



Anthony Brown, City of Adel
Transportation Policy Committee Chair

Tyler Christian, Marion County
Transportation Technical Committee Chair

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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

9:30 a.m., January 18, 2024

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 3
 - Approve the November 16 and December 18, 2023 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**..... Page 4
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **PRESENTATION: Mid-American Energy** Page 5
 - Representatives from MidAmerican Energy will provide an overview of their experience and expertise in the construction and maintenance of Electric Vehicle (EV) infrastructure.
6. **CONSENT and VOTE: Approve Financial Statements**..... Page 6
 - Report on the financial statements; consider approval.
7. **REPORT and VOTE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 2nd Quarter of Fiscal Year 2024**..... Page 7
 - Report on the MPO’s Invoice to CIRTPA for the 2nd Quarter of Fiscal Year 2024; consider approval.
8. **REPORT and VOTE: Denman & Co LLP Invoice to CIRTPA for the FY 2023 Audit**..... Page 8
 - Report on Denman’s invoice to CIRTPA for the FY 2023 Audit; consider approval.
9. **REPORT and VOTE: Invoice from FHU for the Safe Streets for All Safety Action Plan Development**..... Page 9
 - Report on FHU’s invoice to CIRTPA for work completed on the SS4A plan; consider approval.
10. **REPORT and VOTE: CIRTPA Officers for Calendar Year 2024**..... Page 10
 - Vote on the election of new officers for the calendar year.
11. **REPORT and OPTIONAL VOTE: Planning Area Boundary Adjustments for the Ames Area MPO and Des Moines Area MPO** Page 11
 - Report on the proposed changes to the Ames Area MPO and Des Moines Area MPO Planning Areas; consider approval.
12. **REPORT and OPTIONAL VOTE: Planning Services and Administration Agreement with MIPA** Page 14
 - Report on the ongoing discussion with MIPA for planning services and administration services; consider approval.

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13. **REPORT: Fiscal Year 2025 Unified Planning Work Program and Budget Development**..... Page 16
 - Report on the process to develop the next FY 2025 UPWP.
14. **REPORT: Safe Streets for All Safety Action Plan Update** Page 17
 - Report and overview of the progress made in the SS4A Safety Action Plan development process.
15. **REPORT: National Electric Vehicle Infrastructure and Charging (NEVI) and Fueling Infrastructure Grant (CFI) Programs Update**..... Page 18
 - Report on the NEVI and CFI grant programs regarding electric vehicle infrastructure development in Central Iowa.
16. **REPORT: Federal Fiscal Year 2025-2028 Transportation Improvement Program Development**..... Page 21
 - Report on the process to develop the FFY 2025-2028 TIP.
17. **REPORT: CIRTPA Small Communities Fund Application and TAP Process Update** Page 22
 - Report on the CIRTPA STBG and TAP application processes.
18. **Other Non-Action Items of Interest to the Committee**
19. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday March 21, 2024, hybrid meeting.
20. **Adjournment**

Virtual login information is available on the following page.

Join Zoom Meeting

<https://us02web.zoom.us/j/85368427516>

Meeting ID: 853 6842 7516

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• +1 312 626 6799 US (Chicago)

January 2024
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Report on the minutes of the November 16 and December 18, 2023 Joint Committee Meeting meetings; consider approval.

BACKGROUND:

[Click here for a copy of the November 16, 2023 meeting minutes.](#)

The December 18, 2023 meeting minutes will be provided prior to the meeting.

RECOMMENDATION:

Approve the minutes of the November 16 and December 18, 2023 CIRTPA Joint Committee meetings.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org; and
Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

January 2024
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 5

ISSUE: Mid-American Energy Presentation

PRESENTATION: Representatives from Mid-American Energy will provide an overview of their experience and expertise in the construction and maintenance of Electric Vehicle (EV) infrastructure.

