings | Principal Planner
Zach Young | Planning Manager
Allison van Pelt | Senior Planner
Gunnar Olson | Communication and Strategy Mgr.
Tracey Deckard | Office Manager

1. Call to Order

The CIRTPA TPC and the CIRTPA TTC November 17, 2022, Joint Committee Meeting was called to order at 9:32 a.m. A quorum was present.

2. Approval of the Agenda

MOTION: A motion was made and seconded by TTC and CIRTPA TPC to approve the joint CIRTPA meeting agenda.

MOTION CARRIED UNANIMOUSLY

- 3. Approval of Meeting Minutes**
MOTION: A motion was made and seconded by TTC and TPC to approve the September TTC minutes meeting minutes.
MOTIONS CARRIED UNANIMOUSLY
- 4. Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
None.
- 5. Approval of Financial Report**
Staff presented. Recommend approval of the Financial Report.
MOTION: A motion was made and seconded to approve the Financial Report.
MOTION CARRIED UNANIMOUSLY
- 6. Des Moines Area MPO Invoice to CIRTPA for the 1st Quarter of FY 2023**
Staff presented. Recommend approval of the Des Moines Area MPO 1st Quarter FY 2023 invoice.
MOTION: A motion was made and seconded to approve payment of the invoice from MPO.
MOTION CARRIED UNANIMOUSLY
- 7. Calendar Year 2023 Meeting Dates**
Staff presented. Discussion to approve the Calendar Year 2023 meeting dates.
MOTION: A motion was made and seconded to approve the Calendar Year 2023 meeting dates.
MOTION CARRIED UNANIMOUSLY
- 8. CIRTPA Public Participation Plan 2022 Update and Title VI Documentation**
Staff presented. Recommend approval of the Public Participation Plan and Title VI Documentation.
MOTION: A motion was made and seconded to approve payment Public Participation Plan and Title VI Documentation.
MOTION CARRIED UNANIMOUSLY
- 9. Logo for Website Update**
Staff presented. Recommend approval of the CIRTPA Logo and its variations.
MOTION: A motion was made and seconded to approve the CIRTPA Logo and its variations.
MOTION CARRIED UNANIMOUSLY
- 10. Adopting Justice40 Initiative Metrics**
Staff presented. Report and discussion regarding the Biden Administration Justice40 Initiative and the CIRTPA Planning Process.
Report and discussion only.
- 11. Safe Streets and Roads for All Grant Update**
Staff presented. Update regarding the status of the Safe Streets and Roads for all grant application. Report and discussion only.
- 12. CIRTPA Small Communities Fund Application and TAP Process Update**
Staff presented. Report on CIRTPA Small Communities Fund Application and TAP Process Update.
Report and discussion only.
- 13. Next Meeting Date**
Next Joint CIRTPA Meeting is scheduled for Thursday, January 20, 2023, at 9:30 a.m.
- 14. Adjournment**
Meeting adjourned at 10:03 a.m.