

## MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)  
TRANSPORTATION POLICY COMMITTEE (TPC)  
AND  
TRANSPORTATION TECHNICAL COMMITTEE (TTC)  
JOINT VIRTUAL MEETING  
JANUARY 18, 2024

### **CIRTPA TTC Members Present:**

Jonathan Bullock | Boone County  
Michael Frietsch | Jasper County  
Mike Hackett | Madison County  
Tyler Christian | Marion County  
Aaron Putnam | Polk County  
Darren Moon | Story County  
Tim Hill | Warren County  
Kip Overton | City of Adel  
Waylon Andrews | City of Boone  
Heather Denger | City of Huxley  
Akhilesh Pal | City of Indianola  
Larry Stevens | City of Nevada  
Brian Dunkelberger | City of Newton  
Josh Wuebker | City of Perry  
Julia Castillo | HIRTA

### **CIRTPA TTC Members Absent:**

Murray McConnell | Dallas County  
Heather Ussery | City of Knoxville  
Denny Buyert | City of Pella  
Mark Jackson | Story City  
Robert Hendricks | City of Winterset  
Shelby Ebel | IDOT\*  
Kyle Thompson | Ames  
Darla Hugaboom | FHA

### **CIRTPA TPC Members Present:**

Bill Zinnel | Boone County  
Michael Frietsch | Jasper County  
Tyler Christian | Marion County  
Aaron Putnam | Polk County  
Linda Murken | Story County  
Mark Snell | Warren County

Kip Overton | City of Adel  
Waylon Andrews | City of Boone  
Dave Haugland | City of Huxley  
Steve Richardson | City of Indianola  
Larry Stevens | City of Nevada  
Brian Dunkelberger | City of Newton  
Josh Wuebker | City of Perry  
Julia Castillo | HIRTA

### **CIRTPA TPC Members Absent:**

Brad Golightly | Dallas County  
Heather Stancil | Madison County  
Heather Ussery | City of Knoxville  
Denny Buyert | City of Pella  
Mark Jackson | Story City  
Drew Bardon | City of Winterset  
Shelby Ebel | IDOT\*  
Kyle Thompson | Ames  
Darla Hugaboom | FHA  
Luis Montoya | DART

### **Others Present:**

Adam Streeter | Mid-American Energy  
Katie Lord | Mid-American Energy  
Elijah Feuerhelm | Mid-American Energy  
Marcus Coenen | FHU  
Kyle Thompson

### **Staff Present:**

Andrew Collings | Principal Planner  
Dylan Mullenix | Interim Executive Director- MPO  
Tracey Deckard | Office Manager

### **1. Call to Order**

The CIRTPA TPC and the CIRTPA TTC January 18, 2024, Joint Committee Meeting was called to order at 9:32 a.m. A quorum was present for the CIRTPA TPC and CIRTPA TTC.

### **2. Approval of the Agenda**

**MOTION:** A motion was made and seconded by TTC and TPC to approve the joint CIRTPA meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

### **3. Approval of Meeting Minutes**

**MOTION:** A motion was made and seconded by TTC and TPC to approve the meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

4. **Regional Transportation Issues to be Discussed and Public Input**  
None.
5. **Presentation: Mid-American Energy**  
Representatives from Mid-American Energy provided an overview of their experience and expertise the construction and maintenance of Electric Vehicle (EV) infrastructure.
6. **Approval of the Financial Statements**  
Staff presented. Recommend approval of the Financial Statements.  
**MOTION:** A motion was made and seconded by TTC and TPC to approve the Financial Statements.  
**MOTION CARRIED UNANIMOUSLY**
7. **Des Moines Area MPO Invoice to CIRTPA for 2<sup>nd</sup> Quarter FY 2024.**  
Staff presented. Recommend approval of the 2<sup>nd</sup> Quarter FY 2024 invoice from the MPO.  
**MOTION:** A motion was made and seconded by TTC and TPC to approve payment of the 2<sup>nd</sup> Quarter FY 2024 invoice from the MPO.  
**MOTION CARRIED UNANIMOUSLY**
8. **Denman & Co. LLP Invoice to CIRTPA for the FY 2023 Audit**  
Staff presented. Recommend approval to pay the invoice submitted by Denman & Co. LLP for the 2023 Audit.  
**MOTION:** A motion was made and seconded by TTC and TPC to approve payment for the FY 2023 Audit.  
**MOTION CARRIED UNANIMOUSLY**
9. **Invoice from FHU for the Safe Streets for All Safety Action Plan Development**  
Staff presented. Recommend approval to pay the current invoice from FHU for the Safe Streets for All Safety Action Plan Development.  
**MOTION:** A motion was made and seconded by TTC and TPC to approve payment of the invoice from FHU for the Safe Streets for All Safety Action Plan Development.  
**MOTION CARRIED UNANIMOUSLY**
10. **Officers for Calendar Year 2024**  
Staff presented. Recommend approval of the proposed slate of officers for CY 2024 as follows:  
TPC: Chair- Josh Wuebker  
Vice-Chair Kip Overton  
Sec/Treasurer- Mark Snell  
TTC: Chair- Matt Ferrier  
Vice-Chair vacant  
Sec/Treasurer vacant  
**MOTION:** A motion was made and seconded by TTC and TPC to approve the proposed slate of officers.  
**MOTION CARRIED UNANIMOUSLY**
11. **Planning Area Boundary Adjustments for the Ames Area MPO and Des Moines Area MPO**  
Staff presented. Recommend approval of the proposed changes to the Ames Area MPO and the Des Moines Area MPO Planning Areas. Recommend approval.  
No vote taken, members requested additional time to review.

- 12. Planning Services and Administration Agreement with MIPA**  
Staff presented. Report on the ongoing discussion with MIPA for planning services and administrative services. Recommend approval.  
No vote taken; members wanted to hold off of approving this agreement until additional information is provided.
- 13. FY 2025 Unified Planning Work Program and Budget Development**  
Staff presented. Discussion of the process to develop the next work program and budget.  
Report and discussion only.
- 14. Safe Streets for All Safety Action Plan Update**  
Marcus Coenen from FHU provided an update on the progress of the SS4A Safety Action Plan.  
Report and discussion only.
- 15. National Electric Vehicle Infrastructure and Charging (NEVI) and Fueling Infrastructure Grant (CFI) Programs Update**  
Staff presented. Report on the NEVI and CFI programs regarding electric vehicle infrastructure development in Central Iowa.  
Report and discussion only.
- 16. Federal Fiscal Year 2025-2028 Transportation Improvement Program Development**  
Staff presented. Report on the process to develop the Federal Fiscal Years 2025-2028 Transportation Improvement Program (TIP).
- 17. CIRTPA Small Communities Fund Application and TAP Process Update**  
Staff presented. Report on the CIRTPA STBG application process for non-allocation communities/organization and TAP application process.
- 18. Other Non-Action Items**  
none
- 19. Next Meeting Date**  
The next meeting will be held on Thursday, March 21, 2024.
- 20. Adjournment**  
The meeting was adjourned at 10:55 a.m.