BACKGROUND:

Earlier this year, several CIRPTA communities applied for Charging and Fueling Infrastructure (CFI) grant funding to install EV infrastructure in their communities. Due to the infrastructure's energy needs, MidAmerican Energy is a key partner in the success of EV infrastructure deployment.

No CFI grants were awarded in Iowa. It is anticipated that CIRTPA communities will again apply for additional funding in the next CFI funding round later this year. For the second application, private entities will be eligible to receive funding so long as projects comply with CFI requirements.

Communication and coordination with MidAmerican Energy is crucial for future EV infrastructure deployment. MidAmerican Energy representatives will provide an overview of their experience and expertise in the construction and maintenance of EV infrastructure.

RECOMMENDATION:

None. Presentation and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 6

ISSUE: CIRTPA Financial Statements

CONSENT AND VOTE: Report on the Financial Statements; consider approval.

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA's savings and checking accounts and prepares monthly and/or quarterly statements detailing all transactions.

[Click here for a copy of the CIRTPA Financial Statements.](#)

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 7

REPORT and VOTE: Des Moines Area Metropolitan Planning Organization Invoice to CIRTPA for the 2nd Quarter of Fiscal Year 2024

REPORT AND VOTE: Report on the Des Moines Area Metropolitan Planning Organization (MPO) Invoice to CIRTPA for the 2nd Quarter of Fiscal Year 2024; consider approval.

BACKGROUND:

The MPO bills the CIRTPA for work conducted on the CIRTPA's behalf on a quarterly basis. The MPO's 2nd Quarter Fiscal Year 2024 Invoice covers work conducted for the period beginning October 1, 2023 through December 31, 2023. If approved, the CIRTPA staff will proceed with reimbursing the MPO.

[Click here for a copy of the MPO 2nd Quarter Fiscal Year 2024 Invoice.](#)

RECOMMENDATION:

Approve payment to the Des Moines Area Metropolitan Planning Organization for the 2nd Quarter of Fiscal Year 2024 billing period, October 1, 2023 through December 31, 2023.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 8

ISSUE: Denman & Co LLP Invoice to CIRTPA for the FY 2023 Audit

REPORT AND VOTE: Report on the Denman's Invoice to CIRTPA for the FY 2023 Audit; consider approval.

BACKGROUND:

Denman & Co LLP was hired to complete the CIRTPA FY 2023 audit. Denman has submitted a progress invoice for work completed to date in the amount of \$2,500.

[Click here for a copy of the Denman & Co LLP FY 2023 Audit Invoice.](#)

RECOMMENDATION:

Approve payment to Denman & Co LLP for the FY 2023 Audit.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 9

ISSUE: Invoice from FHU for the Safe Streets for All Safety Action Plan Development

REPORT AND VOTE: Report on FHU's invoice to CIRTPA for work completed on the SS4A plan; consider approval.

BACKGROUND:

FHU was hired by CIRTPA to complete an SS4A compliance Safety Action Plan for the cities of CIRTPA. CIRTPA reviews and approves invoices which are then sent to the Des Moines Area MPO who will complete the drawdown and payment process.

CIRTPA staff has received invoice #1 from FHU that covers the period from November 1, 2023 to November 30, 2023 and is for \$1,409.83.

[Click here for a copy of the FHU SS4A Action Plan invoice.](#)

RECOMMENDATION:

Approve Invoice #1 for payment to FHU.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 10

CIRTPA Officers for Calendar Year 2024

REPORT AND VOTE: Report on the election of officers for Calendar Year 2024; consider approval.

BACKGROUND:

Every year, CIRTPA votes to elect calendar year officers. Officers required for the Policy Committee are a Chair, Vice-Chair, and a Secretary/Treasurer. Officers required for the Technical Committee are the Chair and Vice-Chair. The schedule for this officer election process is:

- **January 2024** – Vote on calendar year 2024 officers at the CIRTPA meeting
- **February 2024** – Elected officers will take over their new roles

Both the Policy Committee and Technical Committee Chairs have indicated a desire to step down. Customarily the Vice-Chair would become Chair.

