

MEETING MINUTES
CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT VIRTUAL MEETING
MARCH 27, 2023

CIRTPA TTC Members Present:

Jonathan Bullock | Boone County
Al Miller | Dallas County
Andy Case | Dallas County
Mike Hackett | Madison County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Linda Murkens | Story County
David Carroll | Warren County
Anthony Brown | City of Adel
Waylon Andrews | City of Boone
Akhilesh Pal | City of Indianola
Larry Stevens | City of Nevada
Brian Dunkelberger | City of Newton
Denny Buyert | City of Pella
Josh Wuebker | City of Perry
Julia Castillo | HIRTA
Andy Loonan | IDOT*

CIRTPA TTC Members Absent:

Michael Frietsch | Jasper County
Jeff Peterson | City of Huxley
Heather Ussery | City of Knoxville
Mark Jackson | Story City
Robert Hendricks | City of Winterset
Kyle Thompson | Ames
Darla Hugaboom | FHA
Luis Montoya | DART*

Others Present:

CIRTPA TPC Members Present:

Mike Hackett | Madison County
Steve McCombs | Marion County
Bret VandeLune | Polk County
Darron Moon | Story County
David Carroll | Warren County
Anthony Brown | City of Adel
Kip Overton | City of Adel
Waylon Andrews | City of Boone
Larry Stevens | City of Nevada
Brian Dunkelberger | City of Newton
Denny Buyert | City of Pella
Matt Ferrier | City of Perry
Julia Castillo | HIRTA
Andy Loonan | IDOT*

CIRTPA TPC Members Absent:

Bill Zinnel | Boone County
Brad Golightly | Dallas County
Michael Frietsch | Jasper County
Jeff Peterson | City of Huxley
Steve Richardson | City of Indianola
Heather Ussery | City of Knoxville
Mark Jackson | Story City
Drew Bardon | City of Winterset
Kyle Thompson | Ames
Darla Hugaboom | FHA
Luis Montoya | DART

Staff Present:

Todd Ashby | Program Director
Andrew Collings | Principal Planner
Zach Young | Planning Manager
Tracey Deckard | Office Manager
Rhonda Miller | Accountant

1. Call to Order

The CIRTPA TPC and the CIRTPA TTC March 27, 2023, Joint Committee Meeting was called to order at 10:03 a.m. A quorum was present for the CIRTPA TPC and CIRTPA TTC.

2. Approval of the Agenda

MOTION: A motion was made and seconded by TPC and TTC to approve the joint CIRTPA meeting agenda.

MOTION CARRIED UNANIMOUSLY

- 3. Approval of Meeting Minutes**
MOTION: A motion was made and seconded by TTC and TPC to approve the January 19, 2023, minutes meeting minutes.
MOTIONS CARRIED UNANIMOUSLY
- 4. Discussion: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
None.
- 5. Approval of Financial Report**
Staff presented. Recommend approval of the Financial Report.
MOTION: A motion was made and seconded to approve the Financial Report.
MOTION CARRIED UNANIMOUSLY
- 6. Approve the Fiscal Year 2022 Audit Report Draft**
Staff presented. Recommend approval of FY2022 Audit.
MOTION: A motion was made and seconded to approve the Fiscal Year 2022 Audit.
MOTION CARRIED UNANIMOUSLY
- 7. CIRTPA Officers for Calendar Year 2023**
Staff presented. Recommend approval of current officers for CY 2023 and solicit nominations for vacant seats. Current officers are for TTC- Chair, Tyler Christian, Vice-Chair- vacant but recommend appointing Matt Ferrier for Vice Chair; TPC Chair, Anthony Brown, Vice-Chair Josh Wuebker, Secretary/Treasurer- vacant.
MOTION: A motion was made and seconded to approve the Calendar Year 2023 current officers and appoint Matt Ferrier for Vice Chair of the TTC Committee. No nominations were made for vacant seats.
MOTION CARRIED UNANIMOUSLY
- 8. Fiscal Year 2024 Unified Planning Work Program and Budget Development**
Staff presented. Recommend approval of the draft FY 2024 Unified Planning Work Program and Budget
MOTION: A motion was made and seconded to approve the draft FY 2024 Unified Planning Work Program and Budget.
MOTION CARRIED UNANIMOUSLY
- 9. FFY 2023-2026 Transportation Improvement Program (TIP) Amendment Requests**
Staff presented. Recommend approval of the TIP amendment requests from Dallas County, Jasper County, Marion County and Story City.
Staff presented. Recommend approval of FY2022 Audit.
MOTION: A motion was made and seconded to approve the TIP amendment requests from Dallas County, Jasper County, Marion County and Story City.
MOTION CARRIED UNANIMOUSLY
- 10. CIRTPA Small Communities Fund Application and Tap Process Update**
Staff presented. Recommend approval of the Small Community Funding for the City of Story City Application.
MOTION: A motion was made and seconded to approve the Small Community Funding for the City of Story City Application.
MOTION CARRIED UNANIMOUSLY
- 11. Safe Streets for All Grand Award Update**
Report on the Safe Streets for All Grant awarded to the MPO/CIRTPA.
Report and discussion only.

- 12. CIRTPA Dues Discussion**
Report on the current dues structure for CIRTPA. Report and discussion only.
- 13. Statewide TAP Funding Update**
Report on the CIRTPA TAP fund application process. Report and discussion only.
- 14. Community STBG Account Update**
Report on the communities' current STBG account balances. Report and discussion only.
- 15. Next Meeting Date**
Next Joint CIRTPA Meeting is scheduled for Thursday, May 18, 2023, at 9:30 a.m.
- 16. Adjournment**
The meeting was adjourned at 10:34 a.m.