



Anthony Brown, City of Adel
Transportation Policy Committee Chair

Tyler Christian, Marion County
Transportation Technical Committee Chair

420 Watson Powell Jr. Parkway, Suite 200
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NOTICE OF MEETING

**Central Iowa Regional Transportation Planning Alliance
Transportation Policy and Technical Committees**

1:00 p.m., June 27, 2023

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 3
 - Approve the May 18, 2023 meeting minutes.
4. **REPORT and VOTE: MPO/CIRTPA Planning Services Agreement** Page 4
 - Report on the service agreement between the MPO and the Central Iowa Transportation Planning Alliance for regional planning assistance; consider approval.
5. **REPORT and OPTIONAL VOTE: SS4A Safety Plan Selection Committee Consultant Interviews** Page 5
 - Report on the SS4A Safety Plan Selection Committee consultant interviews; consider approval.
6. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday July 20, 2023, hybrid meeting.
7. **Adjournment**

Virtual login information is available on the following page.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/137556989>

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June 2023
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the May 18, 2023 CIRTPA Joint Committee Meeting.

BACKGROUND:

[Click here for a copy of the May 18, 2023 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the May 18, 2023 CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org; and
Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

June 2023
Item No. 4

ISSUE: MPO/CIRTPA Planning Services Agreement

REPORT AND VOTE: Report on an update to the agreement between the MPO and the Central Iowa Regional Transportation Planning Alliance (CIRTPA) for regional planning assistance.

BACKGROUND:

The MPO has provided staffing assistance to the Central Iowa Regional Transportation Planning Alliance (CIRTPA) by contract since the early 1990s. CIRTPA serves as the regional transportation planning organization for the non-urbanized areas of Boone, Dallas, Jasper, Madison, Marion, Polk, Story, and Warren Counties that are not contained within the Des Moines area MPO or Ames Area MPO planning areas. CIRTPA carries out similar activities to the MPO, such as allocating Surface Transportation Block Grant (STBG) funds, developing long-range transportation plans, and assisting member communities with transportation data and analysis.

The agreement is required to be reviewed annually. The last time the agreement was updated was in July 2019 following recommendations made by the US Department of Transportation following the MPO's quadrennial federal review. MPO staff's only recommended change for this year's review is to update the reference of the current federal transportation bill, identified in Section V, from the FAST Act to the Infrastructure Investment and Jobs Act.

[A Copy of the current MPO and CIRTPA Service Agreement is available here.](#)

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

June 2023
Item No. 5

ISSUE: SS4A Safety Plan Selection Committee Consultant Interviews

REPORT AND OPTIONAL VOTE: Report on the Selection Committee's Consultant Interviews.

BACKGROUND:

An RFP was posted to the CIRTPA website on April 24, 2023 and was subsequently sent out to 5 firms. Those firms were selected because they had reached out previously to indicate their interest in the project. The 5 firms were:

- Strand Associates
- Felsburg Holt & Ullevig (FHU)
- HR Green
- Bolton & Menk
- HDR

[Click here for a copy of the CIRTPA RFP.](#)

Two responses were received from Bolton & Menk (in partnership with Toole Design) and FHU.

The Selection Committee conducted interviews with the two consultant teams on June 20. The committee voted 3-0 to recommend FHU as the consultant to complete the project.

Additional information will be provided at the meeting.

RECOMMENDATION:

Approve the Selection Committee's recommendation to hire FHU as the consultant for the SS4A Safety Plan project.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.