Current officers:

| Transportation Policy Committee | | Transportation Technical Committee | |
|---------------------------------|---------------|------------------------------------|-----------------|
| Chair | Anthony Brown | Chair | Tyler Christian |
| Vice-Chair | Josh Wuebker | Vice-Chair | Matt Ferrier |
| Secretary/Treasurer | Vacant | | |

Recommended officers:

| Transportation Policy Committee | | Transportation Technical Committee | |
|---------------------------------|--------------|------------------------------------|--------------|
| Chair | Josh Wuebker | Chair | Matt Ferrier |
| Vice-Chair | Vacant | Vice-Chair | Vacant |
| Secretary/Treasurer | Vacant | | |

RECOMMENDATION:

Approve of the proposed slate of officers for CY 2024 and solicit nominations for vacant seats at the meeting.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 11

ISSUE: Planning Area Boundary Adjustments for the Ames Area MPO and Des Moines Area MPO

REPORT AND OPTIONAL VOTE: Report on the proposed changes to the Ames Area MPO and Des Moines Area MPO Planning Areas; consider approval.

BACKGROUND:

At least once every 10 years as part of the Urban Area Boundary (UAB) update process, MPOs review their Planning Area Boundary (PAB) to ensure they follow FHWA guidance. This includes ensuring the PAB fully encompasses the UAB and includes the geographic area likely to become urbanized within the 20-year forecast period covered by the transportation plan.

The PAB between the MPOs and CIRTPA share common boundaries and do not overlap. Therefore, when MPOs expand their PAB, CIRTPA's Planning Area is reduced. CIRTPA has traditionally agreed with both MPOs to utilize the PAB rather than the UAB for calculating STBG and TAP targets so a reduction in Planning Area also reduced the amount of transportation infrastructure funding that CIRTPA receives. However, it does not reduce the amount of Planning Funding that is received because the formula for determining that funding is different.

Ames Area MPO Proposed PAB Adjustment

CIRTPA staff was contacted by the Ames Area MPO to initiate changes to the AAMPO PAB. The new PAB considers additional growth that is anticipated and was identified in the City of Ames' 2040 Comprehensive Plan. The proposed changes are minor and will have a limited impact.

AAMPO staff anticipates the final PAB updates to be approved by the AAMPO Policy Committee on January 23. If approved by CIRTPA and there are changes by the AAMPO, CIRTPA staff will bring the updated PAB back to the Board for a vote.

[Click here for a copy of the proposed AAMPO PAB Updates.](#)

Des Moines Area MPO Proposed PAB Adjustment

In addition to updating the UAB, the DMAMPO is in the process of updating its Long Range Transportation Plan. To ensure compliance with FHWA guidance, the DMAMPO is proposing to expand the PAB south of Norwalk and Carlisle and northwest of Waukee to accommodate anticipated growth in those communities. The PAB is also being reduced just west of Waukee because the City of Adel's city boundary had expanded slightly within the DMAMPO's current PAB.

The other change is to incorporate all of Polk County within the DMAMPO PAB which would make Polk County no longer a member of CIRTPA. There are several items to address with this proposed change, one (1) is how it affects CIRTPA's 28E and two (2) how funding would be changed.

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- (1) – After review of CIRTPA’s 28E agreement, should a community fail to pay its dues in a timely manner then it will no longer be considered a member community. Therefore, once Polk County does not pay its dues for FY 2024 then it will no longer be a member or eligible for funding.

[Click here for a copy of CIRTPA’s 28E Agreement.](#)

- (2) DMAMPO staff initially reached out to the Iowa DOT to determine the fiscal impact of including all of Polk County in the DMAMPO’s PAB. Based on the DOT’s calculations CIRTPA will lose approximately \$250k in STBG funding however for FFY 2024 Polk County is receiving approximately \$400k in STBG funding. Therefore, CIRTPA communities will split the remaining \$150k. CIRTPA will also lose approximately \$1,300 in local match funding.

In addition to future funding, existing funding allocations need to be decided. After FFY 2024, Polk County will have an STBG account balance of \$128,616 after receiving \$391,269 and spending \$360,000 on a road project slated to bid on 2/20/2024.

Polk County is scheduled to receive funding through FFY 2027 and has several projects programmed during that time. At the end of FFY 2027 Polk County would have an account balance of \$384,732. CIRTPA can let Polk County keep the \$128,616 or decide to distribute it amongst member communities. CIRTPA can also let Polk County keep its funding through FFY 2027 however that may be complicated by Polk County no longer being an eligible community. Because the DMAMPO will be receiving additional STBG funding, Polk County can be awarded those funds from the DMAMPO and still complete the programmed projects.

In addition to STBG funding, CIRTPA’s TAP funding along with several awardees would be affected. Polk County Conservation was awarded \$250k and the City of Runnells was awarded \$117,700k in TAP funding in FFY 2026. CIRTPA could rescind the awards made to these communities or allow them to continue with funding. CIRTPA’s TAP processes differs from STBG funding because it is a competitive application process. These projects were chosen because they further the goals of CIRTPA’s LRTP. Additionally, these projects could be in development due to the good faith commitment of funds that CIRTPA has made to those communities.

[Click here for a link to the proposed DMAMPO PAB Map.](#)

RECOMMENDATION:

Approve the proposed changes to the Ames Area MPO and Des Moines Area MPO PABs. Approve of CIRTPA keeping the \$128,616 in STBG funds but allow Polk County Conservation and the City of Runnells to keep their awarded TAP funding.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
 Item No. 12

ISSUE: Planning Services and Administration Agreement with MIPA

REPORT AND OPTIONAL VOTE Report on the ongoing discussion with MIPA for planning services and administration services; consider approval.

BACKGROUND:

At the November CIRTPA meeting, CIRTPA voted to enter negotiations with MIPA for planning and administrative services. Later that month, MIPA also voted to enter negotiations with CIRTPA to provide those services.

CIRTPA staff sent an email to Iowa DOT Systems Planning staff on December 1st to update them of the potential change with CIRTPA. Due to the holidays a meeting with Systems Planning staff was held on January 3rd. Systems Planning and District 1 staff were present to continue discussion of what action steps are needed to transition administrative duties to MIPA by April 1st. Below is a summary of that conversation:

- Beyond Systems Planning and District 1 staff, other departments were identified that needed to be brought into the discussion. Those include:
 - *Program Management* – To ensure project funding will continue to be programmed
 - *External Audits* – To ensure that CIRTPA’s UPWP and cost structure are DOT compliant
 - *Finance* – To ensure MIPA is setup correctly in the DOT’s system
- Additional items from the DOT side will need to be reviewed, such as the funding agreement between CIRTPA and the DOT
- CIRTPA staff identified April 1 as the transition date
- Another meeting was scheduled for January 23rd with all the different departments and CIRTPA and MPO staff to discuss any additional transition items
- The general consensus is that there are no identified barriers to the transition for the April 1 date

CIRTPA staff has already reached out by email to the additional departments to begin discussions in anticipation of the meeting on the 23rd. External Audits has already responded and asked additional clarifying questions.

Because the process has not progressed quite as anticipated, staff recommends taking no action this month and holding a special meeting next month to vote on hiring MIPA. By then the DOT review should have progressed to the point of meeting the April 1 deadline.

Below is a revised timeline for a potential transition to MIPA based on DOT discussion:

- **October 25:** CIRTPA Administration Subcommittee recommendation vote
- **November 16:** CIRTPA Technical and Policy Committee vote to enter into negotiations with MIPA for administrative services
- **November 17:** MIPA Executive Committee vote to enter into negotiations with CIRTPA for administrative services
- **December through February 2024:** Iowa DOT reviews and provides comments on a potential agreement between CIRTPA and MIPA. There is not a required timeline for review, therefore this is time for DOT staff to review necessary materials. This step may take longer given Iowa DOT staff turnover at key positions, however existing DOT staff is aware of this transition
- **February 22:** CIRTPA Board approves the administrative contract
- **February 23:** MIPA Board approves the administrative contract
- **February 26:** CIRTPA gives the MPO 30 days notice to terminate the existing administrative contract
- **April 1:** Effective date of the administrative contract with MIPA

RECOMMENDATION:

Hold a special meeting in February to vote on a contract with MIPA.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 13

ISSUE: *Fiscal Year 2025 Unified Planning Work Program and Budget Development*

REPORT: Discussion of the process to develop the next work program and budget.

BACKGROUND:

CIRTPA staff is beginning to develop the Fiscal Year 2025 Unified Planning Work Program (FY 2025 UPWP) and budget, which will document all planning activities the CIRTPA will perform from July 1, 2024, through June 30, 2025. The Iowa Department of Transportation (DOT) requires the UPWP to describe the CIRTPA's proposed planning activities – including task objectives, previous work, project descriptions, and work products – as well as the budget and funding sources to carry out the planning activities. The Iowa DOT requires the CIRTPA to submit a draft UPWP by April 1, 2024, and a final UPWP by June 1, 2024.

The CIRTPA staff asks for input from member governments and participating agencies on planning tasks for FY 2025 throughout the development of the UPWP. CIRTPA staff would welcome any proposals for special studies, plans, or other activities, as well as requests for local planning assistance.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 14

ISSUE: Safe Streets for All Safety Action Plan Update

REPORT: Report and overview of the progress made in the SS4A Safety Action Plan development process.

BACKGROUND:

FHU has begun the process to create the SS4A Safety Action Plan for CIRTPA cities. Work that has been completed includes:

- Initial coordination meeting held with CIRTPA staff
- Began collection of data, including cataloging existing local safety action plans
- Identification of CIRTPA's Technical Committee as the steering committee for the project

FHU staff will be present to provide additional information for the CIRTPA Board.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 15

ISSUE: National Electric Vehicle Infrastructure and Charging (NEVI) and Fueling Infrastructure Grant (CFI) Programs Update

REPORT: Report on the NEVI and CFI programs regarding electric vehicle infrastructure development in Central Iowa.

BACKGROUND:

NEVI Grant Program

The [National Electric Vehicle Infrastructure \(NEVI\) Formula Grant Program](#) Notice of Funding was released in December 2023. The Iowa Department of Transportation (Iowa DOT) is seeking applicants for a Notice of Funding Opportunity (NOFO) to participate in the deployment of NEVI-compliant charging infrastructure across the state. Iowa DOT's goal is to deploy EV charging infrastructure strategically to support the development of convenient, accessible, reliable, and equitable EV charging infrastructure along the designated [Alternative Fuel Corridors \(AFCs\)](#).

This NOFO focuses on design, construction, acquisition, installation, operations, maintenance, and ownership of EV charging infrastructure at locations near the interstate system where there is a lack of EV charging sites (Priority Zone Segments).

The following priority zones, exit numbers, and counties are in the CIRTPA Region:

- [Zone 5](#) – I-35 exits 43, 47, 52, and 56 in Warren County
- [Zone 6](#) – I-35 exits 113, 116, 123, and 124 in Story County
- [Zone 12](#) – I-80 exits 173 and 179 in Jasper County

The expected amount of funding available will range between **\$17 Million** and **\$27 Million**.

Funding Applications are due by March 13, 2024.

Eligible Applicants include:

- For-profit businesses.
- Privately owned electric utilities.
- Non-profit organizations.
- Partnerships that include the above as well as governmental entities and municipal utilities.

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Ineligible Applicants include:

- Governmental entities as the primary applicant; they can be part of a partnership.
- Municipal utilities as the primary applicant; they can be part of a partnership.
- Entities or individuals who are currently suspended or debarred by the state of Iowa or the federal government.

CFI Grant Program

The U.S. Department of Transportation’s Federal Highway Administration announced last year the availability of \$2.5 Billion in funding to build EV charging stations in communities. The goal of this program is to build a national network of public EV charging stations and reduce national greenhouse gas emissions by up to 52% by 2030.

This first funding opportunity was made up to \$700 million available to strategically deploy EV charging and other alternative vehicle-fueling infrastructure projects. Eligible Infrastructure for the CFI Grant Program include:

- EV Charging
- Hydrogen Fueling
- Natural Gas Fueling
- Propane Fueling (limited to medium-heavy duty vehicles)

Community Program Grants have a minimum anticipated award of \$500,000 and a maximum of \$15 Million. There is a typical federal cost share of 80/20 with a required local match of at least 20% of the total project cost.

Eligible projects include infrastructure that is publicly accessible for charging/fueling and may be located on any public road or in other publicly accessible locations, such as parking facilities at public buildings, public schools, and public parks. Projects may be built in publicly accessible parking facilities owned/managed by a private entity but the private entity would need to agree to all grant conditions before the final application is submitted.

Because this grant is focusing on destination charging stations, the priority is to fund Level 2 stations. Level 2 charging stations are considered destination charging stations due to the type of infrastructure needed and the amount of power output. More information about the different types of charging levels can be found here -

https://afdc.energy.gov/fuels/electricity_infrastructure.html

On January 11, the US DOT announced \$623 Million in Grants from the first round of funding. No projects were funded in Iowa. The Des Moines Area MPO had applied on behalf of Central Iowa Communities, including several in the CIRTPA area.

Staff does not know when the next round will open, but it is anticipated that CIRTPA and the MPO will apply again for all of the projects that weren’t funded in the previous round and any new

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identified infrastructure, including those that are privately owned.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 16

ISSUE: *Federal Fiscal Year 2025-2028 Transportation Improvement Program Development*

REPORT: Report on the process to develop the *Federal Fiscal Years 2025-2028 Transportation Improvement Program*.

BACKGROUND:

The Iowa DOT requires that the CIRTPA annually develop a four-year Transportation Improvement Program (TIP) that details the use of federal funds for transportation projects in the Regional Planning Affiliation Planning Area.

The CIRTPA staff begins work on the *Federal Fiscal Years 2025-2028 Transportation Improvement Program* (FFY 2025-2028 TIP) by providing each CIRTPA member government and participating agency a listing of their current TIP projects and associated information from the Iowa Department of Transportation's Transportation Program Management System for review and update.

The CIRTPA staff requests that member governments and agencies determine if projects currently programmed for FFY 2024 will receive FHWA authorization to proceed with development before September 30, 2024. If a project does not receive FHWA authorization before September 30, 2024, then the project will need to "roll-over" to a future year in the TIP.

The CIRTPA staff distributes status reports to member governments that currently have projects programmed in the TIP. Over the coming months, staff will contact each of these member governments to discuss the details of their respected projects.

[Click here for a copy of the TIP Development Schedule.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

January 2024
Item No. 17

ISSUE: CIRTPA Small Communities Fund Application and TAP Process Update

REPORT: Report on the CIRTPA STBG application process for non-allocation communities/organizations and TAP application process.

BACKGROUND:

FFY 2019 was the first year federal STBG funding was made available to small communities. The current process will solicit applications for FFY 2025 funding. The updated application materials can be found below:

[Click here for a copy of the FFY 2025 STBG Application Packet.](#)

[Click here for a link to the online application form.](#)

TAP application materials have been made available to eligible applicants. and can be found below:

[Click here for a copy of the FFY 2028 TAP Guidelines and Schedule.](#)

TAP and Small Community Fund applications are due February 16.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.